



MINUTES
Chelan Fire and Rescue
Commissioners Regular Meeting
Tuesday, November 10, 2015 at 4:00 P.M.
232 East Wapato, Chelan, WA



Commissioners in attendance: Robert Gervais, Rick Nedrow and Tom Peters.

Staff in attendance: Chief Timothy Lemon, Capt. Pat Moore and Carol Kibler

Others in attendance: see sign in sheet

Public Hearing: see minutes attached

Regular Meeting: Chairman Nedrow called the regular meeting to order at 4:30 p.m. (*the Public Hearing opened at 4:00 p.m. and closed at 4:30 p.m.*)

Approve Agenda: Chairman Nedrow **MOTIONED to APPROVE** the agenda as submitted, Commissioner Peters seconded, and the motion was unanimous.

Public Comment: none

Consent Agenda: Commissioner Gervais **MOTIONED to APPROVE** the consent agenda as submitted, Commissioner Peters seconded, and the motion was unanimous.

- Revenue and Expenditure Report: September 2015
- Payroll: \$119,841.35 October 2015 Paid 11-05-2015
- Vouchers for General Account: Voucher #102015001 through #102015004 for \$2,059.85; Voucher #102015005 through #102015012 for \$5,825.46; Voucher #102015013 through #102015033 for \$10,847.56; Voucher #102015045 through #102015056 for \$6,552.30; Voucher #102015057 and 102015058 for \$1,431.90.
- Vouchers for Capital Account: Voucher #20151001 and 20151002 for \$824.60; Voucher #20151003 through 20151005 for \$152.67; Voucher #20151006 through 20151009 for \$2,189.38; voucher #20151010 through 20151012 for \$4,641.39; voucher #20151013 for \$115.67.
- Minutes: October 14, 2015

Fire Chief Report: Chief Lemon reported that Green Nob radio tower project has been completed and everything is operational and in service. Thank you Nolan Worley for your contribution and dedication to the project. Applause from the audience was given.

Chief Lemon reported the AFG Grant for generators was denied. We have allotted funds to purchase one generator this year and maybe two if we get help from Chelan PUD. The Grant for Volunteer Coordinator was also denied.

- **Personnel (Career/Volunteer):** Chief Lemon reported that Thor Johnson has resigned due to family demands. Andy Gavin joined the department and is participating in pulling shifts.
- **Facilities/Apparatus and Equipment:** Station 73 cistern and pump was removed and will be repaired at a later date.
- Brush 71 has been fully repaired and is back in service. The Engine 72 windshield has been repaired. Brush 79 is in service and we are still adding equipment on to it. Brush 72 tank is being removed and will be repaired.



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- Mechanic Goyne has put over 60 hours into removing the equipment and tank from brush 72. Once the tank is repaired it will be put under full warranty. The Fire district will pay to have the repairs done to the tank.
- **Emergency Responses:** Chief Lemon reported we logged 126 emergency response; 88 in September and 64 for October.
- The Lake Chelan Chamber of Commerce has nominated the fire district for an award. The awards banquet is Friday night. Please contact Chief Lemon if you are interested in attending.
- **Training:** Capt. Moore reported it's been a busy month. The Live Fire Training Prop has been completed and all permits have been signed off and approved. The Car Fire Props are 50% completed and estimated to be finished in 2016. The first live fire training drill held in the facility went well. The Structural academy is in session, but we have lost a few individuals in attendance.
- We hosted the NFA course Decision making for initial company operations this last week. We are scheduled to host NFA Incident command for structural collapse in December.
- Currently we have over 1000 hours in training and 64 classes offered.
- Capt. Moore suggested the purchase of a trailer to transport pallets and equipment to the live fire training building, and also to remove debris.
- Commissioner Peters would like the training report published with the Chelan Complex report as an addendum.

Firefighters Association Report: President Dan Wright reported on the \$10,000 donation to Chelan Valley Hope donated on October 15th. Commissioner Nedrow thanked the auxiliary for their hard work on the Gala.

Auxiliary member Anne Brautovich reported the auxiliary has the "Lightning Becomes Fire" Calendars for \$18. They ordered 500 and have them for sale throughout the down town corridor. Announcements have also been put in the local media.

