



MINUTES
Chelan Fire and Rescue
Commissioners Regular Meeting
Wednesday, September 10, 2014 at 4:00 P.M.
232 East Wapato, Chelan, WA



Commissioners in attendance: Robert Gervais and Rick Nedrow. Tom Peters was excused

Staff in attendance: Chief Tim Lemon and Capt. Patrick Moore. See the sign in list for other attendee's

Regular Meeting Call to order: Chairman Gervais opened the meeting and announced the Flag Salute.

Approve Agenda: Commissioner Nedrow **MOTIONED TO APPROVE** the agenda as submitted, Commissioner Gervais seconded, and the motion was **UNANIMOUS**.

Public Comment: None

Consent Agenda

Revenue Report and Expenditure Report: July 2014

Payroll: August 2014 \$114,597.59

Vouchers for General Account: Voucher #814001 through #814010 for \$8,138.99; Voucher #814011 through #814020 for \$23,907.85; Voucher #814033 through #814051 for \$11,497.13; Voucher #814052 through #814064 for \$7,570.04; Voucher #814065 through #814068 for \$1,616.29.

Vouchers for Capital Account: Voucher #14801 for \$75,000.00; Voucher #14802 through #14804 for \$15,126.38; Voucher #14805 through #14807 for \$19,295.48.

Minutes: August 13 and 20th, 2014.

Consent Agenda, Commissioner Nedrow MOTIONED TO APPROVE the consent agenda as submitted, Commissioner Gervais seconded, and the motion was UNANIMOUS.

Fire Chief Report:

Chief Lemon presented a **letter from Cascade Mechanical**, a local heating/cooling systems company that outlined the out-reach they are going to help the residents that were impacted by the 2014 fires. Chief Lemon commended the local company for their efforts.

Chief Lemon presented a thank you **letter from Douglas Okanogan Fire District 15 Fire Chief Bill Vallance** for Chelan Fire and Rescue efforts during the fire storm that hit Pateros on 07/17/2014. Chief 701, Brush71, Engine 74 and Tender 75 responded into down town Pateros that night and were instrumental in stopping the fire that was burning through the down town neighborhood.

Chief Lemon and Lt. Worley reported on the **Green Nob radio repeater** site that is under development. A radio frequencies request has been submitted; a Motorola repeater has been purchased; Lt Nolan visited the site this week and met with the representatives constructing the site to review radio cabinet storage and other items that will need to be addressed. Lt. Worley indicated that the site may be operational as early as the end of October.



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Personnel (Career/Volunteer): One career staff is still on DL&I Leave from an on the job injury.

Facilities/Apparatus and Equipment:

Facilities: New Station Signs have been installed at Station 72 and 73. The other station's signs are forthcoming.

Station 75 well head control has been installed and we have water to the building. Station Officers will be selecting the interior bathroom fixtures in the near future and then they will be installed.

Apparatus:

2011 Ford 550s, Chief Lemon reported all three vehicles have been working fine and are being checked weekly, the systems are re-gened as needed. Commissioner Peters, Chief Lemon and Fleet Manager John Goyne have been working with the Ford Cooperation and local Ford Dealer to address the onboard systems failure that appears to have now been resolved. CFR will continue to track each vehicles computer data concerning this issue and look for patterns to ensure we do not have any failures. Jocelyn Dunning, the Ford Corporation West Coast representative, has been instrumental in helping us work through the issues and will be visiting CFR in mid October.

1st New Tender is under construction and should be completed around the end of the month.

2nd New Tender: personnel will be going to Pacific later this month to look at a chassis for the 2nd new Tender.

1995 International new/used apparatus was purchased for \$75,000.00 and is at Station 74 getting serviced and out-fitted. This apparatus will be going in service as Engine 73 in the near future.

Equipment: nothing to report.

