



MINUTES
Chelan Fire and Rescue
Wednesday, March 20, 2019 at 3:00 P.M.
232 East Wapato, Chelan, WA



Commissioners in attendance: Russ Jones, Phil Moller and Jay Witherbee

Staff in Attendance: Fire Chief Timothy Lemon, Deputy Fire Chief Mark Donnell, Assistant Fire Chief Brandon Asher and Admin Office Manager Carol Kibler

Others in Attendance: see sign in sheet

Chairman Jones announced the Flag Salute and opened the meeting at 3:00 p.m.

Special Speaker: Barry DePaoli – Lake Chelan School District; presented the School District's Bond initiative proposal..

Approve Agenda: Chairman Jones MOTIONED to APPROVE the Agenda as submitted, Commissioner Moller seconded, the MOTION was UNANIMOUS.

Public Comment: none

Consent Agenda: Chairman Jones MOTIONED to APPROVE the consent agenda as submitted, Commissioner Witherbee seconded, the MOTION was UNANIMOUS.

- Revenue and Expenditure Report: February 2019
- Payroll: \$130,928.80 February 1-28, 2019 Paid: 03-05-2019
- Vouchers for January 2019 General Account: Vouchers #18642 – 18649 for \$7,555.54; Vouchers #18650 – 18672 for \$16,469.55; Vouchers #18673 – 18677 for \$11,101.83.
- Vouchers for January 2019 Capital Account: Vouchers #18635 - 18641 for \$1179.31; Vouchers #17091 for \$19,561.94.
- Minutes: February 20, 2019 and March 7, 2019

Fire Chief Lemon's Report:

2019 Budget: the SAFER 6 Firefighter Grant was audited by a FEMA representatives. The response was; no findings or recommended corrective actions. Good job, Carol Kibler!

February tax collected was \$39,000 and we received \$42,000 from the Safer Volunteer Coordinator Grant. We have an outstanding \$19,188 to collect for the Volunteer Coordinator grant.

In the budget under EMS salaries one salaried position was moved from the EMS line item to suppression line item.

Snow plow services for our facilities are at \$12,000 for the season.

Under the Capital fund we purchased the Fit Tester at a cost of \$20,000.

Chairman Commissioner Jones would like a cost estimate of the power bill for Station 71 to see if the LED lighting is showing any signs of a cost savings on electricity.



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Emergency Response Report: The Fire Commissioners received the report. Fire Chief Lemon reviewed the response percentages for the month of February. CFR responded to 58 calls in the month of February 2019.

Facilities: The elevator at station 71 is out of service. A hydraulic seal failed. The parts are on order and the elevator will be repaired by ThyssenKrupp within a couple weeks.

Apparatus/Equipment: Brush 72 is out of service having the pump overhauled, the Fleet Manager John Goyne is waiting on parts that have been ordered. The turrets for Brush 72 and 79 have been ordered, we are holding off on purchasing the slip tanks for the Command Vehicles to make sure we don't exceed the matching grant funding of \$12,000. The turrets cost \$6,700 each.

Deputy Fire Chief of Operations Report:

Chief Donnell reported some of the volunteers taken the Firefighter 1 test and are waiting for the results.

The marketing team has been busy. FF/EMT Sammy Rains has created Instagram and Twitter accounts for the fire district.

Earth Day is scheduled for April 20, 2019 at Riverwalk Park, we will have a booth with Fire Wise information available.

Open house has been moved to September. The event will coincide with emergency preparedness month.

Wildland Red Card training will take place in April for all personnel.

Assistant Fire Chief Asher Volunteer Services:

Chief Asher reported we have new recruits; one lives in the south shore area of Station 75 and we have another one that is pulling stipend shifts. We lost two new recruits because they moved out of the area.

Fire Strong/Fire Wise event at Campbell's is going on today. We have a booth set up and staffed throughout the event. This has been a good networking opportunity with partner agencies, but a poor turn out by the public to learn about protecting your home from wildland fires.

Firefighter fundamentals training is this weekend at Chelan Fruit. The training provides hands on training in the use of SCBA, hose, ladders, hydrants etc. for the new recruits.



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Firefighters Association President Dan Crandall Report:

President Dan Crandall reported a beginning balance of \$21,916.85 and an ending balance of \$14,646.18.

The Association paid \$8,275 for the boat engines and donated \$1,025 of which \$500 went to the Leukemia and Lymphoma Society.

The parade truck is out of service due to the need to replace the rear brakes.

FF/EMT Taylor Rains and FF/EMT Sammy Rains participated in the Leukemia and Lymphoma stair climb March 10, 2019. They both successfully completed the challenge. Congratulations on a job well done!

Unfinished Business:

Ladder 71 replacement apparatus: Chief Lemon report that we have no new information to report.

AFG – SCBA: Deputy Chief Donnell reported that we had Fit Testing training today at station 71 on the new Fit Tester. The new SCBA's should arrive by April 5, 2019. We will be reviewing quotes we have received for the new cascade air filling system later this week. CFR was able to tag on with Shoreline Fire Department bid to get a discounted price for the new SCBA leaving surplus funds. The saving was about \$70,000. Chief Donnell contacted the Grant Handlers and requested the surplus monies be allowed to be spent on SCBA Air Compressor up-upgrades, the request was granted. We will finalize the selection hopefully next week.

Rescue Boat: Chairman Jones reported the engines have been purchased and are being shipped to us. Orondo Fire Department is donating radios for the boat and we continue to look for grants related to boat equipment.

New Business:

Fire Chief Replacement Process: Chief Lemon reported the estimated cost to hire a firm to conduct a Fire Chief search, will cost between \$12,000 to \$24,000. Discussion took place regarding examining the internal succession plan candidates vs. hiring from outside the fire district. Commissioner Witherbee felt it is important to involve the community, the volunteer firefighters and the career staff in the process. To hire from the outside you will need about a four month time period. It was decided to continue the discussion at the LRP meeting March 28, 2019.



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Special Event:

- 03/28/2019, 1100hr Long Range Planning, Station 71
- 03/29/2019, 1800hr Faye Baker's Retirement Party, Senior Center
- 05/02/2019, 1800hr Recruit Class 2019-01 Graduation, Chelan High School
- 05/23/2019, Memorial Day Parade
- 06/01/2019, Commissioner's Saturday Seminar – Campbell's Resort

Board for Volunteer Firefighters

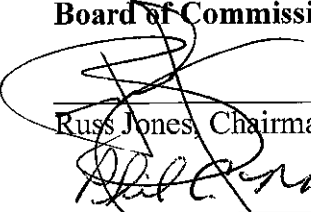
- Invoices & Accident Report: None

Commissioner Comments: No action to be taken.


Executive Session: None

Adjournment: There was no more business before the board the meeting closed at 4:00 p.m.

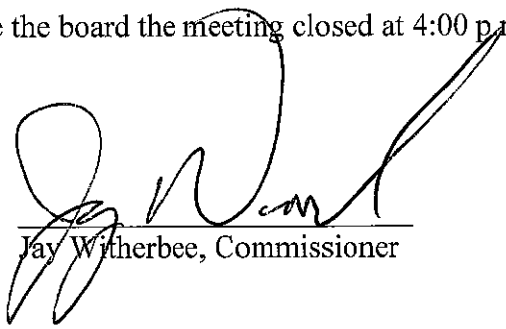
Chelan County Fire District 7
Board of Commissioners:




Russ Jones, Chairman



Phil Moller, Commissioner



Jay Witherbee, Commissioner



Attest: Carol A Kibler, District Secretary