**Commissioners in attendance**: Rick Nedrow, Robert Gervais and Tom Peters

**Staff in attendance**: Fire Chief Tim Lemon, Captain Pat Moore and District Secretary Carol Kibler

**Others in attendance**: see sign in sheet

**Call to order**: Chairman Nedrow called the meeting to order at 4:00 p.m. and announced the flag Salute.

**Approval Agenda**: Commissioner Peters asked that the 2016 Goals and Objectives be moved to a workshop the first week in January. The board agreed. Secretary Kibler will schedule the workshop.

**Public Comment**:

Chairman Nedrow opened the public comments section of the meeting and announcing the time limit of 3 minutes for each speaker.

Bob Goedde asked to speak. Chairman Nedrow stated he didn’t see his name on the public comment list and that others had signed up to speak, that he may come to the next meeting and sign the sheet for public comments and would be heard then. Bod Goedde stated he would.

Brian Thompson thanked Chairman Nedrow for his 6 years of service to the community and fire department. Announcing his accomplishments; the building of fire station 73 (Union Valley) and Station 75 (South Shore) and being instrumental in helping the fire district move forward.

Mike Stowe read parts of the 2006 South Shore Lake Chelan wildfire protection plan referring to

water supplies and finding funding for pumps.

Tom Clark talked about our policy and asked why the fire on the butte wasn’t immediately put out; why we didn’t have people putting the fire out on the Butte right at the first. Commissioner Nedrow asked Tom Clark what policy he was referring to. Tom Clark responded that he heard the fire department did nothing, didn’t send firefighters out to fight the fire and wouldn’t let volunteers respond to the fire(s). Commissioner Nedrow responded we have no such policy. Commissioner Nedrow stated the fire reports are on our website for review. Commissioner Nedrow suggested Tom Clark make an appointment with Fire Chief Lemon to answer questions.

Commissioner Gervais stated the policy issue isn’t with the local fire department. The policy issue is with the state/federal agencies and is being discussed by Representatives Parlett, Murry, Cantwell and Reichert. Hopefully they will be able to bring a change through legislation to address policy changes at the state/federal agencies level. Commissioner Gervais said he nor the board can answer for the other agencies concerning their policies. Write a letter to your representatives in support of policy changes.

Robert Watson stated he wrote a letter to the commissioners and has not gotten a response. He stated Commissioner Nedrow’s email was broken and Commissioner Peters’ response was he would not respond in an email. Mr. Watson wanted to know if his questions would be answered. Commissioner Peters stated he offered Mr. Watson to meet with the Fire Chief and Commissioner Nedrow to discuss the questions. Mr. Watson said the letter was written to the Commissioners not the Fire Chief. Commissioner Peters stated he thought if the Fire Chief was present at the meeting he could answer the questions that Commissioner Nedrow could not. Mr. Watson said he still has not received any answers from his questions.

Bruce Powers, a resident of the First Creek area said he had a list of questions and asked to present them to the board. The list was handed to Commissioner Gervais. Commissioner Nedrow asked what method Mr. Power’s would like the questions answered. The questions will be address in written form.

### Consent Agenda: Commissioner Peters MOTIONED to APPROVE the consent agenda as submitted, Commissioner Gervais seconded, and the motion was unanimous.

* Revenue and Expenditure Report: October 2015
* Payroll: $112,781.51 November 2015 Paid 12-05-2015
* Vouchers for General Account: Voucher #112015001 through #112015011 for $4,446.56; Voucher #112015012 through #112015032 for $8,678.24; Voucher #112015042 through #112015046 for $3,942.51; Voucher #112015047 through #112015057 for $2,868.40;
* Vouchers for Capital Account: Voucher #20151109 for $264.23; Voucher #20151103 through 20151108 for $13,340.93; Voucher #2151101 through 20151102 for $156.01; voucher #20151110 through 20151111 for $2,521.86;
* Minutes: (2) for November 10th and (1) November 14, 2015

At 4:20 p.m. the board took a 15 minute recess to have cake and coffee in recognition of Commissioner Nedrow for his years of service. This is Commissioner Nedrow’s last meeting.

## Fire Chief Report:

* Chief Lemon reported he met with City Administrator Paul Schmidt to discuss interest in developing an Emergency Coordination Group for the Lake Chelan area that would include the city and like agencies. The focus of the group would be to work together efficiently during community emergencies/disasters.

* Chief Lemon reported he has meeting with Bob Sheehan and a DNR representative to discuss the local Fire Wise programs and expanding the outreach in funding and grants throughout our jurisdiction.
* Chief Lemon reported RiverCom 911 is researching a new CAD system. We currently have a system that was designed for police, this will be an ongoing progression through the New Year.
* Chief Lemon reported that NCWFCCA is working with Chelan County to address re-establishing a full time County Fire Marshal position. In addition the NCWFCCA is looking to further address fireworks ban, ability to ban open flames as needed and the adoption of the International Wildland-Urban Interface Code.
* Chief Lemon reported he spoke with Representative Brad Hawkins regarding the fireworks ban and Hawkins is working on making some changes to the language that would allow local government to place and lift bans on fireworks as needed.
* Commissioner Peters reported on attending the Wildfire Response round table in Wenatchee with Commissioner Elect Russ Jones, city Council Woman Wendy Isenhart and Fire Chief Lemon. The meeting was scheduled to discuss what went well and what we could do better from the wildland fires this summer. The general consensus on what went well was no fatalities. All of the agencies involved worked well together and it was the key to being successful. The community’s participation during the event was a positive. The Cascadian Groups has suggested the development of a Chelan County Wildland Protection Plan. They are willing to take the lead if supported. The Chelan County Sheriff’s Department is working on a new regional emergency operations center and a reverse 911 system to get information out.