Emergency Response Report:

Chief Lemon distributed the **August 2014 Emergency Response Report** and reviewed four emergency responses with the Board of Commissioners: Vehicle in the Water, Brush Fire in Union Valley, Building Fire Spreading to the Brush, House Fire in the City of Chelan. Chief Lemon noted the response times and the number of on-duty personnel, coupled with aggressive firefighting provided an improved and more positive outcome in all four cases. The on-duty personnel were able to arrive on the scene 10 to 15 minutes quicker than our home response



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personnel in the heart of the district and are arriving about the same time as our home response personnel in most of the outlying areas.

Fire Prevention Activities: Chief Lemon report 230 Fire and Life Safety Survey have been completed.

Public Education

Chief Lemon reported that CFR has been invited to participate in the **School Districts after school enrichment program**. We will be conducting six classes for 4th and 5th grade students to take a closer look at CFR and emergency service. A similar program will be made available to the Junior High Students.

Chief Lemon reported that he will be meeting with the High School VP to discuss the **Explorer program** and how it will blend with the schools other extracurricular activities.

Training (Capt. Moore)

Captain Moore reviewed the monthly training report and identified a number of upcoming training opportunities that included:

- WSDOT TIM (Traffic Incident Management) Program
- EVIP (Emergency Vehicle Incident Prevention)
- National Fire Academy Leadership II
- National Fire Academy Leadership III
- National Fire Academy STICO (Strategy and Tactics for the Initial Company Officer).
- National Fire Academy ISO (Incident Safety Officer)

The Board of Commissioners requested a brief course summary on each of the classes to be forwarded to them. Captain Moore will forward the requested information.

NIMS compliance is at 92% for the district.

Firefighters Association Report

Association President Crandall provided a **financial report** on the Association that included two \$500.00 Donations to DOCFP 15 members that lost their homes in the fire storm and \$250.00 being provided to each station to spend on items for their stations.

Association President Crandall made **thank you presentations** to the Red Apple and Mellisoni Vineyards for their support/donation of the Chelan/Douglas County Firefighter's Dinner. President Crandall will also be sending a thank you letter to the Chelan VFW for their donation of flags and assessor equipment for the Chelan Douglas County Honor Guard.



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Association President Crandall reported on the Association purchasing **name tags for the auxiliary** members. He also reported on a presentation at the Association meeting on the new **thermal imaging camera** that they helped buy for CFR and the Associations **sponsor of the AA Youth Soccer team** that FF. Jason Baker will be coaching.

The Board of Commissioners stated that CFR will purchase and provide the station with the needed equipment and that the Associations' \$250.00 should be used for those items CFR cannot purchase.

Unfinished Business :

2nd New Tender – As reported on earlier in the meeting *"personnel will be going over to Pacific later this month to look at a chassis for the 2nd new Tender."*

LRP Follow-Up Meeting October 29, 2014, 0900 hours. Chief Lemon reported that the date and time had been selected by the officers at their monthly meeting.

New Business:

Business Associate Agreement (HIPPA) with – LCCH and LC Clinic: Chief Lemon explained that these are up-dated agreements that we have had in place to protect the medical information of our employees and patients.

Special Event:

September 24 2014; Chelan/Douglas County Fire Chief/Commissioner Association meeting will be held at CFR Station 71at 1800 hours.

October 23, 24, 25, 2014; Washington State Fire Commissioners Fall Conference will be held in Spokane. Chief Lemon presented information on the Snure Seminar that takes place the evening of October 22, 2014.

Executive Session: none

Adjournment: There being no more business before the Board of Commissioners the meeting closed at 4:30 p.m.

Board for Volunteer Firefighters:

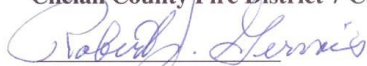
Invoice was approved for payment and the Board for Volunteer Firefighters, reviewed it for information.




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Chelan County Fire District 7 Commissioner:


Robert Gervais, Chairman


Rick Nedrow, Commissioner


Tom Peters, Commissioner

Carol Kibler, Secretary


Minutes done by Chief Timothy Lemon