



MINUTES
Chelan Fire and Rescue
Commissioners Regular Meeting
Wednesday, August 10, 2016 at 4:00 P.M.
232 East Wapato, Chelan, WA



Commissioners in attendance: Tom Peters, Robert Gervais and Russ Jones

Staff in attendance: Fire Chief Timothy Lemon, Assistant Fire Chief Mark Donnell and Administrative Assistant Faye Barker

Others in attendance: see sign in sheet.

Call to order: Chairman Peters called the meeting to order and announced the Flag Salute.

Approve Agenda: Commissioner Gervais **MOTIONED to APPROVE** the agenda as submitted, seconded by Commissioner Jones, the **MOTION CARRIED**.

Public Comment: None

Consent Agenda: Commissioner Gervais **MOTIONED to APPROVE** the consent agenda as submitted, the **MOTION CARRIED**.

- Revenue and Expenditure Report: June 2016
- Payroll: \$115,000.46 June 2016 Paid 07-05-2016
- Vouchers for General Account: Voucher #356 through #364 for \$3,782.46; Voucher #376 through #388 for \$5,380.73; Voucher #392 through #408 for \$7,946.48; Vouchers #410 through #422 for \$6,201.87; Voucher #425 through #433 for \$2,027.10.
- Vouchers for Capital Account: Voucher #365 for \$30,000.00; Voucher #389 through #391 for \$64,114.46; Vouchers #408 and #409 for \$1,006.96; Voucher #423 and #424 for \$2,332.51; Voucher #434 for \$6,326.11.
- Minutes: July 13, 2016

Fire Chief Report:

June Budget Financials: The Financial report for June was reviewed. Chief Lemon provided explanation on specific line items that the Board of Fire Commissioners had questions about.

Goals & Objectives:

- The new hoses have been delivered.
- New nozzles are on order.
- One of the two pumps has arrived the other has been ordered and should arrive soon.
- The Station 73 bathroom project is moving forward. The plumbing is in and the contractor is hoping to finish the project by the end of the month.
- The small portable generators for the satellite station are pending, but should be in place by the end of September. Large generators for the satellite stations that will operate the entire station are being researched.



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City of Chelan: The City is still working on getting water to the airport, this includes fire flow. The fire protection agreement with the city is still in the works. Chief Lemon also reported on the City Council meeting. Washington State Department of Transportation reported at the Council meeting Tuesday night that they will be paving SR150 from Chelan to Manson during the month of May, 2017. The roundabout at No See Um is expected to start in February, 2017 with a projected completion date of October, 2017.

Personnel (Career/Volunteer): Lt. Rodman will return to shift tomorrow. A/C Donnell reported on the number of volunteer members we have currently.

Facilities: A/C Donnell reported that all monthly facility inspections are being completed in accordance with the applicable WAC.

Apparatus: The new/used 1992 Seagrave engine is about 2/3 completed with the retro fitting per Fleet Manager John Goyne. John anticipated it should be in service by the end of the month.

Chief Lemon reported that the District did receive a "denial" letter for the FEMA Firefighter Assistance grant application for a new ladder truck. Discussion was held regarding applying again for a grant for the ladder truck. It was decided to ask other districts in the area if they would be interested in providing a letter of support, and using their statistics to write another grant application. The Board asked Chief Lemon to pursue that avenue. The Ladder 71 was tested this year and passed the test in June.

Equipment: as noted under Goals and Objectives.

Emergency Response Report: Chief Lemon reported on the major events that occurred recently.

- Antilon Lake Fire in Manson brush fire: This fire was handled by Manson Fire, USFS and DNR. CFR provided a tender on Saturday.
- SR97A & Woodin Ave.: 2 alarm brush fire: This fire was contained at 5.9 acres and was located between Slide Waters and Peterson Place. Personnel did an excellent job containing this during the initial attack. CFR received help from DNR, USFS, CCFPD 5, DCFPD 4. DNR had a scooper plane in the area that assisted with about five water drops. DNR also provided engines and personnel to handle the mop up operation over the next couple days.

Commissioner Peters commented that this is a great example of how everyone works together. Commissioner Gervais appreciated the information report provided by the Chief. Commissioner Jones stated he has received positive comments from citizens about the fire being controlled quickly.



