



MINUTES
Chelan Fire and Rescue
Commissioners Regular Meeting
Wednesday, February 11, 2015 at 4:00 P.M.
232 East Wapato, Chelan, WA



Commissioner in attendance: Robert Gervais, Rick Nedrow and Tom Peters

Staff in attendance: Chief Tim Lemon, Carol Kibler and Captain Patrick Moore

Others in attendance: see sign in sheet

Regular Meeting Call to order at 4:00 p.m.

- Flag Salute

Approve Agenda: Commissioner Peters would like to add under Old Business Expected Completion Dates for the 2015 Objectives. Chairman Nedrow **MOTIONED to APPROVE** the addition, Commissioner Peters seconded, the **MOTION CARRIED**.

Chairman Nedrow would like to add to New Business Widow and Orphan Beneficiary for Retired Fire Chief John Snyder. Chairman Nedrow **MOTIONED to APPROVE** the addition, Commissioner Peters seconded, the **MOTION CARRIED**.

Public Comment: none

Consent Agenda: Chairman Nedrow **MOTIONED to APPROVE** the consent agenda as submitted, Commissioner Peters seconded, the **MOTION CARRIED**.

- Revenue Report and Expenditure Report: December 2014
- Payroll: January 2015 \$90,372.90
- Vouchers for General Account: Voucher #115001 through #115012 for \$3,447.94; Voucher #115013 through #115034 for \$12,120.55; Voucher #115035 through #115044 for \$1,913.09; Voucher #115045 through #115054 for \$4,805.70.
- Vouchers for Capital Account: none
- Minutes: January 14, 2015

Fire Chief Report:

- Chief Lemon reported that Green Nob radio tower has been completed and is now being tested with portable radios. Final testing with mobile radios take place later this month. The testing is to ensure there is not any bleed over that would interfere with other fire districts. Chelan County Fire District 9 has approved and signed the use agreement, pending the outcome of the testing.
- Chief Lemon reported on legislative day in Olympia. Chief Lemon attended the session with fire chiefs from Douglas, Okanogan and Grant county fire departments. The legislators were open and receptive to the conversations, concerns and issues that were brought forward. The main issues raised, were the concerns with legislation being propose on how to fight wild fire. Much of the legislation is directly related to the Carlton Complex fire of 2014. The main issue raised was that local fire district had not been involved in the process of developing or weighing in on the legislation. Chief Lemon and the other fire chiefs will continue monitor and contact the legislation.



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Personnel

- **New Hire:** Chief Lemon reported he will be interviewing the final three firefighter/EMT applicants on Friday. The hire date is scheduled for March 1, 2015.

Facilities

- **Station 75:** Labor and Industries inspection for electrical work has been completed. The final occupancy permit inspection will be later this month. Chief Lemon has also been working with the architect on station 75 door locks.
- **Station 71:** Upstairs classrooms, hallway and stairwells have been painted and look great. The drinking fountain near the upstairs public bathrooms is leaking and will be repaired.

Apparatus

- **Engine 71:** Was experiencing overheating problems and was towed in to Cumming Northwest for repairs. It should be repaired and back in service early next week. Estimated repairs cost is approximately \$20,000.
- **Annual Apparatus Maintenance:** Commissioner Peters wanted to know if a maintenance schedule was in place for all of the apparatus. Mechanic Goyne responded to the inquire stating he services all the truck annually and identified what part of the year different apparatus are serviced.
- **New Tender 75:** Chief Lemon provided an update on new Tender 75, the tank has been installed on the chassis and the pump and plumbing is being installed now.

Training:

- **Sponsored Classes:** Captain Moore reported on the National Fire Academy (NFA) courses that were conducted at station 71 and the classes were well attended.
- **January Training:** For the month of January; 80 different trainings session took place and 876 training hours were logged.
- **Volunteer Recruitment:** Captain Moore reported on the volunteer recruitment. The goal is to recruit 20 new volunteers in the 20 to 40 year age range. Recruit signs have been placed throughout the community and a new recruit flyer has been designed and printed. A new recruit video is being worked on to show potential candidate what a volunteer firefighter does. A recruit orientation meeting is scheduled for March 25, 2015 at 6:30 p.m. at station 71.

