



MINUTES
Chelan Fire and Rescue
Wednesday, January 9, 2019 at 5:30 P.M.
232 East Wapato, Chelan, WA



Commissioners in attendance: Phil Moller and Russ Jones, Jay Witherbee was unable to attend the meeting due to a scheduled engagement.

Staff in attendance: Fire Chief Timothy Lemon, Deputy Chief Mark Donnell, Assistant Chief Brandon Asher, Carol Kibler

Others in attendance: see sign in sheet

Chairman Jones announced the Flag Salute and called the meeting to Order at 5:30 p.m.

Approve Agenda: Commissioner Moller MOTIONED to APPROVE the agenda as submitted, the MOTION CARRIED.

Public Comment: Shawn Sherman

Consent Agenda: Commissioner Moller MOTIONED to APPROVE the consent agenda as submitted, the MOTION CARRIED.

- Revenue and Expenditure Report: November 2018
- Payroll: \$152,764.09 December 1-31, 2018 Paid: 01-05-2019
- Vouchers for December General Account: Vouchers #18518 – 18525 for \$3,678.60; Vouchers #18526 – 18543 for \$11,860.37; Vouchers #18544 – 18559 for \$21,993.11.
- Vouchers for December Capital Account: Vouchers #17082 for \$39,952.00; Vouchers #17083-17086 for \$1,655.81; Voucher #17087 for \$154.44; Voucher #18571 for \$175,000.00.
- Minutes: December 12, 2018.

Fire Chief Report:

Chief Lemon reported receiving a thank you card from Chelan County Sheriff's Department thanking us for participating in the Santa Stars event. VFW sent a letter of appreciation for sponsoring the BBQ after the Veterans Day parade.

2019 Budget: Chief Lemon reported we received the grant FEMA funds that had been outstanding and we should receive about \$70,000 more in funds for mobilized fires and FEMA grant reimbursement for December.

Facilities: Chief Lemon explained there was nothing new to report regarding the facilities.

Apparatus: Chief Lemon reported that the apparatus are all working, nothing new to report.

Emergency Incident Report: Chief Lemon reported on the December incidents; we had one shop fire in Chelan Falls. The homeowner knocked the fire down and we continued in to suppress it, a job well done by all and a great save!



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Interlocal agreement with Washington State Patrol: Chief Lemon reported that the Interlocal agreement with Washington State Patrol has been ratified. The agreement allows us to respond to state mobilized incidents and get paid.

DNR Phase 2 Grant: Chief Lemon reported we have been approved to receive the DNR Phase 2 grant in the amount of \$24,000 50/50 split. The fire department will pay \$12,000 for 2 slip tanks and turrets for engine 79 and 72. Chief Lemon stated we can review the grant funding at the LRP.

Operations: Deputy Chief Mark Donnell

Membership Status: Deputy Chief Donnell reported on the membership status and quarterly qualifications report; we had 94 personnel including our auxiliary members as well.

EMT Class: Chelan Fire and Rescue has four individuals attending EMT class and Entiat has four members attending. Class starts tomorrow night. This class is being sponsored and conducted by Chelan Fire and Rescue.

NIMS Compliance: ISC 100 and 700 we have everyone but a couple still working toward completion. The new recruits will decrease those compliant numbers in the first quarter.

Firefighter I Certifications: CFR will be testing in February for Firefighter 1 & 2.

Volunteer Services: Assistant Chief Asher

Recruit Class 2019-01: 20 new recruit members and five lateral transfer members for Chelan Fire and Rescue for a total of 25 new members. Entiat Fire has eight new members, one being EMT only. Orondo Fire has four new members.

Coffee with Chiefs: Assistant Chief Asher reported the "Coffee with Chiefs" is going well and we are getting the information out.

Recruit Video is finished and is on our Web-site and has been posted to our FB page. The video was put together by Alex Wolfe, it's a pretty cool video!

Stipend Shifts are going great. We had four shifts in January that were fully staffed with 2 career and 2 stipend. We had four shifts with no stipend coverage at all and 23 days of one stipend person coverage. With the up and coming recruit class we should see interest in shifts coverage by the new recruits.



