



**MINUTES**  
**Chelan Fire and Rescue**  
**Commissioners Regular Meeting**  
**Wednesday, March 11, 2015 at 4:00 P.M.**  
**232 East Wapato, Chelan, WA**



**Commissioners in attendance:** Robert Gervais, Rick Nedrow and Tom Peters

**Staff in attendance:** Fire Chief Tim Lemon, Capt. Pat Moore and Carol Kibler

**Others:** see sign in sheet.

**Regular Meeting Call to order:** Commissioner Nedrow opened the meeting at 16:00 and announced the Flag Salute

**Approve Agenda:** Commissioner Peters **MOTIONED to APPROVE** the agenda as submitted, Commissioner Gervais seconded, the motion **CARRIED**.

**Public Comment:** none

**Consent Agenda:** Commissioner Gervais **MOTIONED to APPROVE** the consent agenda as submitted, seconded by Commissioner Peters, the motion **CARRIED**.

- Revenue Report and Expenditure Report: February 2014
- Payroll: February 2015 \$94,872.43
- Vouchers for General Account: Voucher #215001 through #215008 for \$2,347.94; Voucher #215017 through #215037 for \$15,442.25; Voucher #215038 through #215051 for \$5,992.59; Voucher #215052 through #215059 for \$1,217.77.
- Vouchers for Capital Account: Voucher #2012015 through #2012017 for \$3,877.09; Vouchers #2012018 through #2012019 for \$51,515.48; Vouchers #2012020 through #2012022 for \$15,119.03.
- Minutes: February 11, 2015

**Fire Chief Report:**

- Chief Lemon reviewed the thank you cards and a letter from: Red Cross for housing one of their supply trailers, a letter from State Representative Brad Hawkins for attending the Legislative day in Olympia and a card from Lake Chelan Chamber for participating in Winter Fest.
- Chief Lemon announced that WFCA scheduled the Saturday Seminar in June at Campbell's Resort. The commissioners and Chief Lemon will attend.
- Chief Lemon reported that Green nob radio tower is moving forward. Nolan Worley has completed the application for licensing the frequency; the cost is estimated at \$400. The final step will be programming the district's radios.
- Rivercom has confirmed that Canada has approved the use of Goat repeater which will improve the north end of the district communications.
- Chief Lemon reported the Grant for Volunteer Firefighter Coordinator has been submitted. Entiat and Douglas County 4 will also participate in the grant if awarded.

**Personnel:**

- Chief Lemon reported Jake Hepper accepted the Firefighter/EMT position and was hired March 1, 2015. He is assigned to C shift with L.T. Evan Woods.



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- Chief Lemon reported three new volunteers are working through the application process; Ben Laughlin, Esau Saucedo and Mark Donnell.
- We have 7 active Explorer post members.

**Facilities:**

- Station 71 upstairs painting is completed.
- Station 75 bathroom has been completed. The driveway received final approval. The electrical and water received final occupancy. The pump for the well is not operating correctly we have arranged for it to be repaired. Lt Nolen Worley will coordinate the striping in the truck bay this summer.

**Apparatus:**

- Tender 75 is in Spokane for repair, the same error codes are being generated.
- Brush-73 has a cracked fuel pump and the housing is leaking. It is currently being repaired.
- New Tender-75 the upholstery for the doors should arrive this week and the truck is scheduled to be painted within a week. We can anticipate it will be ready by May 1<sup>st</sup>.

