



MINUTES
Chelan Fire and Rescue
Wednesday, April 11, 2018 at 4:00 P.M.
232 East Wapato, Chelan, WA



Commissioners in attendance: Russ Jones and Phil Moller

Staff in Attendance: Fire Chief Timothy Lemon, Deputy Chief Mark Donnell and District Secretary Carol Kibler

Others in Attendance: see sign in sheet

Chairman Jones announced the Flag Salute and called the regular meeting to order at 4:00 p.m.

Approve Agenda: Commissioner Moller MOTIONED to APPROVE the agenda as submitted the MOTION PASSES.

Public Comment: None

Consent Agenda: Commissioner Moller MOTIONED to APPROVE the consent agenda as submitted the MOTION PASSED.

- Revenue and Expenditure Report: February 2018
- Payroll: \$155,967.96 for March 1-31, 2018 Paid: 04-05-2018
- Vouchers for March General Account: Vouchers #17882 – 17890 for \$2,792.25; Vouchers #17892 – 17901 for \$3,342.76; Vouchers 17902 – 17923 for \$11,531.70; Vouchers 17924 – 17933 for \$5,192.60; Vouchers 17934 – 17945 for \$26,314.44.
- Vouchers for March Capital Account: Vouchers #17042 for \$1,263.24; Vouchers 17043-17044 \$6,568.93; Voucher 17045 for \$262.01; Voucher 17046 for \$1,668.47.
- Minutes: March 21 and 22, 2018

Fire Chief Report:

2018 Budget: Chief Lemon reported the fire district received revenues consisting of the FEMA reimbursement for the SAFER FF and Vol Coordinator grants. The Expenditures at this time of year are annual fees we pay; Elevator service fee, Cascade Computer annual fee, membership fees, all of these increase the expense percentages early on in the year and is normal. The facilities expenditure for snow plowing was over the budgeted line item.

Commissioner Moller asked if the snow plowing was budgeted. Chief Lemon stated it was and the plowing was done for all fire stations.

Chief Lemon reported receiving thank you cards for the following: Chaplin Bleitz responded to an EMS cardiac call and FF/EMT Troy Keene assisted a person when their vehicle went off the road during our last snow storm.



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Emergency Response Report: Chief Lemon reported our calls in March are up by 10 from last year for a total of 77 emergency responses. We responded to three fires including a structure fire in Manson (Chelan County Fire District 5) and a brush fire in Union Valley, 56 rescue emergency medical aid incidents, one hazardous condition call, two service calls, six good intent calls and nine fire alarms. Of the 77 emergency responses, three were automatic aid to neighboring departments and eight were overlapping with another call. We continue to respond within the city limits under the four minute mark. Majority of calls are from 0800 hours to 2223 hours with the highest volume on Mondays, Tuesdays and Fridays. We are currently up 47 calls up from last year at this the same time.

Facilities/Apparatus/Equipment: Chief Lemon reported all facilities are fine. Tender 74 is out of service with a pump gear box issue, parts have been ordered.

Operations / Fire Prevention / Public Education: DC Donnell reported on the 1st quarter qualification status. We have 30 volunteer members and 22 volunteer recruits. Chief Donnell reviewed the number qualified for structural fire combat operations and wildland firefighting. We have total of 30 recruits in the volunteer firefighter's academy, which include members form Orondo and Entiat fire departments. They will complete their wildland firefighting training in the next couple weeks.

Chief Donnell reported on the NIMS compliancy stating we will see an increase in the percentage on non-compliancy due to the new members just starting. The NIMS compliance should improve by July.

The volunteer members list is an appendix to the minutes.

Pub Ed: DC Donnell reported that the Open House at station 71 is scheduled for Saturday April 21 and a Pub Ed booth will be setup for Earth Day at Riverwalk Park. The Pancake feed is June 2, 2018.

Volunteer Services – Chief Donnell reported Assistant Chief Asher is at the Washington Wildfire conference. Chief Asher has been working on keeping everyone engaged and on target to complete the recruit academy. Chief Asher is doing a great Job!

Explorers/Junior Firefighters: Chief Donnell reported Chelan High School invited us to participate in career day at the high school. We are working on assigning one of the shift personnel to participate. This will give us an opportunity to get some young adults involved in the explorer program.



