



MINUTES
Chelan Fire and Rescue
Commissioners Regular Meeting
Wednesday, October 8, 2014 at 4:00 P.M.
232 East Wapato, Chelan, WA



Call to order: Chairman Gervais called the meeting to order at 4:00 p.m. and announced the Flag Salute

Approve Agenda: Commissioner Peters **MOTIONED to APPROVE** the agenda as submitted Commissioner Nedrow second the motion carried.

Public Comment: None

Consent Agenda:

- Revenue Report and Expenditure Report: August 2014
- Payroll: September 2014 \$118,862.19
- Vouchers for General Account: Voucher #914001 through #914010 for \$4,598.62; Voucher #914011 through #914022 for \$5,758.75; Voucher #9012015 through #9012024 for \$8,693.67; Voucher #9012025 through #9012034 for \$6,039.16.
- Vouchers for Capital Account: Voucher #14808 through v#14810 for \$6,789.63; Voucher #14811 through #14812 for \$8,131.38; Voucher #9012020 partial for \$4,307.65; vouchers #14813 through #14815 for \$5,731.99.
- Minutes: September 10, 2014.

Commissioner Nedrow **MOTIONED to APPROVE** the consent agenda as submitted Commissioner Peters second the motion carried.

Fire Chief Report: Chief Lemon introduced Joslynn Dunning from Ford. Ms Dunning has come to ensure the maintenance plan for the Ford brush trucks is working and review the performance of the vehicles. Commissioner Gervais thanked Ms Dunning. Ms Dunning has enjoyed her visit and thanked us for our willingness to help solve the problems and improve the program.

• **Personnel (Career/Volunteer):**

Staff is healthy and the career staff member is back to work from being off due to injury.

One volunteer was injured while training last Tuesday night. He fell off the aerial ladder. He is mending and doing well. Chief Lemon reviewed the incident and talked about it not happening again. Many insurances were in place. Safety committee is gathering the information and looking forward to the recommendation of the committee.

Chief Lemon handed the board the flyer for the explorer program. We went to the high school and introduced the information to the kids. We will have a pizza party and sign up session October 10th and 15th here at station 71.

Chief Lemon reported the City Administrator is actively looking at the fire flow situation for the Chelan Municipal Airport. Chief Lemon met with City Administrator and discussed the fire protection services we provide to the city and negotiating an agreement for in-kind services.

LT Nolan Worley reported on the Green Nob communication site; the unit is in place and the project is moving forward. The site should be operational in a month or two.

Legislative day in Chelan; a tentative schedule for November 5th or 6th here at station 71.

- **Facility and Apparatus:** Station 75 is looking good we are in the final stages of completing the last few things. The station door locks have been changed. Fire District signs have been installed at station 74 and 72. The new tender that is in Kelso is getting the tank installed and is in the paint shop, we are moving forward nicely. We should have the tender here by the 1st of November. Radios are being installed in the NY tender.
- **Emergency Response Report:** The board reviewed the report.
- **Fire prevention:** Chief Lemon reported receiving a letter from Washington State Surveying and Rating Bureau regarding adjustments in the classifications and the maximum 5 mile limits in other areas of Washington State. This is a step in the right direction we will be initiating tender credits for the South Shore fire station in the near future.



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Chief Lemon reported that a high school enrichment program is scheduled for the next six Thursdays this coming month.

- **Training (Capt. Moore):** September was a busy month for training we covered 27 subjects for the month. 825 hours logged in for training. The staff and volunteers trained in a live action training simulated fire response. Capt Moore and FF Jones attended a Hazmat officer training course. NIMS is at 95 %. Last week we attended a Traffic management course. NFA courses are filling up in registration for Nov, Dec, Jan and Feb classes. Capt. Moore has been working on the burn props for our training facility. Discussed Ispy and Ipads and the information they give out and how we use it.

Firefighters Association Report: nothing to report

Unfinished Business

- **2nd Tender Chassis:** Chief Lemon reported tender 74 died this summer by mechanical failure. We found a chassis and came to an agreement \$58,500 to purchase.

Commissioner Nedrow **MOTIONED to APPROVE** the request to purchase the chasses tender for \$58,500
Commissioner Peters second the motion was unanimous.

The tender will be delivered around April 2015.

- **Five Year LRP Implementation Plan:** Chief Lemon had sent the LRP earlier for the board to review. The LRP charting identifies what's been done and what is being done. A follow up meeting is scheduled for October 29th at 9:00 a.m.
- **2014 Chelan 7 Compensation Survey:** Commissioner Peters discussed gathering the information and the many differences in each fire department. Using WFCFA benefit and wage survey and other fire departments throughout the state. He will gather job descriptions for administration and mechanic. This will help put together a better survey regarding salary and benefits for those positions.
- Commissioner Peters shared the price index at 1.3% for the west.

New Business: nothing to report

Special Event:

- 10/22, 23, 24, 25/2010 Commission Conference & Snure Seminar; all commissioner's and chief are registered for the event.
- 10/29/2014, 0900 hours, LRP Follow-up Meeting.
- 2014 Halloween Down Town Lake Chelan
- NW leader seminar – Vancouver 3/2014

Executive Session: None

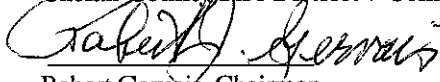
Adjournment: Commissioner Nedrow **MOTIONED** to close the meeting at 5:00 p.m. second by Commissioner Peters.

Board for Volunteer Firefighters:

- Invoice- the invoice for Bingham was reviewed and signed.

Meeting closed at 5:02 p.m.

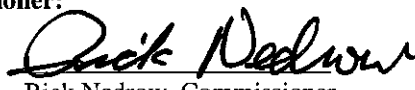
Chelan County Fire District 7 Commissioner:



Robert Gervais, Chairman



Tom Peters, Commissioner



Rick Nedrow, Commissioner



Carol Kibler, Secretary