**Training:**

- Capt. Moore reported on hosting the training on National Fire Academy strategies and tactics for initial company operations; it was well attended.
- The members have put in double the hours from last year at this time.
- Four members attended the WA State Fire Safety and Officers training conference in Yakima. Various courses were offered, in all the conference was a good one. Capt. Moore attended a class regarding the NFPA requirements for structure firefighting. The requirements are complex and if not followed they will impact the districts insurance ratings among other things.
- Capt. Moore reported the City of Chelan is requiring some changes to the training prop facility building specifications. Capt. Moore has reviewed and researched the request and submitted a response to the city.
- The City has scheduled a public hearing regarding the training prop facility for March 17<sup>th</sup>. Capt. Moore will be in attendance to answer any questions that may arise.
- Capt. Moore met with Christine Eagar, new owner of Golakechelan.com. She interviewed him regarding the training prop facility.
- Capt. Moore talked about the benefits of building the training lab and the cost analysis. Purchase of the Connex box props is estimated at \$20,000. In turn this will be a cost savings over a 12 year period of \$122,000.
- The training lab will meet the state WAC 296 requirements and provide local training at a cost savings to the fire district.
- Commissioner Peters stated it's a good cost benefit to the district and is glad to hear we are getting the information out to the community.
- Region 6 is looking into utilizing local resources for training opportunities.
- Capt. Moore provided the board with the rope rescue training program for review.



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**Firefighters Association Report:** President Dan Wright reported that the firelight gala was a success and raised over \$23,000. Congratulation on a job well done!

The Auxiliary is planning the 2016 firelight gala and pancake breakfast. The auxiliary is discussing new fund raising programs for the future. Dan Wright reported the association has formed a committee to review the by-laws and add new ones to accommodate future funds that are raised.

**Unfinished Business**

**2015 Budget Amendment:**

- Chief Lemon stated the board reviewed the information in February and recommended the board take action.

Commissioner Peters **MOTIONED to APPROVE** the budget amendments with corrections to be made to the adopted amounts column, Commissioner Gervais seconded, the motion **CARRIED**.

**2015 Goal/Objectives by Quarterly Priority:**

- The board reviewed the document. The fire alarm inspections were pushed into the future due to other agencies involvement and time restrictions. The purchase of Apparatus and mechanic lift system were also pushed into the future to ensure funds are available.

**New Business:**

**LCCH Interlocal Agreement for Mechanic Services:** the agreement is complete and all parties involved have approved and signed.

**Old Tender 74 Surplus Sale:** Chief Lemon reported receiving a bid of \$3,500 from Tony Palazzo. Commissioner Gervais **MOTIONED to APPROVE** the bid of \$3,500 from Tony Palazzo, Commissioner Peters seconded, the motion **CARRIED**.

**Resolution 2015- 01, Surplus 1987 Seagraves Engine:**

Chairman Nedrow **MOTIONED to APPROVE** the Resolution 2015-01 as submitted, Commissioner Peters seconded, the motion **CARRIED**.

**Budget Process Revision Recommendation:** Commissioner Peters drafted revisions to the budget and the commissioners and Chief reviewed the document. It was agreed the revision will be implemented into the next budget process.



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**Volunteer Survey:** Commissioner Peters suggested doing a wage survey regarding volunteers. The commissioners agreed that Commissioner Peters gather the survey information.

**Special Event:**

- 03/14/2015 St. Paddy's Day Parade,
- North Central Washington Fire Chiefs and Commissioners Association meeting is March 25, 2015.
- The South shore fire wise meeting will be held March 21, 2015 at 9:00 a.m. at station 71.

Chairman Nedrow closed the meeting at 16:45 to go into executive session for 20 minutes regarding the RCW disclosed below.

**Executive Session:**

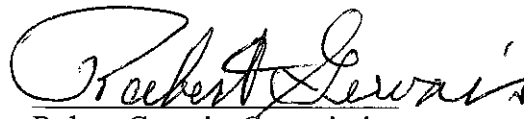
- RCW 42.30.110(1)(b) to consider the selection of a site or the acquisition of real estate by lease or purchase

Chairman Nedrow closed executive session at 17:05 and opened the regular meeting at 17:05, no action was taken.

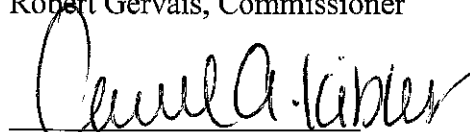
**Adjournment:** there being no further business before the board, the meeting was adjourned at 17:05

**Chelan County Fire District 7 Commissioners:**

  
Rick Nedrow, Chairman

  
Robert Gervais, Commissioner

  
Tom Peters, Commissioner

  
Carol Kibler, Secretary