Unfinished Business: none

New Business:

- **New Phone System:** Carol Kibler reported the current phone system we have is 7 years old, failing and unrepairable. Local Tel quoted \$4,900 to include installation, purchase of 11 phones and headsets. The current system will no longer be housed in the generator room which is a savings of \$1,800 to move the system. The new Shore Tel Hosted system runs off a router.
- Chairman Nedrow **MOTIONED to APPROVE** the purchase of a new phone system from Local Tel. Commissioner Gervais seconded, the motion carried.
- **2016 Budget:** Commissioner Peters **MOTIONED to APPROVE** the 2016 budget as submitted, Commissioner Gervais seconded, and the motion was unanimous. Resolution 2015-02 and Levy Certificate passed unanimously in the Public Hearing Meeting.



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- **Monthly Training Report – reference:** Chairman Nedrow referred to 2015 Chelan Fire and Rescue Quarter Qualification status Report of October 1, 2015 Red Card Wildland Firefighter; *These members have been trained to the federal and state standard and completed yearly physical agility tests. These members are capable of working on Federal and State Mobilizations fires. This includes 3 Task Force Leader Trainees; 4 Strike Team Leaders; 7 Crew/Engine Bosses; 27 Firefighter One's; 5 Type Four IC's; 13 Type Five IC's; 1 Cost Unit Leader and 15 Firefighter two's. Currently CFR has 58 Red Card Firefighters.*
- Chairman Nedrow stated the statement made by one individual in the community was grossly incorrect. The report is correct and true! Chairman Nedrow stated that the 58 Chelan Fire and Rescue members should be upset at this person making such a statement. These people put in tremendous time to do the job and put their lives at risk. Don't let anyone tell you, you are not a Wildland Red Card holder!
- **Chelan Co Fire District 1 - Helicopter rental:** Chief Lemon reported on the discussion from the workshop and the use of Chelan Fire 1 helicopter during fires. The cost to rent the heli is estimated at \$1,500 an hour to fly. DNR charges around \$3,000 an hour. DNR isn't always available. If we did utilize the Chelan 1 heli it would be another tool in the tool box.
Currently this is not proposed in the 2016 budget and would be funded through our reserves. Commissioner Gervais stated it would be money well spent if we could avoid some of the fires we have had in the past. Chief Lemon is seeking direction from the board to put together a policy. Commissioner Peters is in favor. Commissioner Gervais was reluctant. The board initiated Chief Lemon to proceed with drafting an agreement.
- **PIO – Public Information Officer:** Commissioner Peters suggested we consider building a stronger media relationship and enhance fire department image. We should be doing more to prevent negative and promote a positive fire department. We need a public relations person.
Commissioner Peters said the Chief is the voice of the department during incidents. We need to have a pro-active side that is different from reporting incidents. There are several ways to attach and communicate what we are doing to keep moving forward positively. Chairman Nedrow stated you need the appropriate skills to do the job. A person's background in public education with negotiation skills is a must. It would be money well spent. There is value in the position. Commissioner Peters stated the continuity over time in the position would fulfill the mission. Commissioner Peters thinks we are doing a great job so far but need to do more. Commissioner Nedrow thought the conversation should continue into the New Year and he does see the need. Chief Lemon liked the idea.
- **Commissioner's review - City of Chelan Open House, Public Assembly Wildfire Discussion Oct 28, 2015:** Commissioner Peters read the letter drafted by the commissioners addressing the concerns of the City meeting.
Please see attached letter for review.
The board had no further discussion on the subject.
- Commissioner Nedrow thanked the audience for their support and hopes the board has supported them as well. The actions of one should have never happened. In closing on the topic, Commissioner Nedrow thinks we did the right thing, we choose not to play in the arena.



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- Commissioner Peters added he agrees, and the other fact is we do welcome good constructive criticism in knowing we improve through those lessons. Negative comments have no basis only good constructive criticism works.
- Commissioner Gervais stated the public can call anytime and are welcome to call either commissioners or the chief to discuss and listen to what they have to say.

Special Event: Wednesday, Nov 11, 2015 -Veterans Day Parade and Fire Station Barbeque

Executive Session:

- RCW 42.30.140 *for the purpose of collective bargaining*
- RCW 42.30.110 (i) *to discuss with legal counsel representing the agency matters relating to agency enforcement actions or to discuss with legal counsel litigation to which the agency the governing body...*

The commissioners and Fire Chief Lemon went into executive session regarding the RCW listed above for 15 minutes starting at 5:10 p.m. The board returned from executive session at 5:25 p.m.


Adjournment: There being no more business before the board the meeting closed at 5:25 p.m.

Chelan County Fire District 7 Commissioner:


Rick Nedrow, Chairman


Tom Peters, Commissioner


Robert Gervais, Commissioner


Attest: Carol Kibler, Secretary