



**MINUTES**  
**Chelan Fire and Rescue**  
**Wednesday, August 8, 2018 at 5:30 P.M.**  
**232 East Wapato, Chelan, WA**



**Commissioners in Attendance:** Russ Jones, Phil Moller and Jay Witherbee

**Staff in Attendance:** Fire Chief Timothy Lemon, Deputy Chief Mark Donnell and District Secretary Carol Kibler

**Others in attendance:** see sign in sheet

Chairman Jones announced the Flag Salute and called the Regular Meeting Call to Order at 5:30 p.m.

**Approve Agenda:** MOTION to APPROVE the AGENDA as submitted, the MOTION was UNANIMOUS.

**Public Comment:**

Larry Peabody

**Consent Agenda:** MOTION to APPROVE the CONCENT AGENDA as submitted, the MOTION was UNANIMOUS.

- Revenue and Expenditure Report: May & June 2018
- Payroll: \$167,845.53 July 1-31, 2018 Paid: 08-05-2018
- Vouchers for July General Account: Vouchers #18178 – 18191 for \$5,002.01; Vouchers #18192 – 18211 for \$12,788.53; Vouchers #18212 – 18231 for \$14,095.15; Vouchers #18232 – 18236 for \$5,318.45.
- Vouchers for July Capital Account: Vouchers #17060 - 17062 for \$6,975.33; Vouchers #17063-17064 for \$36,863.50; Vouchers #17065 for \$4,117.50; Vouchers #17066-17067 for \$4,927.56.
- Minutes: July 11, 18 and 25, 2018

**Fire Chief Report:**

- 2018 Budget / Emergency Response Report / Facilities/Apparatus/Equipment

Chief Lemon reported we have collected 58% percent of property tax for the first half of the year. A couple of the line-item expenditures are over the budgeted amounts. Chief Lemon suggested an amendment to adjust the budgeted line item amounts.

Chief Lemon reported Rivercom911 Communication Grant Program, a tax collection project, that we receive monies from. The tier 1 account is for reimbursements for radio maintenance and a tier 2 account for the purchases of radio's and pagers. Chief Lemon explained the communications reimbursement grant program.

Chief Lemon reported the firefighters have been busy this summer. We have responded to 127 calls for the month of July to include 14 brush fires with three of those being upgraded to a State Mob Fire.



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Chief Lemon reported CWICC requested a brush truck to assist with the burn out operations at the Cougar Creek Fire in Entiat. FF/EMT Cox and FF Belsky with Brush 79 are currently assigned there.

Chief Lemon reported the brush fires in Navarre and South Lakeshore of Chelan are being investigated by DNR.

Chief Lemon reported Brush 75 is still out of service, repairs should be completed by August 18<sup>th</sup> according to John Goynes.

Chief Lemon reported five career firefighters have received conditional offers of employment and may be leaving Chelan Fire and Rescue sometime before September 10, 2018. We also have one of the SAFER six firefighters on medical leave using his sick and annual leave bank until end of August. He will then move into unpaid medical leave for 12 weeks. If he is not able to return to work before he uses all of the unpaid medical leave, he will be terminated. The injury was not work related.

Chief Lemon reported that we are keeping a close eye on the Cougar Creek fire, attending fire briefings with Fire Chief Mike Asher from Chelan County Fire Dist 8 (Entiat). Chief Asher presented some historical information about the area and the 1994 Tye Fire. Assistant Chief Brandon Asher has been working with CCFD8 and the Incident Command Team. He has been keeping us informed on the fire progression.

Chief Lemon reported available fire resources are low due to a number of other fires in the region. We have a weather event coming with predictions of high winds and lightning for the next couple days. We are in a state of readiness and have planned with adjacent agencies accordingly.

Chairman Jones asked Chief Lemon to reach out to city of Chelan about the operation of their generators and if they are maintained and in ready state if needed.

**Deputy Chief Operations Report:** Operations / Fire Prevention / Public Education / Career Staff

Chief Donnell reported on the Lost Fire that is northwest of the Cougar Creek fire. The Incident Command Team has pulled resources back due to safety concerns with the coming weather pattern.

Chief Donnell stated our fire district has responded to 11 significant fire events in our jurisdiction and we have managed to extinguish them with the help of USFS and DNR resources.

Chairman Jones requested that we get information out to community on what types of incidents we are responding to along with the staffing levels.



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**Assistance Chief of Volunteer Services:** Volunteer Recruitment and Training / Volunteer Staff / Explorers/Junior Firefighters

Chief Asher is out on fire assignment at the Cougar Creek Fire. There is no new information to report on at this time.

**Firefighters Association Report:**

President Dan Crandall reported the association meeting isn't until next week.

President Crandall reported the valley lost two more homes due to fire. Each homeowner received the \$500 gift card and will receive the approved \$1,500 checks next week.

President Crandall reported August 4<sup>th</sup> Windermere sponsored the Sup Cup again this year. Thank you to Brian Thompson for helping arrange the event with Windermere. Also thank you to Steve Garvich, Jim Belch and Judy Johnson for piloting and manning the boat during the event.

**Unfinished Business:**

- **Annexation Issues:** Chief Lemon met with Tim Hollingsworth of Pinnacle Surveying who will be rewriting the boundary lines. Once the boundaries have been redrawn and approved by the county we will hold a public hearing. The Board of Fire Commissioners will then approve or dis-approve the annexations. The fire district will receive property taxes from the annexed properties in the future.
- **LCCH EMS Interagency Agreement with CFR:** Chief Lemon spoke with the interim hospital administrator and was advised the EMS personnel had moved out of Station 71 and back to the Hospital. The hospital administrator agreed to pay the first half of the year facility use fees.

**New Business:** No new business

**Special Event:**

Washington Fire Commissioners Conference 10-24, 26, 27-2018, Yakima Convention Center. Commissioner Witherbee is interested in attending the conference. Staff will make the reservations and registration.

**Board for Volunteer Firefighters**

Invoice – Chief Lemon reported one of our volunteers injured their knee during a brush fire. Chairman Jones signed the invoice.



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**Commissioner Comments:** No action to be taken.

Chairman Jones reminded everyone to be prepared in having the necessary provisions of water, food and a generator during fire season as a reminder of the 2015 Chelan Complex fire.

**Executive Session:** RCW 42.30.140 Contract, and wage benefit negotiations.

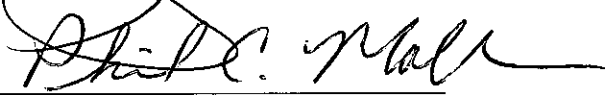
Chairman Jones called executive session at 6:00 p.m. for 30 minutes action may or may not be taken.

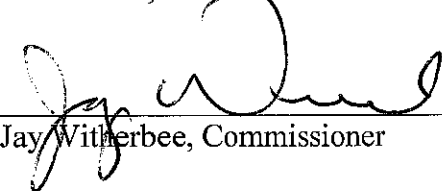
The commissioners returned from executive session at 6:30 p.m. and no action was taken.

**Adjournment:** There was no more business before the board the meeting closed at 6:30 p.m.

**Chelan County Fire District 7  
Board of Commissioners:**

  
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Russ Jones, Chairman

  
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Phil Moller, Commissioner

  
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Jay Witherbee, Commissioner

  
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Attest: Carol A Kibler, District Secretary