



MINUTES
Chelan Fire and Rescue
Wednesday, March 21, 2018 at 4:00 P.M.
232 East Wapato, Chelan, WA



Commissioners in attendance: Phil Moller and Russ Jones

Staff in attendance: Fire Chief Timothy Lemon, Deputy Fire Chief Mark Donnell, Assistant Fire Chief Brandon Asher and Admin Office Manager Carol Kibler

Others in attendance: see sign in sheet

Chairman Jones announced the Flag Salute and opened the regular meeting at 4:00 p.m.

Approve Agenda: Chairman Jones motioned to approve the agenda as submitted the motion passed.

Public Comment: Gordon Tagge, resident and business owner in Chelan, stated he wasn't for or against the Fire Levy Lid Lift. He spoke about people on fixed incomes as in Social Security and stated they may not be able to sustain all the taxes increase across the board for the state level to the local level. Gordon Tagge supports the fire fighters and the service they provide.

Chairman Jones stated he and Fire Chief Lemon will be on KOZI radio tomorrow morning to discuss the Fire Levy Lid Lift.

Consent Agenda: Chairman Jones motioned to approve the consent agenda as submitted the motion passed.

- Revenue and Expenditure Report: January 2018
- Payroll: \$148,562.03 for February 1-28, 2018 Paid: 03-05-2018
- Vouchers for January General Account: Vouchers #17828 – 17841 for \$10,670.98; Vouchers #17842 – 17861 for \$16,804.38; Vouchers 17862 – 17869 for \$11,113.60.
- Vouchers for January Capital Account: Vouchers #17040 – 17041 for \$2,135.32.
- Minutes: February 6, 14 and 22, 2018

Fire Chief Report:

- Chief Lemon reported the fire district received a letter from a California school thanking the fire fighters for providing fire protection services during the December 2017 fire storm.
- Chief Lemon received information regarding the outline of important factors to consider when determining whether an employee's personal Facebook posts are, in fact, public record. The document identifies some public record policies and procedures.
- Chief Lemon review the legislative bills in session and their status.
- Chief Lemon reported the Washington State Fire Commissioner's seminar scheduled for June 2 in Chelan. The Commissioners should let Faye or Carol know if will be attending.



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- Chief Lemon reported the Chelan Douglas County Firefighter Association is scheduled to meet at Manson Fire Department, Station 52, April 2, 2018 those interested are encouraged to attend.
- Chief Lemon reported Firefighter/EMT Adam Jones will receive the VFW's Washington State Firefighter of the year award. The ceremony is in Bremerton June 22, 2018. Those who are interested in attending, please contact Chief Lemon.

2018 Budget:

- Chief Lemon reported the overtime for the month of January was due to December California wildfire response and back filling the shifts. Payment from the California fires are still pending with no confirmed pay out date.

Emergency Response Report:

- Chief Lemon reported we are up 9 calls in January and 27 emergency call in February for a total increase of 36 more emergency calls this year than last year at this time. Some of the significant call in February and March included:
 - 02/01/2018, 5th Wheel Trailer fire up First Creek, which was full involved on CFR arrival which was a complete lost.
 - 02/17/2018, Motor Vehicle Accident (MVA) on SR97A near Bear Mountain. Units responding to the call came across another MVA at the 23200 of SR97A that had not been reported. One CFR unit stayed with this accident while the other CFR unit continued to the initial MVA.
 - 02/18/2018, CFR, LCCH EMS AND CCSO responded to a car vs pedestrian accident inform of Apple Cup on Woodin Avenue. The patient was transported to Harborview in Seattle and is expected to recover.
 - 02/20/2018, CFR units responded to a full involved shop fire in Union Valley. The shop was a complete lost.
 - 02/20/2018, CFR units responded with Chelan County Fire Protection District 5 (CCFPD5) to a residential house fire in Manson.
 - 03/06/2018, CFR responded to a brush fire in Union Valley that was contained to about 1.8 acres.
 - 03/07/2018, CFR units responded with CCFPD 5 to a mobile home fire in Manson.

Facilities/Apparatus/Equipment:

- Chief Lemon reported that Station 75 generator transfer switch is being installed.
- Tender 74 is out of service and needs the seal fixed on the pump. The part will come from Waterous and will take 2-3 weeks.



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Operations / Fire Prevention / Public Education:

- Deputy Chief Donnell reported that Station 74 surplus equipment has been gone through and items are ready for surplus. FF/EMT Adam Jones was instrumental in the cleanup process. Items being surplused will be taken off the district inventory list.
- Fire Life Safety Inspections and tasks are on target.
- FF/EMT's Adam Jones and FF/EMT Jonathan Mendoza participated in the Chelan High Schools Safety Day Fair. Earth Day is on April 21st. The district will be participating and is also planning an Open House for the same day at Station 71 in Chelan.

