



MINUTES
Chelan Fire and Rescue
Commissioners Regular Meeting
Wednesday, May 14, 2014 at 4:00 P.M.
232 East Wapato, Chelan, WA



Commissioners in attendance: Robert Gervais, Rick Nedrow and Tom Peters
Staff in attendance: Chief Tim Lemon, Capt. Pat Moore and Carol Kibler
Others in attendance: see sign in sheet

Call to order: Chairman Gervais opened the meeting at 4:00 p.m. and announced the Flag Salute.

Approve Agenda: Commissioner Nedrow motioned to approve the agenda as submitted, Commissioner Peters seconded, the motion carried.

Public Comment: Linda Jones stated Jeff Kelley and Dave Case (past members) have been invited to Station 75's Open House on Saturday May 17th. Linda Jones asked what time the Fire Chief and Board members would be making introductions and comments. Ms. Jones also asked if there were any other past members that would be invited. The Board agreed to start at 12 noon.

Consent Agenda: Commissioner Nedrow motioned to approve the consent agenda as submitted, Commissioner Peters seconded, the motion carried.

- Revenue Report and Expenditure Report: March 2014
- Payroll: April 2014 \$100,607.05
- Vouchers for General Account: Voucher #10142557 through #9406 for \$2,548.85; Voucher #414008 through #414024 for \$8,556.56; Voucher #414025 through #414041 for \$11,248.42; Vouchers #414042 through #414056 for \$5,269.13.
- Vouchers for Capital Account: Voucher #20140401 & 20140402 for \$596.79.
- Minutes: April 9, 2014 set of two: special meeting and regular meeting

Fire Chief Report: Chief Lemon reported receiving a thank you email from an individual who received emergency care from Chelan Fire and Rescue's Station 73, 71 personnel and Lake Chelan EMS. We also received a note from Oso Fire Department thanking the Chelan Volunteer Firefighter's Association, who made a \$1,000 donation to them. Association President Dan Crandall and Lt. Johnny Synder delivered the donation and received a tour of the site. The Oso Fire Department will use the funds to replace damaged gear and equipment.

Chief Lemon reported that RiverCom has the Active 911 smart phone paging process up and running and is working through the ISpyFire program. Chelan Fire and Rescue is looking into using the ISpyFire program when it comes on line. The new run cards have been submitted to RiverCom and are being up-dated in their system. The main changes to the run cards are because of the new apparatus assignments at Station 75 (*Engine 71, Brush 75 and Tender 75*).

Chief Lemon reported Spectrum Communications has completed the preventive maintenance on the radios and we will be re-flashing the radios to include Tac Butte in the Group 3 Setting. Lt Woods has been our lead individual on these efforts and over-sees our radio program.

Chief Lemon reported we are gearing up for Memorial Day weekend. The Memorial Day Weekend Operational plan has been up-dated. The Chelan County Sheriff's Office is working on filling 20 shifts over the weekend. Lake Chelan EMS will have a second ambulance crew on Saturday and Sunday.



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Personnel: Chief Lemon reported one of our career staff is recovering from knee surgery and is receiving Labor and Industries Time Loss.

Chief Lemon reported we have two new volunteers going through the application process Dylan Pellegrini and Vincent Ponath.

One of our volunteers had knee surgery and has returned to full active duty.

Chief Lemon announced that Lt. Johnny Synder, Volunteer Firefighter Hal Jones and Support Service Volunteer Brian Thompson have been nominated to the Washington State Volunteer Fire Fighters Association for recognition of state volunteer of the year in their prospective category which will be announced at the Washington State Volunteer Fire Fighters Association annual conference in Wenatchee in June.

Facilities: Chief Lemon reported Keyhole Security has completed changing the lock combinations at each station and repaired/replaced those locks that needed maintenance.

Chief Lemon reported we received drafts of fire station signs to review. We will be putting new signs up at all of the stations.

Chief Lemon reported that Chelan Ridge residents have been working with the State Park through a grant that will fund two 50' fire breaks between the state park and the Chelan Ridge development.

Apparatus: Chief Lemon reported Ladder 71 had a fitting leak that was detected during the annual ladder test. Mechanic John Goyne has repaired it.

The Brush 71 engine light is still coming on, but the apparatus is not losing power. Mechanic John Goyne reported that a Ford Engineer will be visiting Wenatchee Ford dealership and will be taking a look at it in the near future. Brush 71 remains in service.

Commissioner Peters discussed the letter sent to Ford Company regarding the maintenance issues with the Ford 550 trucks and the response letters received. Commissioner Peters would like to pursue the issue further, to ensure a clear record of failure is documented and that the district recovers the costs associated with the failures of each truck. Commissioner Peter's will wait for the Ford Engineer's visit and results.

Chief Lemon sent the Board a summary of past memorial weekend incidents for their review.

Chief Lemon reported that he and Hal Jones have been working on Tactical Response Plans for multi-family buildings with four or more occupancies. Examples of the finished product were passed around. The Commissioners complimented the chief on the quality of the plans.