**Personnel:**

* Chief Lemon reported the year is coming to an end and Captain Moore will return to C-shift and Lieutenant Woods will take over the training position affective in January.

**Facilities**:

* Chief Lemon reported a leak in the administration office over Faye’s desk was discovered. A-Roofing has been called and will repair the leak, estimation for the repair(s) around $500.

**Apparatus:**

* Chief Lemon reportedthe 900 gallon brush truck’s tank is scheduled to be repaired. This apparatus was acquired by DNR at no cost to the district through the DNR surplus apparatus/equipment program.

* Commissioner Peters discussed the AFG grant for a new ladder truck. Lieutenant Rodman, Faye Barker and Commissioner Peters are working on gathering the information to complete the grant application. Commissioner Peters’s reported meeting with Chief Fortier to discuss the strategies his department has used. The fire district would contribute 5% of the project and the grant will fund 95%. Commissioner Peters asked that the apparatus committee be reconvened and put together the basics desires for a new ladder truck. Commissioner Peters would like to see the application completed by December 22nd so that Chief Fortier and Karen Miltenberger can review the application.

**Emergency Response Report**:

* Chief Lemon presented each Commissioner with an emergency response report for their review.
* Lieutenant Rodman reported on the “After’s” school program. This is the second year CFR has participated in this program. The classes are held at Station 71 and meet once a week for six weeks. The kids have learned about the Chelan Complex wildfire, apparatus and First aid. The program has gotten positive feedback from the students. This year’s program ended last week.

**Training:**

* Captain Moore reported 1400 hours in training took place. The EMT class was completed. The participants are testing nationally to be certified.
* Training Division acquired one additional conex box. The box will be used to store the materials for live fire training. The conex box company had shipped a 20 foot box, but the order had been cancelled, they contacted us and gave us a good deal.
* We hosted a National Fire Academy course on Decision Making for Company Officers earlier and one on Structural Collapse last weekend.
* The Washington Training and Safety Officer’s conference will be held in Yakima in February 2016.
* Captain Moore reported that CFR has over 12,000 hours of training logged in for 2015.
* Captain Moore reported he has been working with the Forest Service and DNR in coordinating a sand table top exercise. The training will bring together the agencies allowing each agency to learn how the other operates during incidents.

Commissioner Nedrow thanked Captain Moore for taking on the training position and doing a great job developing our programs. Commissioner Nedrow stated Pat affected lots of people and has done a great job! Thank you!

## Firefighters Association Report:

* President Wright reported the Association voted that the auxiliary members maybe have full membership in the Association and have the same voting rights as any other member.
* Anne Clark – reported the auxiliary is selling the fire calendars and are almost sold out. She ordered 300 more. They continue to sell t-shirts and hats at different community functions. They participated in the Chelan Tree Lighting and will participate in Winterfest.
* Dan Wright reported the Association voted to donate $500 to the 6 firefighters who are participating in the Scott Firefighter Stair climb in March for their travel and accommodations.
* Dan Wright reported Dan Crandall represented the Volunteer Association in Olympia and received a donation of $1000 and Toys from Association of Washington Business. The Association donated the toys to the Manger Mall sponsored by North Shore Bible Church for children and families in need during the holidays.
* Dan Wright reported the Volunteer Association voted new officers in and elected Justin Thorp as President, Dan Crandall as Vice President, Sammy Peterman as Secretary and Judy Johnson as Treasurer.
* Commissioner Nedrow thanked Dan Wright and Marsha Holmdahl for their service to the association. Great job!

**Unfinished Business**: nothing to report

**New Business:**

* **Professional Services Contract – Quinn** Chief Lemon reported the contract is a continuance of the current contract. Commissioner Gervais **MOTIONED to APPROVE** the contract as submitted, Commissioner Peters seconded, the motion carried.
* **Elect a Chairperson for 2016:** Commissioner Gervais **MOTIONED to ELECT** Commissioner Peters as 2016 Chairman, Chairman Nedrow seconded, the motion carried.
* **Elect a District Secretary for 2016:** Commissioner Gervais **MOTIONED to ELECT** Carol Kibler as 2016 District Secretary, Commissioner Peters seconded, the motion carried.
* **2016 Goals and Objectives: a** workshop will be scheduled first week in January.

**Special Event**:

* Holiday Social 12/15/2015, 1800 hours Station 71. Chief Lemon invited Mayor elect Mike Cooney to attend the Holiday Social on Tuesday.

* Dec 17, 2015 there is a retirement celebration for Port Commissioner Mike Mackie.
* Jan 28, 2016 Legislative Day in Olympia is scheduled. Contact Chief Lemon if you plan to attend and we will make accommodations for travel and lodging.
* Chief Lemon and Commissioner Nedrow will do the morning KOZI radio interview.

**Executive Session**:

* RCW 42.30.140 for the purpose of collective bargaining….

Chairman Nedrow expressed his gratitude in saying without the wonderful people he worked with it would not have been as fun! He enjoyed the journey and accomplishments of the two fire stations being built and completed. He wished all of us well into the future. Commissioner Peters thanked Rick for his contributions to the community and fire district.

Chairman Nedrow announced the board would go into executive session under RCW 42.30.140 for 15 minutes at 5:15 p.m. and return at 5:30 p.m. There will be no decision or announcements once back to regular session.

**Adjournment:** the board returned from executive session at 5:30 p.m. there being no more business before the board Commissioner Gervais **MOTIONED to CLOSE** the meeting 5:30 p.m. Commissioner Peters seconded, the motion carried.

**Chelan County Fire District 7 Commissioner:**

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Tom Peters, Chairman Russell Jones, Commissioner

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Robert Gervais, Commissioner Attest: Carol Kibler, Secretary