



**MINUTES**  
**Chelan Fire and Rescue**  
**Commissioners Regular Meeting**  
**Wednesday, June 10, 2015 at 4:00 P.M.**  
**232 East Wapato, Chelan, WA**



**Commissioners in attendance:** Rick Nedrow, Robert Gervais and Tom Peters

**Staff in attendance:** Chief Timothy Lemon, Captain Pat Moore and Carol Kibler

**Others in attendance:** see sign in sheet.

**Regular Meeting Call to order:** Chairman Nedrow opened the meeting and announced the Flag Salute.

**Approve Agenda:** Commissioner Gervais **MOTIONED** to **APPROVE** the agenda as submitted; seconded by Commissioner Peters, the motion was unanimous.

**Public Comment:** None

**Consent Agenda:** Commissioner Gervais **MOTIONED** to **APPROVE** the consent agenda as submitted. Commissioner Peters requested a correction to the minutes in approving the S.O.G.'s; he explained it should read "the board approves the policy not the S.O.G." Commissioner Gervais and Chairman Nedrow agreed. Commissioner Peters seconded, the motion was **UNANIMOUS**.

- Revenue and Expenditure Report: April 2015
- Payroll: \$103,393.64 May 2015
- Vouchers for General Account: Voucher #52015001 through #52015007 for \$1,261.82; Voucher #2015403 through #52015021 for \$2,119.51; Voucher #52015022 through #52015040 for \$10,421.67; Voucher #52015042 through #52015053 for \$7,216.53; vouchers #52015054 through #52015065 for \$10,599.90.
- Vouchers for Capital Account: Voucher #2015405 through #2015407 for \$1,126.04; Vouchers #20155001 through #52015025 for \$87,755.79; Vouchers #20155004 through #20155006 for \$3,988.27; Vouchers#20155007 for \$238.03.
- Minutes: May 13, 2015

**Fire Chief Report:**

- Chief Lemon distributed thank you cards from the Boy Scouts thanking the firefighters for the presentation on first aid, and safety and a card from residents at 985 Guffy Rd. thanking the firefighters for responding quickly to a brush fire and extinguishing it.
- Chief Lemon reported the Chelan Fire Fighters Association donated \$7,565 to the Carlton Complex Long Term Recovery. President Dan Wright and members of the Auxiliary and Association presented Charlene Anders and Chairman Jon Wyss the check. The funds will provide assistance to families in need.
- Chief Lemon reported Red Cross gave out 2015 Hometown Hero Awards. Chelan firefighters were recognized for their heroic efforts when they responded to the City of Pateros, July 17 and 18<sup>th</sup> 2014 the night the firestorm known as the Carlton Complex Fire burned over the town. The Chelan Firefighters Association Auxiliary also received a Hometown Heroes award for their fund raising efforts for disaster relief and fire victims.



**MINUTES**  
**Chelan Fire and Rescue**  
**Commissioners Regular Meeting**  
**Wednesday, June 10, 2015 at 4:00 P.M.**  
**232 East Wapato, Chelan, WA**



Recognition was also given to Jason Jennings for his actions under emergency conditions. When a fire broke out in the kitchen of the Jennings home, Jason gathered his siblings and moved them outside to a safe location and called 911.

- Chief Lemon reported the Green Nob licensing invoice was received so we should receive the license in short order.
- The Goat repeater should be operational in July according to RiverCom.
- Chief Lemon reported he is preparing information to apply for tender credits with WSRB (Washington State Rating Bureau).
- **Staff** – Chief Lemon reported Lance Stark is going through the volunteer application process. Volunteer David Bingham has resigned due to his job and full time work load, he hopes to return in the future. Travis Green is a new explorer scout.
- **Facilities** – The water leak at station 71 has been resolved and the ceiling patched. The wellhead at station 75 is operating as designed.
- **Apparatus** – Tender 75 is in service. Tender 73 is getting a new starter. Marine 71 is back in the shop to repair the leaking valve.
- **Training** - Capt. Moore reported the month of May had a total of 2,200 hours of training and a total of 88 classes offered.
  - Capt. Moore reported we have two firefighters at the WSP North Bend fire academy and they are doing a great job. One of them received the bull dog award for the week. Graduation will be held in July.
  - Capt. Moore reported on the Rope Technician Course May 11-17. We had seven new members complete the training. There were also seven attendees that were from other departments. The 7 new CFR members and existing CFR technicians logged 725 hours of training in 7 days.
  - Capt. Moore and three other members participated in the Chelan County Sheriff's overnight rope rescue training in Stehekin.
  - Three members attended the Fire Investigation course
  - FF/EMT Adam Jones attended the rescue swimmer course held in Lakewood.
  - The Wenatchee Training Conference was scheduled for June 5-7 and we have two people that attended.



