



MINUTES
Chelan Fire and Rescue
Commissioners Regular Meeting
Tuesday, September 6, 2016 at 4:00 P.M.
232 East Wapato, Chelan, WA



Commissioners in attendance: Russ Jones, Tom Peters and Bob Gervais.

Staff in Attendance: Fire Chief Tim Lemon, Assistant Fire Chief Mark Donnell and District Secretary Carol Kibler.

Others in attendance: see sign in sheet

Call to order: Chairman Peters called the meeting to order and the flag salute was announced.

Approve Agenda: Commissioner Gervais **MOTIONED to APPROVE** the agenda as submitted Commissioner Jones Second the **MOTION CARRIED.**

Public Comment: None

Consent Agenda: Commissioner Jones **MOTIONED to APPROVE** the consent Agenda as submitted Commissioner Gervais second the **MOTION CARRIED.**

- Revenue and Expenditure Report: July 2016
- Payroll: \$113,869.19 August 2016 Paid 09-05-2016
- Vouchers for General Account: Voucher 434 through #445 for \$3,121.32; Voucher # 339 through #463 for \$32,446.54; Voucher # 473 through #487 for \$4,659.68; Voucher # 492 through #505 for \$4,634.12
- Vouchers for Capital Account: Voucher #446 through #448 for \$8,464.60; Voucher #464 through #465 for \$850.08; Voucher #488 through #491 for \$14,008.89; Voucher #506 for \$4,359.03
- Minutes: August 10, 2016

Chief Lemon stated last meeting he was going to present the Firewise video that Golakechelan designed and would like to show it tonight. The Board of Fire Commissioners agreed. Assistant Fire Chief Donnell presented the video. Katlyn from Golakechelan stated the Firewise video is streaming on line at Golakechelan.com and on the Golakechelan TV's throughout the community.

Chairman Peters asked that the video be put on our website.

Fire Chief Report:

- Budget Expenses:
 - Chairman Peters inquired about budget line item overages. Chief Lemon reviewed each one with the Board of Fire Commissioners.
 - Chief Lemon stated operationally we are at 59% in the budget due to the purchase of the new/used Seagrave engine without moving any funds from the Capital Apparatus Fund.



MINUTES
Chelan Fire and Rescue
Commissioners Regular Meeting
Tuesday, September 6, 2016 at 4:00 P.M.
232 East Wapato, Chelan, WA



- Administrative Office Manager Carol Kibler reported, so far this year, State mobilization wildfires have brought in an estimated \$16,000 for apparatus and \$11,600 for reimbursement of firefighter wages.
- **2016 Goal and Objectives:**
 - Chief Lemon reported we have purchased and received all our wild land hose, 1¾” fire attack line, 2½” fire attack line and the LDH.
 - New fire nozzles have been received.
 - New portable pump have arrived and personnel are being trained on them. The Mark 3 will be placed in service on Brush 79 and the large Hand-Billy will be placed in service on Tender 75.
 - Station 73 Contractor Mark Reimers is working to get an electrician up to Station 73. As soon as the electrical work is complete the rest of the fixtures are ready to be installed.
 - Fire flow for the Chelan Airport is still being worked on by the City of Chelan.
 - City Administrator Paul Schmidt will be retiring the end of October. City of Chelan will be going through the selection process for his replacement in the months to come.
 - Fire Protection Agreement with the City of Chelan is in the hands of the attorneys. Chief Lemon hopes to have an up-date before too much longer.
 - The City of Chelan is looking to change the old bridge into a one-way access into the city. This idea is under review and has been finalized.
 - A sewer project is being worked on SR150 from Rocky Point to Eldorado. CFR has been in contact with the flaggers to ensure emergency response traffic can get through without delay.
- **Personnel:**
 - SAFER Grant New Hires: Chief Donnell reported on the process of hiring 6 full time firefighters. CFR is working with CCFPD 1 and DCFPD 2 on a joint hiring effort, CCFPD 1 also received a SAFER Grant to hire six new firefighter and DCFPD 2 has one opening they would like to fill the first of the year. Chief Donnell reported we have a job announcement posted in the Wenatchee World paper and on our website. Chief Donnell reviewed the minimum requirements, timelines, and selection process.

Chairman Peters voiced his concerned about the volunteer force and losing their participation with four personnel on duty. Chief Donnell stated he is aware that could



MINUTES
Chelan Fire and Rescue
Commissioners Regular Meeting
Tuesday, September 6, 2016 at 4:00 P.M.
232 East Wapato, Chelan, WA



happen and has been in review of the volunteer program. Chief Donnell also stated we will be looking at recruiting in the areas of Station 74 and 72 again this year.

