



MINUTES
Chelan Fire and Rescue
Commissioners Regular Meeting
Wednesday, February 10, 2016 at 4:00 P.M.
232 East Wapato, Chelan, WA



Commissioners in attendance: Tom Peters, Russ Jones and Robert Gervais

Staff in attendance: Fire Chief Tim Lemon, District Secretary Carol Kibler and Captain Evan Woods

Other is attendance: see sign in sheet

Call to order: Chairman Peters called the meeting to order and announced the Flag Salute.

Approve Agenda: Commissioner Jones **MOTIONED TO APPROVE THE AGENDA** as submitted, Commissioner Gervais seconded, the **MOTION WAS UNANIMOUS.**

Public Comment:

Mike Sherer thanked the board for letting him speak at the last meeting and reported that he attended the County Commissioner meeting and presented his suggestions to them. A copy of the materials were given to the Commissioners for their information. Chairman Peters thanked Mr. Sherer for his suggestions and time.

Paul Warner from Hawks Meadow spoke about the need to build a fire station in fire zone 77, located in the area of Pat and Mikes. This station was identified as priority back in 2012. Mr. Warner provided petitions in support of the Station to the Board of Fire Commissioners. Mr. Warner reminded the Board of Fire Commissioner that about 20% of the fire districts property tax come from those properties. Mr. Warner said the insurance rating for homes in the Hawks Meadow and Bear Mountain area are terrible. Commissioner Peters asked Mr. Warner if he has talked with anyone about volunteering. Mr. Warner said no, and referred to the Fire Chief to find the volunteers. Chairman Peters thanked Mr. Warner for his presentation and time.

Guy Harper spoke about taxing agencies; schools and hospitals etc. charging each other for services. Mr. Harper asked the Board of Fire Commissioners to be mindful when billing agencies for services that the cost still trickles down to the tax payer.

Consent Agenda: Commissioner Gervais **MOTIONED TO APPROVE THE CONSENT AGENDA** as submitted, Commissioner Jones seconded, the **MOTION WAS UNANIMOUS.**

- Revenue and Expenditure Report: December 2015
- Payroll: \$91,071.05 January 2016 Paid 02-05-2016
- Vouchers for General Account: Voucher #1 through #14 for \$7,130.26; Voucher #15 through #30 for \$9,432.93; Voucher #49 through #59 for \$6,114.89; Voucher #61 through #68 for \$4,423.21.
- Vouchers for Capital Account: Voucher #15 & 16 for \$2,259.27; Voucher #33 through #37 for \$397.01; Voucher #60 for \$365.77.
- Minutes: January 8 and 13, 2016



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Fire Chief Report:

- Chief Lemon stated we received the Phase 2 grant to outfit the brush trucks for fire season. March 31, 2016 is the in service time for Brush 72 and Brush 79.
- Chief Lemon reported he has met with a number of agencies within the community about creating an Emergency Coordination/Communication for disasters and community emergencies. The represented agencies strongly support the concept and are interested in moving forward.
- Chief Lemon reported RiverCom 911 is in review of a new CAD system that will enhance dispatch and reporting processes. All RiverCom 911 users will be affected by the new system. This will be an ongoing process throughout the year.
- Chief Lemon continues to work with the Chelan County Building & Community Development Director Hank Lewis on behalf of the NCWFCCA. They are looking at the burn ban process, ordinance to ban fireworks, the county Fire Marshal position and International Wildland-Urban Interface Codes for possible adoption. Chief Lemon reported Representative Brad Hawkins is working on legislation that would allow county government to ban fireworks without having to wait a year.
- Chief Lemon reported the Cascadia Group is in review of grants and resources to fund Fire Wise programs and seasonal firefighters for our area.
- **Personnel (Career/Volunteer):** Chief Lemon reported recruitment is scheduled for the next couple months and we are continuing to work on retention of some member that have tapered off.
- Chief Lemon reported Patrick Moore has submitted his resignation effective 02/23/2016 and has accepted a position with Snohomish County Fire District 1. We wish him well and thank him for the service to the commitment and Chelan Fire and Rescue.
- **Facilities/Apparatus and Equipment:** Chief Lemon reported everything is in good shape. Station 73 cistern pump is being worked on. Mechanic Goyne has been working on the new/used brush trucks, getting them ready to go in service. Chief Lemon will be asking the Apparatus Committee to start working on specs for a ladder truck in the event we are awarded the FEMA Grant that we applied for to replace our current Ladder Truck.
- Chief Lemon reported the next NCWFCC meeting is March 23, 2016.



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- **Training:** Captain Woods provided the Board of Fire Commissioners his report for January for their review.
 - Total training hours for the month of January is 329 and a total of 51 classes offered.
 - Special training classes; Wildland S200 class and High Performance CPR. Last year we had 11 CPR events and 2 successful saves.
 - Up and coming training; Fire Training Safety Officer Conference.
- Captain Woods is working with DNR and Forest Service to develop some interagency table top exercise for initial attack.
- Captain Woods reported that we have submitted recruitment information to the media and we will be putting up signs. Recruit class is schedule from April to the end of June.
- Fire Commissioner Jones suggested getting some community businesses involved in table top exercises.

Firefighters Association Report: President Justin Thorpe reported the by-law committee is adding language to allow auxiliary members to become association members. The Association donated \$745.00 to the VFW. The Association and Auxiliary participated in Winterfest serving hot chocolate and s'mores, it was a successful event. The firefighter calendars was a huge success. The spring pancake feed is scheduled for June 4, 2016 during the Cruzin Chelan. The Auxiliary has agreed to host the NCWFCCA Dinner scheduled for September 23rd. The 2017 Gala Committee is in review of purchasing iPads to accommodate purchases at the auction. The association is reviewing the purchase of Spanish Language learning programs for the membership to use.

Unfinished Business:

- **2016 Objectives:** The Board of Fire Commissioners reviewed Document 16-000B Chairman Peters **MOTIONED TO APPROVE THE 2016 OBJECTIVES** as submitted, Commissioner Gervais seconded, the **MOTION WAS UNANIMOUS**.
- **2016 Budget:** The Board of Fire Commissioners reviewed the 2016 budget as submitted. Commissioner Gervais **MOTIONED TO APPROVE THE 2016 BUDGET** as submitted, Commissioner Jones seconded, the **MOTION WAS UNANIMOUS**.



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New Business:

- **Resolution 2016-01 – Cancellation of Warrant.** Commissioner Gervais **MOTIONED TO APPROVE RESOLUTION 2016-01** as submitted, Commissioner Jones seconded, the **MOTION WAS UNANIMOUS.**

Special Event:

- 02/23/2016, Firefighter's Annual Awards Dinner.

Executive Session:

- RCW 42.30.110(1)(g) to review the performance of a public employee. Chairman Peters called for the above RCW Executive Session at 4:45 p.m. for 30 minutes.
- The Commissioner returned from Executive Session at 5:15 p.m. no action was taken.

Adjournment: There being no more business before the board the meeting closed at 5:15 p.m.

Chelan County Fire District 7 Commissioner:

Handwritten signature of Tom Peters in black ink.

Tom Peters, Chairman

Handwritten signature of Robert Gervais in black ink.

Robert Gervais, Commissioner

Handwritten signature of Russell Jones in black ink.

Russell Jones, Commissioner

Handwritten signature of Carol Kibler in black ink.

Attest: Carol Kibler, Secretary