



MINUTES
Chelan Fire and Rescue
Commissioners Regular Meeting
Wednesday, February 8, 2017 at 4:00 P.M.
232 East Wapato, Chelan, WA



Commissioners in Attendance: Robert Gervais, Russ Jones and Tom Peters by cell phone
Staff in Attendance: Assistant Chief Mark Donnell, District Secretary Carol Kibler, Faye Barker, John Goyne, Justin Thorpe, Taylor Rains, Steve Saugen, Marco Aurilio, Joseph Cox, Tyee Zacher, Dale Rodman and Jake Hepper.
Others in Attendance: see sign in sheet.

Call to order: Commissioner Gervais called the meeting to order at 4:00 p.m. and announced the Flag Salute.

Approve Agenda: Commissioner Gervais MOTIONED to APPROVE the agenda as submitted the MOTION carried.

Public Comment: None

Consent Agenda: Commissioner Jones MOTIONED to APPROVE the consent agenda as submitted the MOTION carried.

- Revenue and Expenditure Report: December 2016
- Payroll: \$288,882.51 January 2017 Paid 02-03-2017
- Vouchers for January General Account: Vouchers #85 through #105 for \$15,609.02; Voucher #107 through #119 for \$11,957.02; Voucher #122 through #137 for \$7,402.54.
- Vouchers for January Capital Account: Voucher #81 through #84 for \$9,040.40; Vouchers #120 through #121 for \$3,389.60.
- Minutes: January 11 and 26, 2016

Fire Chief Report:

2017 Budget Expense Report: Chief Donnell reported 2017 budget was reviewed at the workshop and nothing new had been added. The budget needs final approval from the Board of Commissioners.

Fire Protection agreement with City of Chelan: Chief Donnell reported negotiations with the City of Chelan for a fire protection service agreement continue to move forward and there should be no problem with an approval from the City in the near future.

False Alarm Ordinance: Chief Donnell reported the City of Chelan is in the process of hiring a Building Official/Fire Marshal. Chief Lemon will schedule a meeting with the City Administrator to see how he would like to proceed.

Community Coordination and communication Group / Community Planning Assistance for Wildfires CPAW: Chief Donnell reported Mayor Cooney will be scheduling a meeting for March 8 and 9, 2017 to continue the round table discussion.



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Staffing: Chief Donnell reported we have 4 full time administrative staff, 1 fleet manager, 12 Firefighter/EMT's and 42 volunteers.

- Recruit graduation is scheduled for this Friday at 2:00 p.m. here at station 71. The recruits have a presentation and all are invited to attend.
- Chief Donnell reported that the SAFER Grant for a Volunteer Coordinator has been submitted.

Apparatus and Equipment: Chief Donnell reported that all apparatus is operational and in service. Mechanic John Goyne reported replacing a battery for E-73. The truck is operating and in service.

Chief Donnell reported we received the gas detectors and they are in service.

Volunteer staffing: Chief Donnell reported on the addition of 4 new volunteers; Sean Murphy, Alvaro Mendivil, Clayton Kimsey and Jesus Ruiz. Mendivil and Kimsey are returning to volunteer status from a short leave of absence. William Winkel submitted his resignation stating his commitment to the fire service is needed in the Orondo Fire District where he currently lives. Winkel served Chelan Fire and Rescue for 20 years. He will be missed and we wish him well.

Facilities: Chief Donnell reported we received the new lockers for station 71 kitchen and dormitory. The lockers have been installed and are being used.

Emergency Response Report: Chief Donnell handed the Board of Commissioners the new response reports generated from the Emergency Reporting System. Chief Donnell reported we had 62 incidents for the month of January.

- 2 fires, 43 medical services, 2 service calls, 4 good intent calls and 11 false alarm/false calls. Chief Donnell reported we are building the ERS module to fit our needs and finding the system is great to use.

Public Education and Prevention: Chief Donnell reported our Pub Ed focus this month is carbon monoxide poisoning and ice/cold water safety tips. Chief Donnell reported LT Dale Rodman and crew went to the grade school today and presented fire safety tips to the children.

Training: Chief Donnell reported the new recruits will complete their recruit training on Friday. The 6 firefighters are ready to start their duty shifts Monday, February 13th.

Chief Donnell reported he will start the volunteer recruit academy in March. Chief Donnell reported he has been discussing and in review of the Washington State Fire Academy with Howard Scartozzi. Scartozzi found State funding for the program and the funds will reimburse the fire district for training instructors. The program will allow Chelan Fire and Rescue to recoup some of the instructor training cost. Chief Donnell reported we have invited Entiat, Orondo, Pateros and Manson fire departments to participate in the recruit academy.

Firefighters Association Report: Nothing to report



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Unfinished Business:

2017 Amended Budget: Commissioner Gervais MOTIONED to APPROVE the 2017 Budget as Submitted, the MOTION was UNANIMOUS.

New Business: Nothing to report

Special Event:

- 02/11/2017 CFR Fire Light Gala

Executive Session: RCW 42.30.140 Collective Bargaining, Grievances, and/or Negotiations.
There was no executive session.

Adjournment: The meeting closed at 4:25 p.m.

Chelan County Fire District 7 Commissioners:

Handwritten signature of Tom Peters in black ink.

Tom Peters, Chairman

Handwritten signature of Russell Jones in black ink.

Russell Jones, Commissioner

Handwritten signature of Robert Gervais in black ink.

Robert Gervais, Commissioner

Handwritten signature of Carol Kibler in black ink.

Attest: Carol Kibler, Secretary