



MINUTES
Chelan Fire and Rescue
Commissioners Regular Meeting
Wednesday, May 10, 2017 at 4:00 P.M.
232 East Wapato, Chelan, WA



Commissioners present: Tom Peters, Robert Gervais and Russ Jones.

Staff present: Fire Chief Timothy Lemon and Secretary Carol Kibler.

Others present: see sign in list.

Call to order: Chairman Peters called the meeting to order at 4:00 p.m. and announced the flag salute:

Approve Agenda: Commissioner Gervais MOTIONED to APPROVE the agenda as submitted, Commissioner Jones seconded, the MOTION CARRIED.

Public Comment: None

Consent Agenda: Commissioner Jones MOTIONED to APPROVE the Consent Agenda as submitted, the MOTION CARRIED.

- Revenue and Expenditure Report: March 2017
- Payroll: \$124,427.35 April 2017 Paid 05-05-2017
- Vouchers for April General Account: Vouchers #436 through #456 for \$14,740.63; Voucher #465 through #491 for \$15,268.50; Voucher #512 through #519 for \$2,385.27; Voucher #526 through #534 for \$3,237.67.
- Vouchers for February Capital Account: None
- Minutes: April 12, 2017

Fire Chief Report:

- **2017 Budget Expense Report:** Chief Lemon reviewed the current revenue and expenses with the Board of Fire Commissioners. Tax collection for the month of April came in at \$635,040.93. Chairman Peter's asked if we would be putting money into the apparatus fund. Chief Lemon stated we would review the revenues in June.
- **2017 Goal and Objectives:** Chief Lemon reported nothing has changed from last report
- **Water Line to Chelan Airport:** Chief Lemon reported the City of Chelan will not be pursuing this project at this time due to the grants funds and other revenue needs were not sufficient. The City will revisit this project at a later date.
- **Chelan County Fire Marshal:** Chief Lemon reported Chelan County is advertising for the Fire Marshal position with the hopes to fill it before fire season.
- **Career Personnel:** Chief Lemon reported FE Jake Hepper took some time off to heal a foot issue, Mechanic John Goyne is on medical leave for a medical issues and AOM Carol Kibler was off work due to injuries received in an ATV accident. The rest of staff is healthy.



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- **Volunteer Personnel:** Arturo Zavala (S72) has withdrawn from the program.
- **Facilities:** All facilities are good.
- **Apparatus:** Brush 71 had the high idle switch replaced; the apparatus is back in service.
- **Equipment:** We will be ordering wildland hose for fire season.
- **Emergency Response Report:** CFR responded to 51 emergency calls in the month of April.
- **Fire Prevention:** M.O.E school kids came and toured the station this last week. Lt Woods and crew participated in the photo op with Chelan County Sheriff's in recognition of donating AED's to the Sheriff department. Station 71 hosted a safety fair and open house Saturday April 15th.
- **Training:** Recruit academy will be training on vehicle extrication and will have live fire training at Station 74 on May 21st. A High/Low Angle Rope Rescue class is ongoing at Station 71. Co-op Wildfire ICS training is scheduled for May 12th here at Station 71 and Rescue Swimmer training is scheduled for May 19th.

Firefighters Association Report: Dan Miner reported the pancake feed is fast approaching. Donations from Apple Cup Café, Red Apple and Blue Berry Hills have been confirmed. Sign up to help should be coming out soon. The association members helped with Station 71 safety fair open house and served over 400 hamburgers and hot dogs.

Unfinished Business:

- **Marine Fire Response Up-date:** Chief Lemon reported the Chelan County Sheriff's Office is not in favor of permanently equipping Marine 1, but are still open to placing portable fire equipment on Marine 1 when needed. The Sheriff's Office was interested in conducting some in-service training with fire and EMS agencies.

Commissioner Jones stated he will be bring forth a proposal at the next Fire Commissioner's meeting for Marine operations. Commissioner Jones has been reviewing the federal surplus program which has a number of rescue boats available. He will put together a cost analysis and present to the Board of Commissioners at their next meeting. Chairman Peters stated he doesn't think we have enough incidents on the lake to support the acquisition of a boat. Commissioner Gervais is interested in seeing a proposal and is in support of a possible up-grade from the current boat we own.



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- **2016 Apparatus Grant Status, 2017 Apparatus Grant Direction:** Chairman Peter's stated he didn't think the Board of Fire Commissioners came to a consensus in applying for a regional ladder grant again or move to a different type apparatus at the last commissioners meeting. It was agreed by all of the Fire Commissioners that Chief Lemon will re-apply for the regional ladder grant when available.

New Business:

- **Informational Brochures (Summer Safety, Wildland Preparedness)** Chief Lemon handed the Fire Commissioners two brochures; "Hot Summer Days Safety Tips" and "Wildfire Are You Ready". Chief Lemon reviewed the content of each brochure and stated the brochures would be placed in the community and handed out at events. The Board of Fire Commissioners complimented each of the brochures and are in full support of the idea. Commissioner Peters, with concurrency of the Board, would like a Wildfire mailer sent out also.

Special Event:

- Saturday, May 13, 2017 Shredding event at station 71 starting at 11:00
- May 22-25, 2017 Washington Fire Chiefs Conference in Spokane – Chief Donnell will be attending.
- Thursday May 25, 2017 Memorial Day Parade.
- June 1, 2017 Wild land firefighting discussion with Senator Patty Murry.
- June 3, 2017 BBQ cook off – sponsored by Lake Chelan Chamber of Commerce.
- June 3, 2017 Annual Pancake Feed
- June 3, 2017 WFCA – Chelan Seminar at Campbell's
- June 3, 2017 Chelan Cruizin car show.

Spouse and Orphan Fund: Secretary Kibler stated the fire district received notification from Spouse and Orphan requesting the signatures of the commissioners and fire chief for the death benefit of Dale Henderson for his beneficiary. The commissioners and Chief Lemon signed the notice.

Executive Session: RCW 42.30.140 Collective Bargaining, Grievances, and/or Negotiations.

Chairman Peters announced the Board of Fire Commissioners and Chief Lemon would go into Executive Session RCW 42.30.140 at 16:45 for 20 minutes.

Chairman Peters announced the Board of Fire Commissioners returned from Executive Session at 17:05 and no action was taken.



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Adjournment: The meeting closed at 17:05

Chelan County Fire District 7 Commissioners:

Tom Peters, Chairman

Robert Gervais, Commissioner

Russell Jones, Commissioner

Attest: Carol Kibler, Secretary