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Firefighters Association Report:

- President Dan Crandall reported the Association beginning bank balance of \$46,449.53 and ended with \$42,326.50.
- The Auxiliary Committee has been busy rounding up people to man the booth for Earth Day. Planning is underway for the pancake breakfast June 2, 2018. They have procured pancake mix and blue berries.
- The Auxiliary Committee has started to plan the Firelight Gala and a budget was approved. They are moving the Gala to October 2019.
- The Association approved the purchase of a cover for the parade truck and are in the process of ordering one.
- This last month the Association donated over \$3000 to folks in need due to fire and also made a \$1,000 donation to the Rick Long memorial.
- Lieutenant Rodman presented information on airbags for using at MVA incidents. A representative from a manufacturer is scheduled to do a presentation and the cost estimate is \$4,823.00.
- President Dan Crandall reported the water rescue apparatus has been put on hold until the levy lid lift proposition.
- The Association approved a \$500 donation to the Burn Foundation.
- The Association purchased and donated bike lights for the Earth Day event.
- The Association has donated \$5,000 to the 911 Spirit Memorial in Cashmere. The donation will help to build the second phase of the project.

Unfinished Business:

Annexation Proposals Up-Date: Chief Lemon reported South Chelan Falls and Navarre Coulee annexation information is ready to be submitted to Chelan County Assessor. The district will be meeting with property owners from the Shady Pass and Roberts Points area again later this month. Chief Lemon stated we will be reaching out to the residents in the Knapp's Coulee as we have not heard back from them.



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LCCH EMS Interlocal Agreement: Chief Lemon reported we will be meeting with the new interim CEO of Lake Chelan community Hospital after he settles in.

Resolution 2018-03 Surplus Items: Commissioner Moller stated he was comfortable with the resolution as submitted and had no further comment. **Chairman Jones MOTIONED to APPROVE Resolution 2018-3 Surplus Items as submitted the MOTION PASSED.**

Filling Commissioner Position 2 vacancy: Chief Lemon reported we received 6 applications for the Board of Fire Commissioners to review. Chairman Jones stated the applications are a good group of people who are interested. Chief Lemon identified that each Board member should review the applications and narrow the applications down to their two top choices. At the May meeting they should be ready to present their two top choices and deliberate until they come to a consensus. Once a consensus is reached the new Commissioner candidate will be sworn in and be seated.

New Business:

MOU – LOCAL 4816 & CFR / Benefits: Chief Lemon reported the MOU is an agreement to allow Assistant Chief Asher to enter into the MERP benefits program. Chief Asher will contribute his own funds to the MERP benefits program through payroll deduction. **Chairman Jones MOTIONED to APPROVE the MOU LOCAL 4816 & CFR / Benefits as submitted the MOTION PASSED.**

Special Event:

- 04-21-18 Station 71 Open House and Earth Day
- 06/02/2018, Commissioner Conference Chelan
- 06/14/2018, Recruit Class 2018-01 Graduation, Station 71
- 9-11 Spirit Memorial in Cashmere
- 06-24-18 Parade – Family of fallen police officer.

Board for Volunteer Firefighters:

Invoice – 2017 Credit: District Secretary Carol Kibler reported the 2017 annual pension and disability has a credit of \$900. This invoice will reimburse the fire district back the \$900. Chairman Jones signed the invoice as submitted.

Commissioner Comments: No action to be taken.

The Board of Fire Commissioners discussed changing the regular meeting start time to 5:30 p.m. to accommodate individuals' that stated they are unable to attend the meetings because it is too early in the day. The schedule change will be reviewed and discussed at the May meeting.



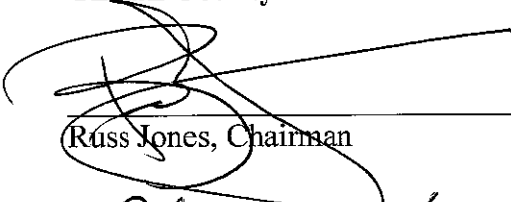
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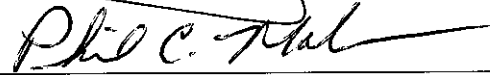
Executive Session: None

Adjournment: The meeting closed at 4:45 p.m.

Chelan County Fire District 7 Commissioners:

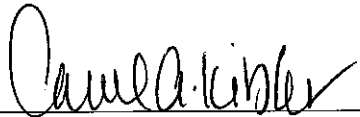


Russ Jones, Chairman



Phil Moller, Commissioner

ATTEST:



Carol A. Kibler, District Secretary