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- SR97 between Beebee Bridge and Sun Cove, State Mob Fire: CFR responded Rescue 71, Tender 71 and Command 7 on the first alarm and then provided Engine 72 for structural protection. A/C Donnell stated they were on scene for about 5 hours, DNR provided air support and the fire was at about 600 acres.
- Brush 79 three State Mob fires: Firefighter/EMT Justin Thorpe reported on his crew being dispatched to Grant County and then two other fires in the Spokane area before being released to return home after a week on the frontlines.

Commissioner Peters explained that they attended a meeting in December of 2015 put on by Cascadia. The discussion took place on what could be improved on after the fires in 2015. He asked Chief Lemon to follow up to see if anything has been done as a result of that meeting.

Training: A/C Donnell provided an update to the Board.

- Safety audit is complete and everything is up to date
- The Safety Committee meeting was held and minutes were distributed.
- Red card training has been completed and cards printed. The IQS system was used for the red cards. A/C Donnell is working to have more staff available and prepared for the 2017 fire season.
- The live fire training will be moved to October.
- The rescue swimmer training for the summer has been completed.
- As of today there are no outstanding deficiencies for EMS.

Chief Lemon reported that the annual Commissioners conference is in Yakima this year. Staff will register Commissioners Jones and Peters to attend.

Commissioner Jones will attend the Thursday interview at KOZI with Chief Lemon.

Firefighters Association Report: Dan Crandall reported the association is working on several fund raising activities in the upcoming months. The treasurer reported there is \$16,954 in their account.

- The Firelight gala will be held in February and they are hoping to get new sponsors for the event.
- The association is planning to have a sales booth at the Mahogany and Merlot event in October along with coordinating with the local schools for a Food Drive.
- The Association approved a \$1,000 donation to the family of Gary Knowlton.



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- Dan also commented on the Open House/Fire Expo held at Station 75 that was well attended.
- The Association and Auxiliary are planning a Veterans Day luncheon in November.
- Dan commented that the Auxiliary does a lot of work for the fund raising events. They currently 27 members.

Unfinished Business:

Marine Response: Commissioner Peters commented that he had requested Chief Lemon provide information regarding marine emergency response capabilities. Commissioner Peters wished to have a discussion on this subject. He is not clear on what we are trying to accomplish and what the District should take on in terms of marine operations.

Chief Lemon presented the review to the Board of Fire Commissioners. The question is at what level do we want to participate in Marine operations, we need to define our role. Currently we are limited to the Rapid Rescue Swimmer program. At this time, we are tooled well for anything we are currently doing. Chief Lemon researched the marinas in the area and found we have 32 marinas as defined by the IFC's definition with eight of those dispensing fuel. There are 850 boat slips in the 32 marinas with another 150 boat marinas slated to be built next year. Chief Lemon stated we need to recognize that if we are going to do more than we are currently doing, it will require a funding mechanism. An in depth discussion took place between the Commissioners. They decided they would continue the discussion at the LRP meeting scheduled for September 22.

Chief Lemon has been working with the Sheriff's office on the Fire District making use of Marine 1. They are asking for a written proposal, which would include using one of the pumps purchased and putting it on Marine 1. Commissioner Jones would like to continue to pursue that option.

New Business:

September Regular Commissioner Meeting: Commissioner Peters requested the meeting date be moved to Tuesday, 9/13/16. The commissioners all agreed this would be okay. A notice will be provided.

Resolution 2016-03-Outstanding Warrants and Resolution 2016-04-Petty Cash Fund: The Resolutions had been provided to the Board for their review. Commissioner Gervais MOTIONED to approve Resolution 2016-03 and 2016-04 as submitted. The **MOTION PASSED.**



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Special Event:

- August 4, 2016 / Lake Chelan Rodeo Parade 7:00-8:00
- August 5-6, 2016 / Lake Chelan Rodeo 7:30 p.m.

Executive Session: RCW 42.30.140 (4) (a) Collective Bargaining session: Chief Lemon commented that formal negotiations have been opened with the Local. There is no need for executive session at this time. Chairman Peters announced there will be no Executive Session.

Adjournment: There was no further business conducted, the meeting closed at 5:35 p.m.

Chelan County Fire District 7 Commissioners:

Handwritten signature of Tom Peters in black ink.

Tom Peters, Chairman

Handwritten signature of Robert Gervais in black ink.

Robert Gervais, Commissioner

Handwritten signature of Russell Jones in black ink.

Russell Jones, Commissioner

Handwritten signature of Carol Kibler in black ink.

Attest: Carol Kibler, Secretary