**MINUTES**  
**Chelan Fire and Rescue**  
**Commissioners Regular Meeting**  
**Wednesday, June 10, 2015 at 4:00 P.M.**  
**232 East Wapato, Chelan, WA**



- Capt. Moore has been working on the live fire training building permits with the City of Chelan and they have been approved. We are under budget and moving forward with the project.
- Capt. Moore leaves for the National Fire academy training in Emmetsburg Maryland June 14-19.

**Firefighters Association Report:**

- President Dan Wright reported the association has been invited to participate in the one year anniversary recognition of the Carlton Complex scheduled for June 19 -20, 2015 in Pateros.
- President Wright reported the pancake breakfast was a huge success raising \$2,895.00 before the cost of shirts and supplies.
- The association meetings have been changed to start at 6:30 p.m.
- Adam Jones reported the MS Fill the Boot event is scheduled for July 25, 2015 and will take place in Chelan at the intersections of Johnson and Columbia. Last year we raised \$4,900.
- President Wright reported the Auxiliary will not be scheduling a 2016 Gala but will schedule it for 2017. Commissioner Gervais stated the funds raised from the Gala and donations to the community were wonderful!

**Unfinished Business:**

- Commissioner Peters reported on the Volunteer wage and benefit research; the 2015 wage and benefit survey from the Washington State Commissioner Association is out for review. Commissioner Peters will gather information from that document and call the other fire departments not included and report on his findings once he has compiled all of the volunteer salary/benefit information.

**New Business:**

- **Fire Alarm Monitoring All Stations-** Chief Lemon reported receiving monitoring system proposals from Local Tel Guardian Services, Key Hole Security and Moon Security Services. Chief Lemon recommended the proposal from Local Tel Guardian Services in the amount of \$5,488 for installation and \$1,355 annual monitoring cost for all five fire stations.

**Chairman Nedrow MOTIONED to move forward with the installation and service from Local Tel Guardian Services, the motion was unanimous.**



**MINUTES**  
**Chelan Fire and Rescue**  
**Commissioners Regular Meeting**  
**Wednesday, June 10, 2015 at 4:00 P.M.**  
**232 East Wapato, Chelan, WA**



- **Station 71 Door Bell System** – Chief Lemon reported receiving proposals from Glenn Electric and Keyhole Security to repair/update Station 71 door bell. Out of the two proposals received Chief Lemon recommended Keyhole Security installation of \$1,860 before tax.

**Commissioner Peters MOTIONED to APPROVE the Keyhole Security proposal, the motion was unanimous.**

- **Station 71 Intercom System** – Chief Lemon reported receiving a proposal from Local Tel Communications, which is our landline provider. The bid was well over the budgeted amount and the current intercom system covers 90% of the station adequately. Chief Lemon recommended tabling the issue for future consideration. Commissioner Peters suggested the issue be removed from the plan completely. The board agreed.
- **Station 71 Video Surveillance** – Chief Lemon reported receiving proposals from Local Tel Guardian Services and Keyhole Security. The amounts on the proposals were over the budgeted amount. Chief Lemon recommended we table the issue until the door bell system is repaired. Commissioner Peters suggested removing this from the plan completely. The board agreed.
- **Station 74 Vehicle Exhaust System for Maintenance** – Chief Lemon reported receiving 3 proposals and his recommendation was to purchase the Benz Air Engineering Co. Inc. Portable Fume Extractor with Hose Reel and is the most cost effective for **\$7,792.40**.

**Chairman Nedrow MOTIONED to accept the proposal from Benz Air Engineering Co. for the portable extractor with Hose Reel, Commissioner Peters seconded, and the motion was unanimous.**

**Equipment Acquisition Plan** - Commissioner Peters talked about last year's long range planning meeting and the expenditure projections for capital apparatus. Commissioner Peters would like to see a review of our apparatus by an apparatus committee followed by their recommendations for the 2016 year. The other board members agreed.

**Fire District Insurance Quotes** – Chief Lemon reported that we have been approached by two insurance companies wanting to provide quotes for our liability insurance. We are in our second of a three year agreement with Nicolson Insurance and should wait until next year. Chief Lemon recommended that we have all agencies provide quotes in 2016 for the next three years starting in 2017 as we have done in the past. The board agreed we would wait until next year and Commissioner Peters will participate in the review of the quotes.

**Special Event:** none

**Executive Session:** none



**MINUTES**  
**Chelan Fire and Rescue**  
**Commissioners Regular Meeting**  
**Wednesday, June 10, 2015 at 4:00 P.M.**  
**232 East Wapato, Chelan, WA**



**Adjournment:** There being no more business before the commissioners the meeting closed at 4:45 p.m.

**Chelan County Fire District 7 Commissioner:**

\_\_\_\_\_  
Rick Nedrow, Chairman

\_\_\_\_\_  
Tom Peters, Commissioner

\_\_\_\_\_  
Robert Gervais, Commissioner

\_\_\_\_\_  
Attest: Carol Kibler, Secretary