



MINUTES
Chelan Fire and Rescue
Commissioners Regular Meeting
Wednesday, January 8, 2014 at 4:00 P.M.
232 East Wapato, Chelan, WA



Commissioners in attendance: Robert Gervais, Rick Nedrow and Tom Peters.

Staff in attendance: Chief Timothy Lemon, Captain Pat Moore and Carol Kibler

Others in attendance: see sign in sheet.

Call to order: Chairman Gervais announced the flag Salute.

- Swear In Fire Commissioner Elect Tom Peters
- Swear In Fire Chaplain Victor Hunt

Approve Agenda: The Department of Natural Resources Agreement was added to new business and the SOG updates added to Fire Chief Report: **Motion was made by Commissioner Peters and seconded by Commissioner Nedrow, the motion carried.**

Public Comment: none

Consent Agenda: Revenue Report and Expenditure Report: November 2013, Payroll: December 2013 \$98,284.98, Vouchers for General Account: Voucher #12001 through #12013 for \$6,870.85; Voucher #12100 through #12116 for \$10,668.43; Voucher #12120 through #12132 for \$6,858.20. Vouchers for Capital Account: Voucher #121001 for \$151.44; Vouchers #121002 for \$16.21. Minutes: December 11, 2013

Commissioner Nedrow motioned to approve the consent agenda as submitted, seconded by Commissioner Peters, the motion carried.

Fire Chief Report: Chief Lemon reported the Chelan County PUD contract is in draft format, provided by their attorney's. The contract will establish the current assessed evaluation rates per 1000. The contract will be reviewed every 5 years. Chief Lemon hopes to see the final draft for approval in the next couple months.

Chief Lemon reported that RiverCom911 is working on implementing a new program in the use of smart phone applications for emergency responders. The ISpy application will be removed from the system in the next couple weeks for review and possible implemented at a later date. Chief Lemon reported that the north repeater tac channel is ready for use. This will allow a clear repeated tac channel from that area of the north shore and beyond.

Chief Lemon reported the City of Chelan is working towards a cost effective way to solve the water issue at the Airport. The City's Building and Development department has looked in the use of two 90,000 gallon cisterns.

Chief Lemon reported the City of Chelan has purchased new metal cardboard recycle bins for businesses in the down town alley corridors. The new bins are blue and can be seen throughout down town.



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Personnel (Career/Volunteer): Chief Lemon reported the shift personnel have been reassigned and started the new shifts this last week.

Facilities/Apparatus and Equipment: Chief Lemon reported that all the apparatus is good shape. Engine 72 is in service and running well. Engine 75 is in repair of a light bar.

Chief Lemon reported that the Station 75 electrical contractor has been working inside the building. The doors have been ordered and will be installed next week. We are hoping that the apparatus and equipment can be moved into the station around March 1. The well and septic will be addressed in the spring.

Emergency Response Report: Chief Lemon reported the district had 52 calls of service in the month of December. Year-end calls totaled 872, up by 16 from last year. Chief Lemon will draft a yearend report in the coming months.

Fire Prevention Activities: Chief Lemon reported that 2 FLSS were completed as of the end of December. Chief reported that Lake Chelan School District will be adding class rooms to the high school adjacent to the auditorium this summer.

Chief Lemon reported staff and volunteers have received information regarding the Smoke Alarm program. We will launch the program in-house first, so that all personnel are familiar with the program and can promote its importance. Currently 13 homes have received 50 alarms and 14 batteries.

Training: Captain Moore reported 340 training hours and 85 classes for December. The two-year training calendar has been completed. Captain Moore is in review of all volunteer personnel requirements in accordance with WAC. Captain Moore reported on upcoming training opportunities scheduled: Wildland training, Leadership course, Hazmat awareness, Workhorse Wednesday with EMS and EVIP. The rope rescue program and its enhancements were discussed.

Chief Lemon reported Captain Moore was elected as co-chair for the Region 6 Training Council, which will give more opportunity to bring training to the department and input on local and regional issues.

Chief Lemon reported that the SOG updates and guidelines needed to be updated due to changes in the WAC requirements. The Board received and reviewed them prior to the meeting.

Standard Operating Guideline Up-Dates:

- SOG 210 Structure Fire Responses and Appendix 01, 02, 03, 04, 05, 06, 07
- SOG 211 Automatic Fire Alarms Responses
- SOG 402 Fire Investigations
- SOG 405 Fire and Life Safety Surveys (FLSS)



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- SOG 704 Health and Safety Officer

Firefighters Association Report: President Dan Crandall reported the Association held elections last month as follows: President Dan Crandall, Vice Chair Marcia Holmdahl, Treasurer Judy Johnson and Secretary Sherry Fisk were elected into those positions.

Crandall reported there was a good attendance for the annual holiday social in December. The Association is in partnership with the Lake Chelan Chamber and will host a pancake breakfast during Cruzin Chelan this summer. The January pancake feed was cancelled. Crandall reported the Association met last month and discussed drafting fund priorities for future projects and needs. Crandall reported the checking account has a \$6,500 dollar balance.

Unfinished Business

Update - Station 75: reported earlier in the meeting.

County Wide Fireworks Ban: Chief Lemon reported on the county wide fireworks ban petition that is circulating throughout the fire departments regarding the discharge of fireworks in Chelan County. The intent of the petition is for the county commissioners to ban the possession, sale and discharge of fireworks in Chelan County with the exception of professional fireworks display shows. If the County Commissioners move forward, a vote would be entertained to the people for approval. **Commissioner Nedrow motioned to approve the petition. Commissioner Peters seconded the motion clarifying that a vote in favor of the petition meant that the fireworks ban would go to a vote of the people; he also asked for and received Chief Lemon's commitment to develop a plan to communicate and educate the public if a ban is approved. Commissioner Gervais stated that sky lanterns and exploding targets should be included. The motion carried.**

New Business:

- Resolution 2014-01 Canceled Warrant # 713436: **Chairman Gervais entertained a motion to approve Resolution 2014- 01 as submitted, Commissioners Peters and Nedrow seconded, the motion carried.**
- WSP Agreement No. C140517GSC, State Fire Mobilization Reimbursement: **Chairman Gervais entertained a motion to approve the WSP agreement as submitted, Commissioner Peters seconded, the motion carried.**
- DNR Forest Land Response Agreement: **Commissioner Nedrow motioned to approve the agreement as submitted, Commissioner Peters seconded, the motion carried.**

Special Event:

- 01/17, 18, 19/2014 Winterfest 2014
- 02/15/2014, Annual Awards Dinner



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The board adjourned the regular meeting to go into Executive Session at 5:13 p.m. for 20 minutes.

Executive Session:

- RCW 42.30.110(1)(g) for the purpose of evaluating the performance of a public employee

The board returned from session at 5:33 p.m. no action was taken.

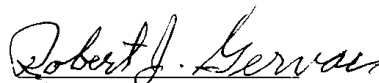
Adjournment:


There being no more business before the board the meeting ended at 5:35 p.m.

**CHELAN COUNTY FIRE DISTRICT NO. 7
FIRE COMMISSIONER BOARD**


Rick Nedrow, Commissioner


Tom Peters, Commissioner


Robert Gervais, Commissioner


Carol A. Kibler, District Secretary