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Firefighters Association Report:

President Dan Crandall reported the association had a beginning balance of \$30,600 and ended with \$21,667 the association spent \$10,000 and took in \$1,415 for December. Jasmine Shattuck has volunteered to take the secretary position for the Association Board.

President Dan Crandall reported the association is looking at purchasing a shed or trailer to store the items that they own. Chairs, table, BBQ etc.

President Dan Crandall reported the association is looking ahead to donate to people who have fallen on hardships due to fires or accidents and standing by to assist the fire district in life saving equipment.

Unfinished Business:

Ladder 71: Chief Lemon reported that Assistant Chief Asher and John Goyne were sent to Alabama to look at a 2004 American LaFrance 75' ladder truck. They found the apparatus to be somewhat worn and did not feel it would be a good purchase. They also looked at a 2007 Pierce 75' Ladder Truck that they felt was in great shape and very solid. The district purchased the 2007 Pierce 75" Ladder Truck for \$175,000. The company selling the ladder truck will have the ladder and pump tested and certified before delivery. We should see the new/used Ladder Truck in late February. AC Asher will be up-dating our ladder manual over the next couple months.

Assistance to Firefighters Grant – SCBA: Deputy Chief Donnell reported we have purchased the SCBA's and they should be delivered by end of February. We identified a fit tester that can be used between the three fire districts for fit testing SCBA mask and N95 medical mask. We also have five vendors looking at the options for an up-grade to our cascade system.

Rescue Boat: Chief Lemon reported we had 18 people attend the boat committee meeting. We will be working toward making the boat a viable program. The committee is working on funding.

Chairman Jones reported he has identified costs associated with making the boat operable; we found boat motors and a person to install them. Chairman Jones is willing to donate batteries for the motors and reported finding a retired coast guard boat operator that lives in the Chelan that is interested in volunteering to operate the boat. The estimated cost to bring the boat online is \$18,000. The committee will check into a Northwest Farm Credit program, small grants and donations. We have a comprehensive manual and the annual operational cost is estimated to be under \$4,000. The boat is currently stored in Station 74.

Hiring Process – Administrative Assistant: Chief Lemon reported staff has been working on the documents and hiring process. Chief Lemon initiated the starting wage of \$18 up to \$20 hourly for the full time position. Faye Barker will complete her service the end of March. The new hire will start March 18th training with her for 2 weeks. The Board of Fire Commissioners concurred moving forward with the hiring process and a starting wage range of \$18-20 an hour.



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Long Range Planning - Schedule Meeting: Wednesday, January 30, 2019 at 1:00 p.m.

Resolution 2019-01 – Commissioner Regular Meeting Date and Time change:
Commissioner Moller MOTIONED to APPROVE the Resolution 2019-01 moving the regular meeting time to 3:00 p.m. and to the third Wednesday of each month. The MOTION CARRIED.

1987 Seagrave – Purchase Offer: Chief Lemon reported Justin Delfino submitted an offer of \$1,800 for the 1987 Seagrave. Chief Lemon stated the Seagrave had been surplused by resolution and publically advertised with no offers. The Board of Fire Commissioners concurred to sell the Seagrave for \$1,800.

New Business: none

Special Event:

Saturday seminar series by Snure Law firm – to register get ahold of Carol Kibler or Faye Barker.

02-09-2019 Annual Awards Banquet – Campbell’s Resort starts at 6:30 p.m.

Board for Volunteer Firefighters


- Invoices & Accident Report – The accident report was reviewed and signed.

Commissioner Comments: No action to be taken.

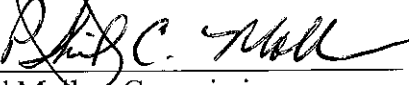
Executive Session: none

Adjournment: There being no more business before the board the meeting ended at 6:14 p.m.

**Chelan County Fire District 7
 Board of Commissioners:**



 Russ Jones, Chairman



 Phil Moller, Commissioner



 Jay Witherbee, Commissioner



 Attest: Carol A Kibler, District Secretary