Commissioner Peter's requested that Chief Lemon provide a report on the 5 top priorities each month.



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Training: Capt. Moore reported over 2,000 hours of training have taken place this last month.

Capt Moore reported the district has hosted various training, attended by our members and members of other fire departments around the area. Some of the classes hosted include; HazMat Awareness and Operations, IFSAC testing certification, Emergency Vehicle Incident Prevention (EVIP) train the trainer and Live Fire Exercises (84 hours). Capt Moore reported the EMT class and Volunteer Firefighter Recruit classes are continuing and trainees are doing great.

Capt Moore reported we are in compliance with the National Incident Management Systems (NIMS).

Chelan Fire and Rescue is currently hosting a High/Low Angle Ropes Rescue class (*May 12 through May 18, 2014*) with trainees from Chelan Fire and Rescue, Chelan County Sheriff's Office, Mason County Sheriff's Office, Chelan County Fire Protection District 9, Life Line Ambulance, Cascade Ambulance, Wenatchee Fire Department, Snohomish County Fire District 1 and Lake Chelan EMS.

Lt Evan Woods will attend the Rescue Swimmer PADI certification training next week in Lakewood, Washington.

Volunteer Firefighter's Association Report: President Dan Crandall reported the Association had their monthly meeting last night. The Association has a fund balance of \$11,116.00.

The Volunteer Firefighter Auxiliary is planning the annual pancake feed for June 7, 2014 from 8-11 and need more volunteers to sign up.

Volunteer Firefighter's Association donated \$1000 to Chelan Valley Hope, a charity that helps people in need and is available to assist families displaced by fires.

The Art Council is hoping to bring the Spirit of 911 Memorial (*four life size brass statues circling an artifact from the twin towers*) to Chelan as a final resting place. Chelan is one of five cities still being considered. The Art Council is seeking support from different community entities and groups throughout the community. They still need to identify a location and raise about \$9,000. The Volunteer Firefighter's Association has endorsed their efforts.

President Crandall reported we have been asked to host the Chelan/Douglas Firefighters August meeting. President Crandall will be attending their June meeting to better understand what is needed.

The parade truck has been invited to participate in an antique fire apparatus event in Sequim WA August 9, 2014. Lt. Johnny Synder is planning on participating/attending with E71-P

President Crandall stated he is looking forward to the Open House at station 75 this Saturday and invites all to attend.



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Unfinished Business:

- **Station 75 paving ROW vs. Driveway:** Chief reported receiving 3 bids for the driveway: Mitchell Trucking & Paving \$16,314, A&W Paving \$10,818 and CWA Driveway at \$15,000. The chief and board discussed right of way vs. driveway bids. The chief pointed out that the A&W paving bid was for chip sealing only. **Commissioner Nedrow motioned to approve the bid from CWA in the amount of \$15,000 to pave the driveway at station 75, Commissioner Peters seconded, the motion carried.**
- **Station 75 Well:** Chief Lemon reported the station 75 Well Driller is scheduled to be on site the week after Memorial Day.

New Business:

- **Communicating with the Community:** Commissioner Peters discussed media information not being correctly presented when publicized. Commissioner Peters would like to provide the media and public with more information and suggested a quarterly newsletter giving broader picture of the district. The Board discussed different ways of keeping the media and public informed. The board will discuss the issue at the workshop in June.
- **Spirit of America 9/11 Memorial:** Chief Lemon reported Barb Koenig from Chelan Art Council is asking if the fire district would endorse the Spirit of 9/11 Memorial. The Art Council is looking for support, a location for the memorial and funding to support the project. **Commissioner Peters motioned to approve the endorsement of the Spirit of America 9/11 Memorial in the Chelan area, Commissioner Nedrow seconded, the motion carried.**
- **SOG 140 Public Use of Station Meeting Rooms:** Commissioner Peters reviewed the Facilities agreement and suggested a few changes regarding Public Use of the satellite stations. The Board and Fire Chief discussed the issue at length and determined the satellite buildings will not be used for public venues at this time because each satellite station would need to be approved for a change of Occupancy usage by the Building Department and be brought up to ADA compliance. No changes will be made at this time.

Special Event:

- 05/17/2014, Station 75's Open House 11-3
- 05/22 to 26/2014 Memorial Day In Chelan



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Executive Session:

- RCW 42.30.110(1)(g) for the purpose of evaluating the performance of a public employee

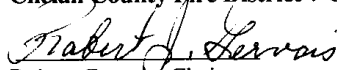
Chairman Gervais closed the regular meeting at 5:20 p.m. to go into Executive Session for no more than 15 minutes. The Board returned from executive session at 5:35 p.m. no action was taken.


Adjournment: The regular meeting closed at 5:35 p.m.

Board for Volunteer Firefighters:


- Invoices: the board reviewed the invoice and approved as signed.

Chelan County Fire District 7 Commissioner:


Robert Gervais, Chairman


Tom Peters, Commissioner


Rick Nedrow, Commissioner


Carol Kibler, Secretary