



MINUTES
Chelan Fire and Rescue
Commissioners Regular Meeting
Wednesday, May 13, 2015 at 4:00 P.M.
232 East Wapato, Chelan, WA



Commissioners in attendance: Robert Gervais, Tom Peters and Rick Nedrow

Staff in attendance: Chief Timothy Lemon, Capt. Pat Moore and Secretary Carol Kibler

Others in attendance: see sign in sheet

Regular Meeting Call to order 4:00 p.m.: Chairman Nedrow called the meeting to order and announced the Flag Salute.

Approve Agenda:

Commissioner Peters MOTIONED TO APPROVE the agenda as submitted, seconded by Commissioner Gervais, the motion carried.

Public Comment: none

Consent Agenda

Commissioner Gervais MOTIONED TO APPROVE the consent agenda as submitted, seconded by Commissioner Peters, the motion carried.

- Revenue Report and Expenditure Report: March 2015
- Payroll: April 2015 \$103,393.64
- Vouchers for General Account: Voucher #415001 through #415009 for \$1,248.92; Voucher #415010 through #415017 for \$7,725.89; Voucher #415018 through #415041 for \$17,437.65; Voucher #42015042 through #42015056 for \$4,666.17.
- Vouchers for Capital Account: Voucher #2015401 for \$2,246.15; Vouchers #2015402 for \$451.93.
- Minutes: April 8, 2015

Fire Chief Report:

- Chief Lemon reported that we are still waiting to hear on the AFG and SAFER grants.
- Chief Lemon reported that the license for the Green Nob repeater has been submitted for and we are awaiting FCC approval. The Goat Mountain Tactical Repeater frequencies have been approved by the Canadian Government and RiverCom 911 is handling the licensing.
- Chief Lemon reported that we have new volunteer firefighters: Karl Koester, Taylor Rains, Samantha Peterman and Cory Melvin. Kyle Burns resigned and is working for Marysville Fire Department, Marcus Kinman resigned and is working for a fire department in Juneau, Alaska and Thor Johnson took a leave of absence. The current Volunteer count is at 60 personnel.
- Chief Lemon reported that station 71 apparatus bay had a ceiling leak from the up-stairs bathroom sink and shower unit. The problem has been fixed and the ceiling will be repaired.
- The Station 75 well head was repaired and is operable.
- Tender 75 will be in service next Tuesday.
- Tender 71 received a new alternator.



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- Engine 72 received new batteries.
- May 21st is the Memorial Day Parade in down town Chelan.
- May 27th Red Cross Hometown Hero's will present awards at the Wenatchee Conference Center. We nominated the Chelan Auxiliary; the Chelan Fire and Rescue firefighter/EMT's who responded to the Carlton Complex fire in Pateros and Jason Jennings, who got his family out of his home safely, when it caught fire.
- May 28th the North Central Washington County Fire Chiefs and Commissioner Meeting is being held in Plain. The guest speaker will be Robert Tobin, Fire Weather Program Leader/IMET, NOAA Spokane.
- June 6th the Washington State Fire Commissioners are hosting a seminar at Campbell's Resort.

Training

- Captain Moore reported Marine 71 had valves that leaked. The boat was taken to a shop to have the valves replaced but it still has a slow leak. The boat is currently in service. We check and fill the boat as needed. It will go back to the shop after memorial-day weekend for repair.
- Captain Moore reported we have 2 volunteer firefighters that are going through the fire academy; Jerry Lopez and Peter VanLunsen. Both are doing well and received high marks in leadership qualities. Graduation is scheduled for July 24th in Burien at the police academy.
- Captain Moore reported the conditional use permit from the City of Chelan was approved. The building permit has been submitted and we are waiting for approval. Captain Moore has been in contact with the steel contractor to build the facility.
- Captain Moore reported he secured additional grant funds through FEMA and the state to run courses in urban interface and a command and control for urban interface. The classes are scheduled for June and July.
- Captain Moore reported that everyone is Wildland Red card qualified and that all recruits went through the classes. Personnel recently completed the driver operator class and we will have additional courses for those that didn't have the opportunity to participate. The Rope Rescue class is in session, once completed we will have 16 certified technicians.
- Currently we have 74 personnel on the roster including the commissioners and paid staff.
- Captain Moore reported on the Cagle Gulch fire that occurred last week. Structure protection was set up for the residence that was at the top of the hill. The fire moved fast for this time of year. The structure had no damage and the fire was held at about 2 acres.
- Commissioner Peters would like to see references on the manpower of volunteers and career staff when we report to the media on incidents. Commissioner Gervais would like to see prevention tips and announce the importance of fire monitoring responsibilities and



