



MINUTES
Chelan Fire and Rescue
Commissioners Regular Meeting
Wednesday, June 11, 2014 at 4:00 P.M.
232 East Wapato, Chelan, WA



Commissioners in attendance: Robert Gervais, Tom Peters and Rick Nedrow
Staff in attendance: Chief Tim Lemon, Captain Pat Moore, Faye Barker, John Goyne
Others in attendance: see sign in sheet

Call to order at 4:00 p.m. Commissioner Gervais opened the meeting at 4:00 p.m. and announced the Flag Salute.

Badge Pinning and Oath:

Volunteer Firefighter Cody Evans was presented his badge and took the volunteer oath.

Approve Agenda: Commissioner Nedrow motioned to approve the agenda as submitted; Commissioner Peters seconded the motion, and **MOTION PASSED UNANIMOUSLY.**

Public Comment: None

Consent Agenda: Commissioner Nedrow motioned to approve the consent agenda as submitted; Commissioner Peters seconded the motion, and **MOTION PASSED UNANIMOUSLY.**

- Revenue Report and Expenditure Report: April 2014
- Payroll: May 2014 \$87,881.36
- Vouchers for General Account: Voucher #514007 through #514010 for \$1,707.66; Voucher #514025 through #514034 for \$4,838.94; Voucher #514035 through #514056 for \$9,830.86; Vouchers #514057 through 514067 for \$9,191.55.
- Vouchers for Capital Account: Voucher #20140502 for \$562.21; Voucher #20140501 for \$1,471.09; Voucher #514052 for \$172.17; Voucher #5501 for \$1,605.36.
- Minutes: May 14, 2014

Fire Chief Report:

- CFR received a thank you note from Mike & Mary Sherer for rescuing an owl that had fallen from a tree.
- Pateros School District has requested VFR to participate in a job shadowing program for their 2015/2016 school year. CFR has agreed to work with them.
- The quarterly SCBA breathing air test passed.
- The dispatch run cards are still being up-dated at RiverCom.
- Radio channel change updates are almost finished.
- ISpyfire should be available again within the month.

Personnel:

- Firefighter/EMT on DL&I leave may be back to duty, as early as September.
- Volunteer Firefighter David Bingham, a former volunteer is back in the area and has signed back up.
- Cameron Yarbrough who lives in the McNeil canyon area has signed as a Volunteer Firefighter



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Facilities/Apparatus and Equipment:

The Station 71 generator required a sensor and fuel pump replacement, it is back in service.

Station 75 well drilling is underway. Information on an upgrade to the pump was provided to the Board. A larger pump, which would be able to provide 50 GPM of water, would increase the cost about \$6000. The Board discussed the benefits of a larger pump. **Commissioner Nedrow made a motion to proceed with purchasing the larger pump, seconded by Commissioner Peters, MOTION PASSED UNANIMOUSLY.**

The paving is slated for after the well and septic systems are completed, possibly late July.

Discussion was held regarding the regeneration issues with the Ford 550 brush trucks. Commissioner Peters reviewed the correspondence that has been received from the Ford Company, and the Washington State Attorney General. Commissioner Peters, with the Board's concurrence, will further pursue the issue with the Chief to ensure a clear record of the issues is documented. The District will also attempt to recover the costs associated with the on-going repairs from each truck. VIN numbers were provided to the regional fleet manager in California, and we are waiting for the follow up. The Board agreed for Commissioner Peters to continue to pursue the issue.

E74 had a slight side swipe, with minor cosmetic damage to the officer side of the apparatus while responding to the semi-truck incident on McNeal Canyon Rd. The accident report has been submitted.

E75 also had an incident of a slight side swipe, with minor cosmetic damage and a jammed compartment door to the officer side of the apparatus. The damage was found during apparatus checks.

Emergency Response Report: This report for May 2014 has been provided to the Commissioners.

Public Education: Commissioner Peters complimented Lt. Rodman on providing the wheel game at First Friday last week. It appeared that it was well received by the public.

Fire Prevention: Commissioner Gervais commented on the articles regarding cleaning around yards and fire prevention activities. It is appropriate for the fire season.

Training:

Captain Moore reported on the training and activities for the month of May. 100 classes were offered throughout the month. Special classes held were: National Fire Academy Leadership 1: Hazmat Awareness and Operations, including written and practical testing; Live Fire Training; Rope Rescue Technician Course; 2014 EMT Course and the 2014 Recruit Academy.



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Commissioner Nedrow asked about the NIMS compliance. Captain Moore explained that general membership is 91% compliant and officers are at 84% compliant. Commissioner Peters also commented on the Rope Rescue class and the attendance of people from other departments in the area and across the state.

