



Minutes
Chelan Fire and Rescue
Wednesday, May 15, 2019 at 3:00 P.M.
232 East Wapato, Chelan, WA



Commissioners in Attendance: Russ Jones, Phil Moller and Jay Witherbee.

Staff in Attendance: Fire Chief Timothy Lemon, Deputy Chief Mark Donnell, Assistant Fire Chief Brandon Asher and District Secretary Carol Kibler.

Others in attendance: see sign in sheet.

Chairman Jones announced the Flag Salute and opened the meeting at 3:00 p.m.

Approve Agenda: MOTION to APPROVE the agenda with addition to the agenda; fire district annexation speaker Tim Hollingsworth and agenda item Firefighters Association Report to be moved to after public comment. The MOTION CARRIED.

Public Comment: None

Fire District Annexation: Tim Hollingsworth reported the legal descriptions for the plots have been drafted, reviewed by Chief Lemon and submitted for preliminary review by the Assessor office. The final draft will be submitted to the Assessor office. The Fire District will have to post and identify the annexations in the areas to be annexed. The Fire District will hold a public hearing for the public to respond. Once the annexation is recorded a letter will be sent notifying those annexed and those who are not annexed. The Board of Commissioners will draft a resolution identifying the annexations. The Fire District will continue to respond to the non-annexed areas but will charge for services.

Consent Agenda: MOTION to APPROVE the consent agenda the MOTOIN CARRIED.

- Revenue and Expenditure Report: April 2019
- Payroll: \$131,886.35 April 1-30, 2019 Paid: 05-05-2019
- Vouchers for April 2019 General Account: Vouchers #18759 – 18776 for \$12,730.93; Vouchers #18777 – 187892 for \$32,340.56; Vouchers #18791 – 18800 for \$7,269.11.
- Vouchers for April 2019 Capital Account: None
- Minutes: April 17, 2019

Fire Chief Report:

Chief Lemon reported we had a power outage at station 71 that impacted the fire station today. The problem was repaired by Chelan PUD and an electrician from Schmidt Electric the station is back in service.

Emergency Response Report: Chief Lemon reported we had 82 calls the month of April which is 19 more than previous year. We had 14 overlapping calls.



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Apparatus: Chief Lemon reported Brush 79 had the turret installed and the truck is back in service. We will review purchasing the slip tanks in the near future. Brush 71 is at the shop for warranty updates, the truck should be back in service by next week. Rescue 71 turbo intake tube exploded, it is under warranty with Ford and is in the shop being repaired.

Incidents- Structure Fire and Aircraft fatality:

Chief Lemon reported on the South Lakeshore structure fire. It was a total loss, the crew kept the incident contained to the car port and house. The investigation is on-going to determine the cause. Monday, May 6th we had a one person fatally plane crash in the apple acres area.

Deputy Chief Operations Report: Operations / Fire Prevention / Public Education / Career Staff: Deputy Chief Donnell reported we have a couple components to complete for wildland red card certifications, this should be completed by end of the month.

Deputy Chief Donnell reported we received the shipment of SCBA's and they have been inventoried. Chelan County Fire District 8 and Douglas Co Fire District 4 have picked up their SCBAs. Deputy Chief Donnell reported we will bill Chelan Co Fire District 8 and Douglas County Fire District 4 for their SCBA grant portion than we can submit for reimbursement from FEMA. Once that is completed we will submit to FEMA a request for the remaining funds to purchase the cascade system.

Deputy Chief Donnell reported the Public Information Officer (PIO) group has been meeting, developing and reviewing the processes. We scheduled a training to run through the processes Friday May 17, 2019 at 1:00 p.m. at station 71.

Deputy Chief Donnell reported Earth Day event at Riverwalk Park was a success. We presented information regarding community fire wise. Dan Wright and Joan Simpson participated and did a great job, thank you! We had a couple home owners sign up for fire wise assessments. Chief Asher will do a fire wise presentation for Chrystal View Estate group in the next couple weeks. During the June 1, 2019 pancake breakfast we will have fire wise information available.

Deputy Chief Donnell reported we scheduled the Safety Fair for September 21, 2019. The marketing team is gathering vendors and planning the fair. As we move closer to the date more information will be available to report.

Deputy Chief Donnell reported Memorial Day parade is scheduled for Thursday, May 23, 2019 at 6:00 he is looking for personnel to staff the trucks.