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the precautions that need to be taken while burning debris. Commissioner Nedrow mentioned we go look at the Chamber of Commerce media opportunities that they have available to display fire prevention tips at their location of business.

- Chief Lemon reported all of Chelan County will implement the burn ban June 1, 2015.

Firefighters Association Report:

- President Dan Wright reported the Association donated \$1,000 to the family of the young lady that died in the Orondo bus/truck accident.
- Dan reported that the paper shredding event was well received and they raised \$750 in donations.
- Chelan Firefighters Association Breakfast is scheduled for Saturday, June 6th.
- The association will be donating \$7,000 to the Carlton Complex Recovery group Tuesday, June 9th at 6:45 p.m. at station 71. He would like members to attend to show their support.
- Dan reported a committee was established to review and revise the association's by-laws.
- Dan reported a committee was established to review the non-profit status and the possible need for advice from an attorney.
- The parade truck committee is getting the truck ready for the Memorial Day parade and breakfast feed. Johnny Synder has donated tire rims for the parade truck to replace the old ones.

Unfinished Business

Volunteer Survey: no up-date at this time.

New Business:

Disposal of Documents:

Carol Kibler reported the board received a copy of the documents for disposal. Annually we go through our files and dispose of files using the Washington State retention schedule. The files are recorded as destroyed and shredded. The board concurred with the disposal of the documents.

LCCH and CFR Interlocal Agreement Update:

The board received a copy of the agreement and concurred, signing the document as submitted.



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SOG 121 Grooming & Hygiene:

The board received a copy of the document. Discussion was held.

Chairman Nedrow MOTIONED to ADOPT SOG 121 Grooming & Hygiene, Commissioner Gervais seconded, and the motion was unanimous.

SOG 240 Wildland Firefighting:

Chief Lemon reported this is an update to the current SOG 240 Wildland Firefighting following the WAC codes that were updated.

Commissioner Peters MOTIONED to ADOPT the SOG 240 Wildland Firefighting Commissioner Gervais seconded, and the motion was unanimous.

SOG 221 High/Low Angle Rope Rescue:

Chief Lemon reported this is an update to the current SOG 221 High/Low Angle Rope Rescue and meets the basics of the program. Discussion was held regarding definitions and terminology.

Commissioner Peters MOTIONED TO ADOPT SOG 221 High/Low Angle Rope Rescue, Commissioner Gervais seconded, and the motion was unanimous.

Budget line item review:

Commissioner Peters had inquired about a couple budget line items and the current expenditure percentages. Chief Lemon reported on each of the line items and explained why the percentages were higher than average for this time of the year.

Special Event:

- May 21st is the Memorial Day Parade in down town Chelan.
- May 27th Red Cross Hometown Hero's - Wenatchee Conference Center.
- May 28th North Central Washington County Fire Chiefs and Commissioner Meeting in Plain.
- June 6th Washington State Fire Commissioners are hosting a seminar at Campbell's Resort.

Executive Session: None

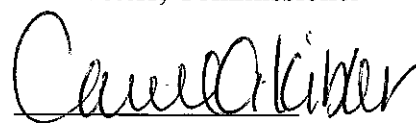
Adjournment: There being no more business before the board of Commissioners the meeting adjourned at 16:50.

Chelan County Fire District 7 Commissioner:


Rick Nedrow, Chairman


Tom Peters, Commissioner


Robert Gervais, Commissioner


Attest: Carol Kibler, Secretary