



WORKSHOP Minutes CHELAN FIRE AND RESCUE Long Range Plan 2016-2020



Commissioner in attendance: Robert Gervais, Tom Peters and Rick Nedrow.

Others in attendance: Timothy Lemon, Patrick Moore, John Goyne, Evan Woods, John Synder, Adam Jones, Hal Jones, Nolan Worley, Faye Barker, Brian Thompson, James Belch, Jake Hepper, Forrest Hale, Jordan Andrews, Dale Rodman, Shawn Sherman and Carol Kibler

Introductions, expectations and why are we here:

Chairman Nedrow opened the workshop at 9:00 a.m. Chairman Nedrow stated the expectation of the workshop is to review the LRP for 2016-2020.

Mapping Hyperlinks: Chief Lemon demonstrated the new mapping hyperlinks for the iPads. This programming is currently being finalized. The programmer is working on hyperlinks for the preplans to the map address. This program resides in the iPads and does not rely on wireless connectivity. Faye has been instrumental in working with the company and will be trained on the program to provide further updates as needed.

Financial: Chief Lemon reviewed the current financial estimates. The 1% tax revenue increase plus the new construction was discussed. The loss in Assessed Valuation from the summer wildfires was discussed and explained that it will not affect the district's budget.

Chief Lemon presented the estimated preliminary tax revenues information from the County Assessor's Office for our 2016 tax revenues and then reviewed the miscellaneous revenues by line item.

Expenses: Chief Lemon reviewed the expenditures side of the budget and explained the 2016 draft budget starts off by using the same numbers as the 2015 budget and then we will make adjustments based upon discussion.

Chief Lemon reviewed the long term budget projections providing a clear look at our projected funding and expenditures using a graph over the next five years.

Chief Lemon discussed the saving level percentage set in policy which we need to maintain for our credit rating which helped us receive the 2013 bond funding for Station 75. Capital reserve accounts were reviewed and what the monies had been earmarked for.

The lid lift for a 16 cent increase failed in 2012. The last time it passed was 2006.

District Statistics: Chief Lemon reviewed the Emergency Response Statistics (ERS) showing emergency responses are staying consistent. Standards of Coverage by Station and Fire Zones were also reviewed.

Contractual Services, Mergers and Consolidations: The consolidation of CFR and LCCH EMS was discussed at length, those in attendance all felt it would be beneficial in the long run. It was identified that it would not necessarily be a cost saving, as much as a service improvement.

Operations: Operation to include response times and current and/or new services were discussed. It was felt CFR is offering the right service at this time. No new programs were identified for 2016.

Apparatus: The group reviewed current and future apparatus needs based upon the information in the LRP and information provided by the Apparatus Committee earlier in the year. Chief Lemon reviewed the apparatus needs from page 57 of the LRP, identifying Brush 73 and Tender 73 as our weakest apparatus and if either one has a catastrophic failure we will need to determine if we are going to repair vs replace the apparatus.

Commissioner Peters stated he would like to see the Apparatus Committee develop specific criteria for each type of apparatus to help make better decisions in future purchasing of apparatus. It was identified that the apparatus committee provided the Board of Fire Commissioners a white paper that had been accepted by the Board of Fire Commissioners at an earlier meeting in the year. Commissioner Peters stated he will have a difficult time approving a budget without better cost estimates rather than best guesses. Commissioner Gervais and Nedrow were comfortable with the current process based on Chief Lemon and the Apparatus Committee's white paper.

Equipment: The group reviewed a number of new and replacement equipment issues that included additional AEDs, SCBA, SCBA bottle replacements, new iPads for the new brush trucks and tenders; hose nozzles and other miscellaneous items listed in the LRP. The group was supportive, providing revenues would be available. The Board of Fire Commissioners will determine what items will be funded during the budgeting process.

Staffing:

- **Volunteer Firefighter program** continues to provide the majority of our manpower during significant emergencies that are manpower intensive.
- **Volunteer Firefighter Stipend program** was discussed with a number of the Shift personnel identifying the benefits of having additional personnel around during the day and on the weekends. A few of the Volunteer Firefighters that worked the stipend shift were in attendance and felt it was a great program, that they learned a lot getting to work side by side with the career staff learning about

the daily operation of the department and improving their skills through training and by the number of emergency calls they got to respond to. Lt Hal Jones felt that the Volunteer Firefighters in the stipend program should have better training and should be required to complete certain certifications. Chief Lemon discussed the importance of having the right complement of personnel on the scene early on, to conduct certain emergency operations, while being compliant with WAC 296-305's two-in and two out requirements and providing for the safety of all our personnel. The group continued to discuss the benefits of the stipend program to include expanding it to year around and/or adding a second position during the summer months. The Commissioners will further address this issue during the budgeting process.