Deputy Chief Donnell reported 4 members have been nominated for EMS awards by the Greater Wenatchee EMS Council. The awards banquet is scheduled for May 29th at Pybus Market. The nominees: Fire Chief Timothy Lemon, FF/EMT Adam Jones, Volunteer FF/EMT Samantha Rains and Deputy Chief Mark Donnell.



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Assistant Chief of Volunteer Services: Volunteer Recruitment and Training / Volunteer Staff: Assistant Chief Asher reported recruit graduation was May 2, 2019. Twenty one recruits graduated; 15 CFR, 5 Entiat fire and 1 Orondo fire.

Assistant Chief Asher reported we had multi agency wildland training in Entiat the event was a success. The staff and volunteers trained in the burn boxes at station 74, we used CFR apparatus pulling simulated fire attacks the training was a success. We trained with live fire/smoke and trained on rescue technics in the upstairs of station 74.

Assistant Chief Asher reported we have 2 new volunteer applications for CFR.

Assistant Chief Asher reported the stipend program coverage of 69% for May and scheduled at 72% for June.

Assistant Chief Asher reported Sam Belsky and Hunter Newmiller finished the EMT class and are certified EMT's. Samantha Rains and Derrick Meyers completed the rope rescue training.

Firefighters Association Report: Dan Wright reported they had fire wise information available at the booth during the Earth Day event. They will have the same information at the pancake breakfast June 1, 2019. Apple Cup Café is donating some of the food needed for the pancake breakfast.

The association will purchase hats instead of t-shirts to sell. A \$1,500 donation was given to the family who lost everything in a house fire in Orondo this last month. The association approved that CFR can use tables and chairs at the station 71 pancake breakfast June 1, 2019.

Chairman Jones introduced Bill Bassett who has submitted his name to run for the open CFR fire commissioner position in November.

Unfinished Business:

Ladder 71: Chief Lemon reported we are advertising the old ladder for sale and asking for bids. If it doesn't get sold we will reach out to vendors to list it.

Engine 74: We surplused the engine and will put it out for bid to sell.

New/Used Ladder 71: Assistant Chief Asher reported we have most all the equipment on it and most personnel have trained on it. We are working the placement of the equipment and how assessable it is. Hopefully we can get a couple more pieces of equipment to compliment the tool box.

Rescue Boat: Chairman Jones reported we will perform a trial run Saturday at 11:00 a.m.



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LRP Presentation to the Public: Chief Lemon handed the commissioner the draft of the presentation and reviewed it.

- Chairman Jones would like to see a 15 minute presentation – cut out statistics and keep the succession plan and future funding subject.
- Commissioner Witherbee agreed that the discussion needs to talk about succession planning and funding.
- Commissioner Moller wants pictures and more detail. He would like to see cause and effect, tangible information. He would like to provide visuals; breaking down the information into pictures. And explain; if we don't have enough firefighters responding and what the consequences would be.
- Chairman Jones asked how are we are going to get people to come to the meeting.

New Business: None

Special Event:

- 05-17-19-2019 WSFFA 96th Conference – Wenatchee Convention Center
- 05-18-2019 WSFFA Banquet 6 p.m. – Volunteer Firefighter of the year award – Jonathan Mendoza
- 05-20-2019 WFC Conference – Kennewick / Chief Donnell and Chief Asher
- 05-23-2019 Memorial Day Parade
- 05-30-2019 CFR Town Hall Meeting – Chelan Senior Center 6-8

Board for Volunteer Firefighters

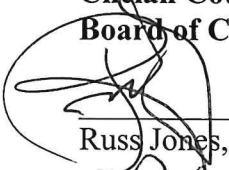
- Invoices: Approved and signed

Commissioner Comments: No action to be taken.

Executive Session: None

Adjournment: There being no more business before the commissioners the meeting closed at 4:05 p.m.

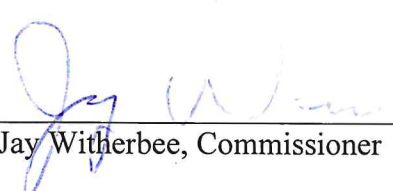
Chelan County Fire District 7
Board of Commissioners:




Russ Jones, Chairman



Phil Moller, Commissioner



Jay Witherbee, Commissioner



Attest: Carol A Kibler, District Secretary