The Volunteer Recruit Academy is scheduled for April and will focus on wild fire red card certification, followed by driver operator training. In the fall the recruit class will be working on structure firefighting training.



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Captain Moore hopes that breaking up the recruit training over the full year will provide a better balance of training that will not over burden the recruits and provide more opportunities during some of the slower months.

- **Explorer Post:** The Explorer Scout program has around six members that are meeting on Tuesday nights.

Rope Rescue: Commissioner Peters inquired about the rope rescue program and the overall status of the training. Captain Moore reported all seven personnel are certified and have completed the first quarter certifications for 2015. A class is scheduled for the spring and the second quarter training requirements for the current member is already scheduled. Commissioner Peters inquired about other agencies involvement in the rope rescue program. Captain Moore reported one individual from Manson fire district is certified and that the initial rope rescue training course is announced in the Daily Dispatch and at Region 6 Training.

Firefighters Association Report: President Dan Wright reminded everyone that the Firelight Gala is this weekend. Sandy Peters of the Axillary reported they have sold 130 tickets and have some still available. The event is coming along great and the committee is finishing up last minute items.

President Wright reported the next event scheduled is the Crusin Chelan pancake feed this summer and a barbeque feast in the fall.

Unfinished Business

2015 Completing dates for the objectives: Commissioner Peters proposed setting completion dates for each of the items listed in the 2015 objective and capital improvements. Chairman Nedrow suggested a quarterly dates and review and that the dates should not be firm but flexible. The board agreed to quarterly dates and review and the timelines will be adjusted as needed. Chief Lemon will establish dates for the objectives and capital improvements for the March meeting.

New Business:

Widows and Orphans – Death Benefit for Retired Fire Chief John Snyder: the board approved and signed the benefit documentation needed.

Budget Process Revision Recommendation: Commissioner Peters had a number of questions concerning the 2015 Budget Amendment. Chief Lemon explained in detail the items in question. Commissioner Peters was satisfied and said he would approve the budget amendment at next month's meeting. Chairman Nedrow thanked Commissioner Peters for his time spent in review of the budget amendment.



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Special Event:

- 02-14-2015 Firelight Gala

Chairman Nedrow closed the regular meeting at 4:50 p.m. to go into executive session for 30 minutes regarding the RCW's posted below.

Executive Session:

- RCW 42.30.140 for the purpose of Collective Bargaining
- RCW 42.30.110(1)(b) to consider the selection of a site or the acquisition of real estate by lease or purchase
- RCW 42.30.110 (1) (g) to review the performance of a public employee

At 5:20 p.m. Chairman Nedrow announced the session would take 10 more minutes. The Board returned at 5:30 p.m. Chairman Nedrow closed executive session and opened the regular meeting at 5:30 p.m.

Chairman Nedrow **MOTIONED to APPROVE** the recommended MOU between the District and IAFF Local 4816 which provides a salaries increase of 1.5% effective January 1, 2015 and a 1.5% increase effective July 1, 2015, Commissioner Peters seconded, the **MOTION was UNANIMOUS**.


Chairman Nedrow stated that after the Boards annual review of Chief Lemon's job performance throughout 2014, he **MOTIONED to APPROVE** a salary increase of 2% effective January 1, 2015, Commissioner Peters seconded, and the **MOTION was UNANIMOUS**.

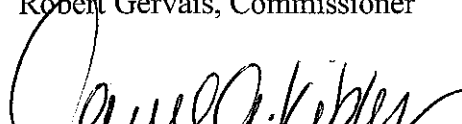
Adjournment: There being no more business before the board Chairman Nedrow **MOTIONED to CLOSE** the regular meeting at 5:35 p.m. Commissioner Peters seconded, the **MOTION carried**.

Chelan County Fire District 7 Commissioner:


Rick Nedrow, Chairman


Robert Gervais, Commissioner


Tom Peters, Commissioner


Carol Kibler, Secretary