- **Paid-On-Call program** was briefly discussed and identified that it is doing what it was meant to do, provide fill in personnel for the career staff at a cost saving during certain types of leave (Kelly hours, training etc....)
- **Resident Volunteer Firefighter program** was discussed to include the benefits of having volunteer personnel living at the outlying stations. Chief Lemon strongly agrees that the Resident Volunteer Firefighter program would provide the district with a number of benefits, but currently the district does not have any facilities available without a measurable capital improvement to build living quarters in the outlying stations. Some of the discussion included who would be in charge of them and what stations they would be assigned to. Commissioner Gervais would like to explore adding resident quarters to the stations and look at the areas that are in need the most, first.

Public Relations/Education was reviewed with no significant input or changes. Community/Public Communications continue to be a priority.

Fire Prevention: this area was glossed over with little to no conversation. Items that were listed for discussion included: Annual FLSS commercial buildings, Pre-plans for commercial buildings, Pre-plans for residential neighborhoods, Part-time Fire Inspector/Public Educator.

Training, Captain Pat Moore reviewed the current status on the live fire training props and other training props that are being developed at Station 74. Captain Moore indicated the live fire prop should be operational by the end of October.

Stations and Station Officers, this section allowed the group to review postponed projects from the past, and reaffirm them or remove them from further consideration. It also allowed the station Officers to bring new ideas forward.

Station 71: 2015 LRP was reviewed with the following decisions:

- Door bell, still being worked on. Continue

- Paint interior of the buildings upstairs dormitory. Get quote(s) for Board consideration.
- Install a privacy fence between neighbor's and our rear parking lot. Remove from further consideration. Project is terminated.
- Plan for the replacement of the HVAC heat pumps. This is already handled in our repair and maintenance program on an as needed bases.
- Purchased proper dormitory lockers. Remove from further consideration. Project is terminated.
- Up-grade lighting throughout the station. Get quote(s) for Board consideration.
- Retro fit station with a fire sprinkler system. Remove from further consideration. Project is terminated.
- Pave second half of rear parking lot. Get quote(s) for Board consideration.
- **NEW 2016** - Repair Apron 6. Get quote(s) for Board consideration.
- Replace downstairs carpet. This issue was presented to the Board of Fire Commissioners earlier this year and the project was terminated because the quotes came in to high. Staff will re-quote this work for Board consideration.

Station 72:

- Emergency generator. Pending FEMA Grant out come
- Remodel/relocate station to include a dormitory. Remove from further consideration. Project is terminated.

Station 73:

- Emergency generator. Pending FEMA Grant outcome.
- Install a bathroom. Get quote(s) for Board consideration.

Station 74:

- Work with the Chelan Port Authority to acquire proper fire flow for this facility. This issue is being worked on by the City of Chelan. We are supporting their efforts.
- Emergency generator. Pending FEMA Grant outcome.
- Pave front of the station. Get quote(s) for Board consideration.
- Retro fit station with a fire sprinkler system. Remove from further consideration. Project is terminated.
- Remodel/relocate station to include a dormitory. This issue is being worked on by the City of Chelan through a Federal Grant. We are supporting their efforts.
- **New 2016** - Gravel apron is not paved. Get quote(s) for Board consideration.
- **New 2016** - Up-grade lighting throughout the station. Get quote(s) for Board consideration.

Station 75:

- Emergency generator. Pending FEMA Grant outcome.
- Paving parking stalls. Get quote(s) for Board consideration.

Fire Boat: The group discussed the pros and cons of a fire boat on Lake Chelan. The general consensus was it would not be cost effective at this time.

Fire Zone 76: Is the next highest call volume area without a Fire Station. The populated area is well served by Station 71, but the outlying area is not. An individual is willing to provide (donate) free land up Boyd Road if the Fire District decided to place a station in that area.

Fire Zone 77: Home owners in Hawks Meadow are interested meeting to discuss the possibility of a Fire Station in the Pat and Mike's area. Chief Lemon will be meeting with them later this month.

Funding: Chief Lemon stated that we will need to look at a fire Levy lid lift in the near future to maintain and/or improve emergency service. The current 1% increase will not continue to cover the cost of running the Fire District and without new funding the only way to maintain a balanced budget will be to cut services. With the recent fires is now the best time to ask the public for support. A vote of the public will reaffirm what kind of emergency service they want to see in the near and extended future. It is their fire department, it should be their choice.

The workshop ended at 2:40 p.m.

Chelan County Fire District 7 Commissioner:

Rick Nedrow, Chairman

Tom Peters, Commissioner

Robert Gervais, Commissioner

Attest: Carol Kibler, Secretary