



**WORKSHOP AGENDA**  
**Chelan Fire and Rescue**  
**Wednesday, July 25, 2018 at 10:30 A.M.**  
**232 East Wapato, Chelan, WA**



**Commissioners in Attendance:** Russ Jones, Phil Moller and Jay Witherbee

**Staff in Attendance:** Fire Chief Timothy Lemon, Deputy Chief Mark Donnell, Assistant Fire Chief Brandon Asher, LT Shawn Sherman and Administrative Office Manager Carol Kibler

**Others in Attendance:** see sign in sheet

Chairman Jones announced the flag salute and opened the workshop at 10:30 p.m.

**Long Range Planning Discussion:**

- 2019 Staffing Model options:

Chief Lemon provided the Board of Fire Commissioners his 2019 staffing recommendations in memo form prior to the workshop for review.

Option 1 - Retain the SAFER Six Career Firefighters: Total Cost \$752,632.30. This staffing model is \$539,671.49 more than our tax revenue and leaves \$197,046.07 that will need to be made up from other fire department funding sources. The reserve funds would be expended if we keep the six firefighters.

Option 2 - Retain three SAFER Grant Career Firefighters and two 24 hour Stipends: To retain three SAFER Grant firefighters it will cost the district \$305,590.10. This staffing model includes two 24 hour stipend positions at a cost of \$141,452.10. The total cost \$447,042.20. This staffing model is \$234,081.39 over tax revenue and leaves \$6,680.67 in uncommitted funds.

Chief Lemon stated this allows us to have additional depth with the two stipend positions.

Chief Asher reported the training for volunteer stipend shifts would take at least 6 months. The good news is some of the training can occur while on shift. Stipend shift people participate side by side with the crew and benefit from the training and experiences. Chief Asher stated the volunteers have covered 62% of open shifts for the month of July.

Commissioner Moller asked about the summer seasonal staff and requested Chief Lemon to explain how that position works. Chief Lemon stated the summer seasonal positions would take four individuals working in teams of two on 10 hours shifts to cover the seven day week. This would provide one overlap day to help absorb time off. The summer seasonal employees would work a 40 hour week and be subject to overtime after the 40 hours. We also will still need volunteer stipend positions in the evening and during the days prior and after the summer seasonal period. The summer seasonal employees will also be entitled to unemployment when laid off.



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Commissioner Moller asked if the seasonal firefighters would only need to be trained as wildland red card, CPR and 1<sup>st</sup> aid. Deputy Chief Donnell stated they would also need to be structural combat qualified. Deputy Chief Donnell stated when we lose the six firefighter/EMTs we also lose six rescue swimmers and six rope rescue technicians. We will not be able to run operationally as we do now to those types of incidents because they are manpower intensive.

Commissioner Witherbee asked Chief Lemon how we operated in 2015. Chief Lemon responded that we were unable to field four personnel on the initial response. The stipend shifts help, but we could not guarantee a four person initial response team. We identified the four person initial response team and have been working toward it since my arrival. We have been working to augment the duty crew with volunteers, through volunteer duty shift, stipend positions, POC or and used summer seasonal staffing in the summer of 2016.

Chief Lemon stated Option 3 and 4 are fairly similar in funding but he recommends Option 2 for the best staffing in 2019 based upon available funding.

Chief Lemon stated we may be able to use unexpended grant funds for the first couple months of 2019 if there are any unused funds left. Chief Lemon will have to confirm this with our grant representative.

Chief Lemon stated he projects an increase of 1% (\$20,000) and new construction in the amount of \$50,000 in 2019. Commissioner Jones stated within three years he thinks the construction projections of \$50,000 will decrease.

Chief Lemon stated we are still projected to move \$150,000 into reserve in 2018. In 2019 we would not be moving any monies to reserve if we kept three of the six SAFER Grant firefighters.

Chairman Russ Jones stated Option 2 would require a levy lid of \$0.25 to sustain the three positions. Commissioner Witherbee stated he has not changed his mind on putting a fire levy lid lift on the ballot.

Chairman Jones would like to call for public testimony and schedule a Special meeting Monday August 6, 2018 at 6:00 p.m. to allow the public to comment. Chairman Jones would also like to put on the agenda a vote for or against a fire levy lid lift with a resolution available.

Commissioner Moller agrees with having a special meeting but would like to see only registered voters speak.

Commissioner Witherbee will support the majority of the Board of Fire Commissioner's decision but he will vote no on the lid lift.





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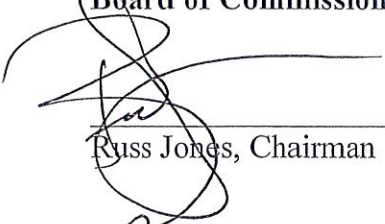
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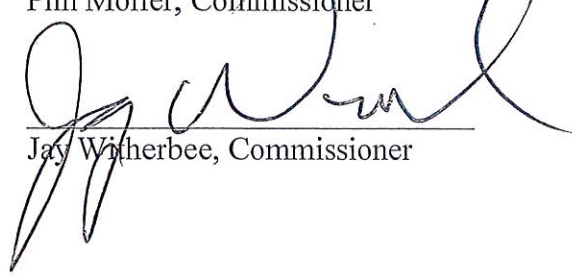
Adjournment:


There was no more business before the board the workshop closed at 11:13 p.m.

Chelan County Fire District 7  
Board of Commissioners:

  
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Russ Jones, Chairman

  
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Phil Moller, Commissioner

  
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Jay Witherbee, Commissioner

  
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Attest: Carol A Kibler, District Secretary



CHELAN FIRE AND RESCUE  
COMMISSIONER MEETING

Sign in Sheet

DATE: July 25, 2018

PLEASE PRINT NAME:

Tracy Lynn Dalton

Jim Beach

John Goyette

Sandra Peters

B Thompson

LARRY PENABODY

Tom Peters

Tyler Zada

LISA } GARVICH

STEVE }