



WORKSHOP MINUTES
Chelan Fire and Rescue
Wednesday, July 18, 2018 at 9:00 A.M.
232 East Wapato, Chelan, WA



Commissioners in attendance: Russ Jones, Phil Moller and Jay Witherbee

Staff in Attendance: Fire Chief Timothy Lemon, Deputy Chief Mark Donnell, Assistant Chief Brandon Asher, Lt FF/EMT Shawn Sherman, LT Hal Jones, Mechanic John Goyne and Administrative Office Manager Carol Kibler.

Others in attendance: see sign in sheet

Chairman Jones announced the Flag Salute and called the workshop to order at 9:10 a.m.

MOTION to APPROVE the workshop agenda as submitted, the MOTION passed.

Chief Lemon summarized the agenda items.

Long Range Planning Discussion:

Chief Lemon reviewed the standards of coverage and recommended we move to urban/suburban rural and wildness area, as recommend by the Citizen's Task Force, vs. measuring by each Fire Zone. Board concurs to rewrite the criteria for the LRP.

Chief Lemon reviewed SOG 010 District Goal and Objectives, emergency medical aid. Chairman Jones would like to examine the medial calls that we respond to with EMS.

Lt/EMT Shawn Sherman mentioned a call that the fire department responded to and explained why we respond with EMS and the need for us to respond with them. Lt/EMT Sherman also noted that EMS is not with us in the building and we are finding we are getting to the medical calls sooner than EMS is arriving.

Chairman Jones stated there are a couple things we can do concerning medical responses:

1. Maintain status quo.
2. Educate the public why CFR should and needs to respond on medical aid calls.
3. Wait for EMS to call us for assistance and charge them for our services.
4. Don't respond to medical calls.

Lt FF/EMT Shawn Sherman explained the need and benefit of having a 4 man crew on shift.

Deputy Chief Donnell encouraged the Board of Fire Commissioners not to change the standard of responding to medical aid calls and to educate the community on the value of a joint response.

Fire Commissioner Witherbee stated EMS services have been in the community and are a tribal entity. The community sees Fire moving into EMS.



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Chairman Jones wants to review the possibilities in changing our EMS responses.

Commissioner Moller doesn't want to see any change in response in EMS until we have had a chance to look at it more closely.

Fire Chief Lemon stated we need to blend the agencies to work together, it doesn't make sense to not respond when we have the resources and trained personnel. We need to be asking how we all can use our current resources in service to the community. Focus on supporting each other and in providing EMS response services.

The Board of Fire Commissioners directed Chief Lemon to set a meeting with Lake Chelan Community Hospital representatives to discuss the fire departments role in EMS responses. One commissioner will attend the meeting with Chief Lemon.

The minimum level of training for stipends was discussed. All members are required to have 1st Aid CPR, basic combat firefighting and red card.

It was suggested to set goals for each station and number of volunteers and identify it in the budget.

2019 Staffing Model Options: Chief Lemon reviewing the revenue and expenses and carry over:

- \$150,191 Expenditures monthly average
- \$600,764 carry over for 2019
- \$444,153 Uncommitted funds

Chief Lemon stated the amounts reflect two career firefighters and two 24 hour stipends positions each day. From there we can take a look at what additional staffing options we would like to see and how much they would cost.

- Additional stipend positions. Each 12 our shift is paid at \$60, \$70 or \$90 based on qualifications.
- Paid on Call shift stipend is \$366 for each 24 hour period.
- If we hire summer seasonal we will need to determine how many months and how many people and at what wage.

Commissioner Moller would like to see Chief Lemon put together recommendations with options and supporting information.

Commissioner Witherbee stated he would like to see seasonal but isn't the expert.



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Commissioner Moller thinks Chief Asher is doing a great job, he wants to see a strong sense of need and value for the volunteers to be part of the group. It's critical we have their support and it is critical to find out how we can make them feel more valued.

Chief Asher handed the Board of Fire Commissioners a matrix/spread sheet showing the current participation of volunteers in stipend shifts program.

Chairman Jones stated the Fire Commissioners are looking for alternative options and an indication of what we can do and what we can't do. We need objective information for the Board of Fire Commissioners and community to review.

Fire Chairman Jones would like to dive into retention and participation to find out what we can do to better the volunteer's commitment and find out what we are missing and why they are not turning out.

Fire Chief Lemon stated our program is doing better than most. We have created different disciplines to meet volunteer's participation expectation. Our volunteers are active and do participate in training and incidents. We are utilizing all the tools to bring on volunteers and keeping them.

Chairman Jones would like to discuss at the next workshop the administrative staffing levels, changing the levels of command staff and not replacing office staff to save additional funds.

Chairman Jones discussed the possibility of placing a lid lift on the ballot for the general election. He would like to see the petition that is circulating around in the community, it should not be ignored. Chairman Jones is not opposed to holding a special meeting for the public to weigh in on put the fire levy out to the voters again. He stated it was the Board of Fire Commissioners job to best assess the community and bring forward the opportunities for the public to be heard.

Commissioner Moller stated he has not seen the petition and is not interested in signatures of people who do not vote in the fire district.

Commissioner Witherbee hasn't heard anything different from the public and is not in favor of a fire levy lid lift this fall. Commissioner Witherbee stated we are going to do a better job getting information out to the community in 2019. At this time he doesn't know what is needed for the fire department and doesn't see the fire levy lid lift passing this fall. Commissioner Witherbee stated the fire district should come back in 2019 sell the information to the community and it will be supported. If a special meeting is called for public to speak regarding a fire levy lid lift he will go and listen with an open mind.



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Commissioner Witherbee suggested we talk to other entities who may be going on the ballot in fall, as it may be a conflict.

Chief Lemon stated the cost for the November general election is estimate at \$1.00 per voter. We have 4,000 register voters in the fire district. There was discussion of a PAC donating funds to cover the cost of the election. Chief Lemon will look into it.

Next workshop scheduled for Wednesday July 25th at 10:30 a.m. for 2 hours agenda item staffing models.

Adjournment: There was no more business before the board the meeting closed at 12:11 p.m.

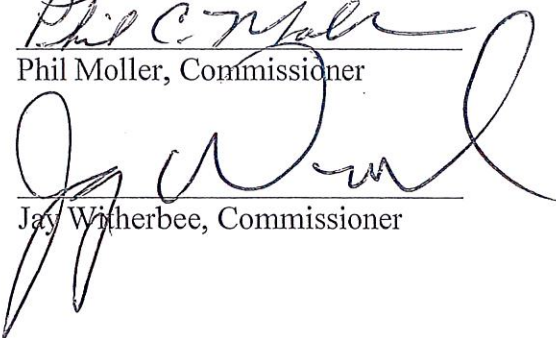
**Chelan County Fire District 7
Board of Commissioners:**



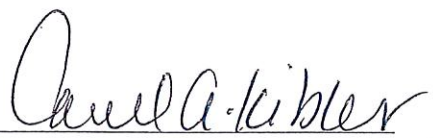
Russ Jones, Chairman



Phil Moller, Commissioner



Jay Witherbee, Commissioner



Attest: Carol A Kibler, District Secretary



CHELAN FIRE AND RESCUE
COMMISSIONER MEETING

Sign in Sheet

DATE: July 18, 2018

PLEASE PRINT NAME:

B Thompson

Jacquelyn Dalton

Nancy E Bolomey

Taylor Rains

Tom Walters

Jim Beach

Samantha Rains

Tom Peters

Diana Pinon