Firefighters Association Report:

Dan Crandall, President, reported the Association has a balance of over \$10,000, not including the money received from the pancake breakfast.

The pancake breakfast, through donations and the T-shirt sales netted about \$2,500. Several positive comments were received during the breakfast. Dan thanked the new auxiliary membership for the planning and preparation for the pancake breakfast.

The Association was able to make a donation of \$1,000. to Chelan Valley Hope.

The association is also hosting the next dinner meeting of the Chelan/Douglas County Firefighter Association on 8/4/14.

During the association meeting, John Steiner gave a presentation of the new honor guard and what the donation funds are being used for.

The Association also approved and presented a check to Chelan Fire and Rescue in the amount of \$1,937 to be put towards the purchase of a new thermal imaging camera. The Board of Commissioners thanked the Association for the donation.

On Saturday, 8/9/14 the parade truck will be driven to Sequim to participate in a Vintage Fire Engine parade.

Unfinished Business:

Tender Chassis Purchase Authorization: Chief Lemon reported on a variety of options provided by the Apparatus Committee. A used chassis has been located for the price of \$51,500. The chairman of the apparatus committee, the mechanic and Chief Lemon inspected the truck chassis and also had a 3rd party mechanic review it. They recommend moving forward with the purchase of the chassis and are seeking authorization from the Board to purchase the chassis from Capital funds.

Tender Construction: Chief Lemon reported we have received a quote for the construction of the tender with an up-graded 1000 GPM pump vs. a 750 GPM pump that was included in the specs. The price of the larger pump is almost the same price. Discussion was held regarding the research that had been done. The total price for the construction of the tender is just under \$85,537.51 plus the cost of the chassis \$51,500.00 for a total estimate of \$137,037.51 which is under budget. Discussion was held regarding the purchase of a 2nd tender and the retrofitting of current T74 with a larger pump.



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Commissioner Gervais requested a **MOTION** for the Board to authorize the purchase of the truck chassis for the proposed tender, Commissioner Nedrow made the motion, Commissioner Peters seconded, and **MOTION PASSED UNANIMOUSLY.**

Commissioner Peters made the motion to have the chassis built out as a tender and authorize Chief Lemon to provide an 8% down payment, Commissioner Nedrow seconded, **MOTION PASSED UNANIMOUSLY.**

Commissioner Gervais noted that there is a saving of about \$50,000 from what was budgeted and over \$100,000 if we had purchased and brand new tender. This tender will have the capability of meeting the needs of the community for years to come.

New Business:

Chelan/Douglas Co-op Fire Agreement: this is a renewal of our past agreement. Discussion was held regarding the cost sharing. Chief explained that usually DNR or the Forestry has taken on the expense of large wildland fires. **Commissioner Nedrow MOTIONED to authorize the Fire Chief to execute the agreement, Commissioner Peters seconded, the MOTION PASSED UNANIMOUSLY.**

MOU between RiverCom and CFR for 3rd Party Alerting Applications (ISpyFire): This agreement is required by RiverCom to use a 3rd Party Alerting Application. The agreement addresses the management information being released on our be-half. The application would be authorized for district members to use on their smart phones. The district would have the ability to turn the application on or off of each individual phone. Each member that wants to use this application will be required to sign a similar MOU with the district. The Board's concurrence is needed. **Commissioner Nedrow motioned to authorize Chief to execute the memo of understanding between RiverCom and CFR, Commissioner Peters seconded, MOTION PASSED UNANIMOUSLY.**

2014 Open Government Training Act (ESB 5964): Discussion was held regarding the information provided from the Washington State Fire Commissioners identifying that the appropriate staff will need to receive the appropriate training. Chief Lemon will arrange for this to be accomplished in a timely fashion.

Chief Lemon provided an outline for the LRP workshop and asked the Board to provide him any additional items they would like to address.

Reservations for the Fall Commissioner Conference held in Spokane will be made, please confirm with the office staff if you will be able to attend. Reservations can be cancelled at any time.



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Commissioner Peters thanked Chief Lemon for the report on goals and objectives. He also asked if estimates would be provided for the training props during the LRP planning session. Captain Moore is currently working on the estimates.

Special Event:

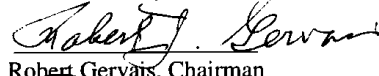
Executive Session:


Adjournment: The regular meeting closed at 5:30 p.m.

Board for Volunteer Firefighters:

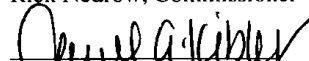
- ✓ Invoices: the board reviewed the invoices and approved as signed.

Chelan County Fire District 7 Commissioner:


Robert Gervais, Chairman


Tom Peters, Commissioner


Rick Nedrow, Commissioner


Carol Kibler, Secretary

Minutes Prepared by Faye Barker