- Volunteer Status: Chief Donnell reported FF/EMT Jerry Lopez has asked to return to volunteer status and that Ron Zigmonovich has turned in his resignation.
- **Facilities:** Station 73's project was reported on earlier in the meeting.
- **Apparatus & Equipment:** Chief Lemon called on Fleet Manager Goyne to report on the new/used 1992 Seagrave. Mr. Goyne indicated it should be in service around the first of the month.

2016 FEMA Assistance to Firefighter Grant (AFG) is open to apply for through October. Chief Lemon asked if the Board of Fire Commissioners would like staff to apply for funding to replace our ladder truck again this year. The Board of Fire Commissioners were all in agreement and asked Chief Lemon to proceed. Chief Lemon will follow up with our neighboring departments to see if they would support a regional grant to replace the ladder truck.

2016 FEMA AFG for equipment was discussed. Chief Lemon is looking at a grant to replace the district's bunker gear. The Board of Fire Commissioner concurred and asked Chief Lemon to move forward with this grant also.

Commissioner Peters asked if the apparatus committee had come up with general specification standards for apparatus. If so he wanted them to present the information at the LRP meeting. Chief Lemon will follow up.

Emergency Response Report: The district ran 131 calls during the month of August which included:

- 08/12/16 (16-0563) Near Drowning (A-shift)
- 08/21/16 (16-0612) House Fire CCFPD 8 (A-shift)
- 08/21/16 (16-0613) Sunken Boat (A-shift)
- 08/23/16 (16-0618) Arson Brush Fire (B-shift)
- 08/27/16 (16-0629) Boat Accident, Marine & Air Extraction (C-shift)
- 08/27/16 (16-0000) State Mob Fire Leavenworth
- 08/28/16 (16-0633) Drowning (A-shift)
- 08/30/16 (16-0643) Brush Fire (B-shift) DCFPD 4
- 09/04/16 (16-0661) Motor Bike Accident on SR150
- 09/04/16 (16-0663) Possible Drowning



MINUTES
Chelan Fire and Rescue
Commissioners Regular Meeting
Tuesday, September 6, 2016 at 4:00 P.M.
232 East Wapato, Chelan, WA



- **Training:** Chief Donnell distributed the third quarter training report to the Board of Fire Commissioners for their review.

Chief Donnell also presented the memberships qualification status for the Boards review. Commissioner Peters would like to see the status report on our website.

Firefighters Association Report: Nothing to report

Unfinished Business:

- **2016 SAFER Grant (FEMA):** Chief Lemon covered this earlier in the meeting.

New Business:

- **CPAW (Community Planning Assistance for Wildfires):** Chief Lemon reported the City of Wenatchee received a grant for the development of a Community Wildfire Plan. City of Wenatchee extended the planning process to the City of Chelan at no additional cost. Chief Lemon provide each Board member with a copy of the plan. The City of Chelan will have the lead on this and CFR will take a support roll. Chairman Peters asked if this would be appropriate for the Emergency Coordination Group. Chief Lemon thought it may be and will look into it.
- **Marine Operations with Chelan County Sheriff's Department:** Commissioner Jones reported we have drafted a general proposal agreement for marine operations. The proposal outlines how fire operations would work with the Sheriff Department's boats. It addresses training, cost and who would be responsible for what. Commissioner Jones hopes they will move forward with the proposal.

Special Event:

- 09/10/2016, Shore to Shore Marathon
- 09/09/2016, North Forty Productions "Wildfires Project" Era of Mega Fires, *Chelan Performing Arts Center*
- 09/22/2016, CFR LRP Workshop
- Regatta – Sept 9-11th
- NCWFCC – Sept 28th here at station 71
- 10/26-29/2016, Washington State Fire Commissioner's Conference, Yakima



MINUTES
Chelan Fire and Rescue
Commissioners Regular Meeting
Tuesday, September 6, 2016 at 4:00 P.M.
232 East Wapato, Chelan, WA



Executive Session: RCW 42.30.140 Collective Bargaining, Grievances, and/or Negotiations.

Chairman Peters announced the board would go into executive session for 30 minutes starting at 5:30 p.m.

The board returned to the regular meeting at 6:00 p.m. and no action was taken.

Adjournment: there being no more business before the Board of Fire Commissioners, the meeting closed at 6:00 p.m.

Chelan County Fire District 7 Commissioners:

Tom Peters, Chairman

Russell Jones, Commissioner

Robert Gervais, Commissioner

Attest: Carol Kibler, Secretary