



MINUTES
Chelan Fire and Rescue
Commissioners Regular Meeting
Wednesday, August 12, 2015 at 4:00 P.M.
232 East Wapato, Chelan, WA



Commissioners in attendance: Tom Peters, Robert Gervais and Rick Nedrow

Staff in attendance: Fire Chief Timothy Lemon, Captain Patrick Moore and Administrative Assistant Faye Barker

Others in attendance: see sign in sheet

Regular Meeting Call to order: Chairman Nedrow called the meeting to order and announced the Flag Salute.

Approve Agenda: Commissioner Peters **MOTIONED** to **APPROVE** the agenda as submitted, Commissioner Gervais seconded, and the motion was unanimous.

Public Comment: none

Consent Agenda: Commissioner Peters requested that the Revenue and Expenditure Report for June 2015 be removed from the consent agenda before approving. Commissioner Peters **MOTIONED** to **APPROVE** the consent agenda with Revenue and Expenditure Report, June 2015 removed, Commissioner Gervais seconded, and **the motion was unanimous.**

- Revenue and Expenditure Report: June 2015
- Payroll: \$109,139.30 July 2015 paid 08-05-2015
- Vouchers for General Account: Voucher #62015051 through #62015067 for \$4,886.94; Voucher #72015001 through #72015007 for \$6,778.51; Voucher #72015022 through #72015038 for \$7,783.40; Voucher #72015009 through 72015021 for \$4,276.96; Voucher #72015039 through 72015054 for \$4,659.64; Voucher #72015055 through #72015062 for \$3,634.96.
- Vouchers for Capital Account: Voucher #2015610 through #2015613 for \$9,346.51; Vouchers #2015614 through #2015615 for \$3,632.66; Vouchers #72015031 for \$417.64; Voucher #2015616 through 2015617 for \$21,174.12; Voucher 2015618 for \$8,041.35.
- Minutes: July 8, 2015

Fire Chief Report

Green Nob Repeater: Chief Lemon reported that this is up and running. Lt. Worley explained that it is legal and viable at this time. The radios will need to be flashed and frequencies added. Staff is hoping to have this scheduled in September.

- **Staff** – A new volunteer, Jordan Andrews, has started the process to join our department. Joe Doak, has resigned. He did not have the time to participate at a level he hoped to.
- **Facilities** – There is nothing new to report on the facilities. St. 75 has had the internet installed and it is operating.
- **Apparatus** – Nothing new to report on apparatus at this time.



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- **Emergency Response Report:**

- There were 133 incidents in July, an increase over last year.
- We are continuing to monitor the Wolverine fire up lake. Lt. Worley and Lt. Jones are working with the triage team along the south shore. They have triaged 40 or more homes to this point. Commissioner Nedrow inquired about the triage project. Lt. Worley reported they are getting a full triage of each property, structure, outbuildings, haz mat situations, overhead wires and taking photos of the property.
- Commissioner Peters asked if this information would be added to the Ipads and if Ipads will be put in the new tenders. Chief Lemon stated no, not at this time. The District is working with a company to link the map pages through hyper-links for easier use. Once the project is finished and we know how much information the Ipads can support, we will load all of the district information with the commercial and residential preplanning, or just the first due areas for each station on their apparatus Ipads. The problem with the Ipads is they are cumbersome to use and most folks have turned to Ispy which is user friendly. It could be the end of the year before we have more information on the new program.
- The North Central Washington Fire Chiefs and Commissioners Association is meeting on 9/23/15 here at St. 71. Chief Lemon invited the Commissioners to attend.

Commissioner Nedrow recognized Karen Miltenberger, Nicholson and Associates was in attendance.

Training:

- Captain Moore reported on attending the Washington State Fire Academy Graduation in Burien. Firefighters Peter Van Lunsen and Jerry Lopez completed the training and graduated.
- Captain Moore reported that there was a slight increase in percentage on Nims Compliance.
- The city signed off on the site work for the Live Fire Training props. We are waiting for the iron company to start fabrication. Captain Moore is hoping to have it operational in October.
- There are two NFA courses that are scheduled for later this year. The EMT school will start the first part of September. The structural academy is ready to start the end of August.



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Firefighters Association Report:

- President Dan Wright reported that the Auxiliary is planning to set up a booth at the Farmers Market Thursday evening. They plan to sell t-shirts, hats and cookies in addition to giving out fire prevention information.
- Upcoming events include “Fill the Boot” for the Muscular Dystrophy association this Saturday. It will start at 9:00 a.m. at the corner of Columbia and Johnson. More people are needed to help with this event.
- The Association is going to present plaques to the Associate members at the Chamber of Commerce meeting on 9/14/15. More details will be available soon.
- Committees are working on the by-laws for the association. The by-laws for the auxiliary are completed.
- A committee has been formed to encourage people to put in address signs along the south shore.
- Judy Johnson is researching the best way to give help to Sid at Domke Lake. He has lost everything in the Wolverine Fire.
- The Association is trying to get more firefighters involved. The Executive Board members will all be done with their term the end of this year, and they need people to participate more. Discussion was held on what could be done to encourage more attendance.

Unfinished Business:

- Apparatus Committee Report: A summary was provided to the Board. The Committee went through all the fleet, discussed each apparatus and the number of apparatus types in the fleet. No changes were recommended at this time.

Discussion was held regarding members of the apparatus committee, and preparation needed for the upcoming LRP meeting. It was identified that The District recently spent over \$300,000.00 to acquire two new tenders. Commissioner Peters asked why Karl Jonasson was on the apparatus committee. Chief Lemon responded he a volunteer officer and the only one that volunteered from Station 71. Commissioner Peters thought there might be value in having the apparatus committee develop spec sheets for used apparatus along with a cost. Commissioner Nedrow disagreed, stating you can't write a spec for used apparatus, you have to purchase what is available. Spec sheets are a time consuming process that results in manuals worth of information defining how you want an apparatus built.



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Commissioner Gervais said to keep in mind, with the ladder truck, the possibility of a grant.

- USFS Engine 321: Chief Lemon reported that the forestry service is getting new apparatus, and Engine 321 has become available. He went through DNR and was able to obtain this engine. Engine 321 is a type 3 wildland engine that carries 900 gallons of water. The DNR program will give us the vehicles to use, and we return it to them when the District is finished using it. They are currently working on the paperwork for the District to take possession of the Engine. Discussion was held regarding the cost of getting the rig ready for response. Once it is in service, the Chief will decide where it will be assigned after letting the officers weigh in.

- Financial Report, May and June cash flow report: Discussion was held regarding the cash flow report. No action was taken.

New Business:

- Tender Credit: Chief Lemon reported that we were able to file the required information regarding, response times and the amount of water we carry, for the Washington Surveying and Rating Bureau to granted us tender credit. Information will be sent to members, and made available to our citizens.

- 2016 LRP Meeting. A date was discussed and decided upon 9/24/15.

- Station 71 floors: The quote came in higher than the budgeted amount. Two companies' submitted quotes, one quote replacing the carpet with composite tile and the other company quoted composite tile or finished cement. The quotes were twice the budgeted amount. The commissioners were in consensus to table this project for the time being.

Special Event:

Executive Session: None

Adjournment: There being no more business before the board the meeting closed at 17:00.

Chelan County Fire District 7 Commissioner:

Rick Nedrow, Chairman

Tom Peters, Commissioner

Robert Gervais, Commissioner

Attest: Carol Kibler, Secretary