Volunteer Services:

- Chief Asher reported we have recruited 28 people; 20 of Chelan, 4 for Orondo and 4 for Entiat. Recruit training is in its second week.
- Chief Asher reported the fit testing is completed and everyone passed. Structure gear has been ordered for the new volunteers. Chairman Jones asked how many hours of training does it take to be qualified as a firefighter. Deputy Chief Donnell responded; 150 hours to qualify but it does not include all of the Firefighter 1, 2 and Hazardous Materials or Operations training. The recruits will receive their Red Card certification for wild land fires.

Firefighters Association Report:

- President Dan Crandall reported the account beginning balance as \$51,161.00 and ending balance of \$46,449.00.
- The Association donated \$500 to the Scott Firefighter Stair Climb for Leukemia and Lymphoma Society. The Association donated a gift card to a Manson family who lost their home due to fire last month.
- Events on the schedule: April 21, 2018 Earth day and Station 71's Open House, and June 2, 2018 Pancake Feed.
- The Association is researching the purchase of a cover for the parade truck.
- The Associations funding committee is researching emergency air bags, a planning meeting will be scheduled in the near future.
- The Association purchased helmet lights for all the members, they have been distributed.
- The Association donated \$1,000 to Rick Long's family and \$2,000 to an individual who lost his entire contractor working tools in a shop fire in Union Valley earlier this month.



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Unfinished Business:

Annexation Proposals Up-Date: Chief Lemon reported the meeting February 22, 2018 with the County Assessor and residents went well. Chief Lemon will be attending a follow up meeting on April 20, 2018 with some South Shore residents.

Washington State Survey Rating Bureau (WSRB): Chief Lemon reported the meeting is scheduled for tomorrow morning 10:00 a.m. Thursday, March 22, 2018. Representative Robert Ferrell with WSRB will review the report with attendees.

Lake Chelan Community Hospital (LCCH) EMS Interlocal Agreement: Chief Lemon reported we are researching costs regarding the space being utilize by LCCH EMS.

New Business:

Resolution 2018-02 Surplus iPads: Chief Donnell reported that the current iPads are out of date and unable to perform what we need them to do. He explained that a Surface Pro computer has been purchased and is working well with the mapping we currently use. The iPads will be surplus back to Apple for a credit of \$55 each and/or sold during the surplus sale. We will receive a newer version of an iPad to see if it can run the mapping programs we use and if it is comparable to the Surface Pro Computer.

Commissioner Moller asked if we could get more for the iPads via Craig's list. The iPads are 6 years old and the time it would take to list and monitor the ad would out cost the effort of getting the \$55 for each iPad from Apple.

Commissioner Moller MOTIONED to APPROVE Resolution 2018-02 Surplus iPads the motion passed.

Resolution 2018-03 Surplus Items: Chief Donnell reported the bulk of the items have been in storage at Station 74. Commissioner Moller would like to see the surplus policy before he approves the Resolution 2018-03. The Resolution 2018-03 Surplus Items was tabled.

Commissioner Peters's resignation: Chairman Jones announced the resignation of Tom Peters was effective March 12, 2018 and we appreciated his service to the community.

Chief Lemon explained the process which includes a two week notification in the media of the opening. The Board of Fire Commissioners have 90 days to fill the position or the County Commissioners will make the appointment. Interested candidate will need to complete the application, declaration of eligibility, cover letter and submit a current resume for consideration. The application will be submitted to the County Elections Department to verify eligibility. The applications and information will then be reviewed by the Fire Commissioners and they will make an appointment to the vacant position.

Chairman Jones and Commissioner Moller concurred with the process and gave the administration direction to move forward.



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Special Event:

- 03/22/2018, Special Board of Fire Commissioners Meeting/workshop to review WSRB report.
- 03/24/2018, Farewell Reception LCCH CEO Kevin Abel, 1300 hr at Tsillian Cellars.
- 03/28/2018, County Fire Chiefs and Commissioners meeting, 1800 hr, DCFPD 2.
- 04/21/2018, Earth Day and Station 71 Open House

Commissioner Comments: No action to be taken.

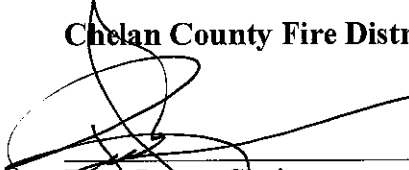
Chairman Jones asked Commissioner Moller if he had, had the chance, to speak to the Chelan County Sherriff about the marine response. Commissioner Moller stated he had not.

Chairman Jones stated he was disappointed in certain individuals regarding name calling on the local radio program. Chairman Jones stated the community listening to the program had not received the correct information regarding the Fire District proposed Fire Levy Lid Lift. He very was disappointed in one individual reporting false information.

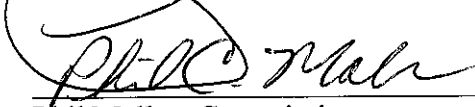
Executive Session: None

Adjournment: There was no more business before the board the meeting closed at 4:40 p.m.

Chelan County Fire District 7 Commissioners:



Russ Jones, Chairman



Phil Moller, Commissioner

ATTEST:



Carol A. Kibler, District Secretary