



MINUTES
Chelan Fire and Rescue
Wednesday, June 19, 2019 at 3:00 P.M.
232 East Wapato, Chelan, WA



Commissioners in Attendance: Russ Jones, Phil Moller and Jay Witherbee.

Staff in Attendance: Fire Chief Timothy Lemon, Deputy Chief Mark Donnell, Assistant Fire Chief Brandon Asher and District Secretary Carol Kibler.

Others in attendance: see sign in sheet.

Chairman Russ Jones announced the Flag Salute and opened the meeting at 15:00

Approve Agenda: MOTION was made to approve the agenda as submitted the MOTION CARRIED.

Public Comment: None

Consent Agenda: Commissioner Phil Moller MOTIONED to APPROVE the consent agenda as submitted the MOTION CARRIED.

- Revenue and Expenditure Report: May and June 2019
- Payroll: \$136,377.05 May 1-31, 2019 Paid: 06-05-2019
- Vouchers for May 2019 General Account: Vouchers #18815 – 18820 for \$3,044.39; Vouchers #18821 – 18834 for \$5,963.05; Vouchers #18835 – 18859 for \$29,920.02; Vouchers #18862 – 18868 for \$3,754.58; Vouchers 18753 – 18758 for \$5,205.78.
- Vouchers for May 2019 Capital Account: Vouchers #18860-18861 for \$16,733.29.
- Minutes: May 15th and 30th, 2019

Fire Chief Report:

2019 Budget: Chief Lemon reported the fire district receiving \$294,867 in property tax, \$17,370 in FEMA Grant reimbursement for the Volunteer Coordinator grant, \$3,000 reimbursement from Ballard Ambulance payment for Chelan County Fire District 8 (Entiat) recruit's attending the EMT class. We paid \$14,000 in sales tax for the new/used ladder 71. We are at 47% use of our budget for this year.

Emergency Responses: Chief Lemon reported we responded to 77 incidents in May. We had 8 overlapping calls, one of which was aid to Chelan County Fire District 8 (Entiat) for a brush fire. The Memorial Day weekend calls were down from prior years. In all it was a good holiday weekend.

State Mobe: We deployed a truck and crew to state mobilization brush fire in Grant County. Brush 71 a career and volunteer FF/EMT's went for 4-5 days, this will generate \$4,000 back to the fire district for the apparatus and a total reimbursable of \$7,000.

Facilities/Apparatus/Equipment: Chief Lemon reported all facilities are doing great.



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Deputy Chief Operations Report:

Operations: Deputy Chief Donnell reported that Lt Evan Woods's retirement is pending. We have established the schedule for testing FF/EMT hire starting Friday July 5, 2019 from 10:00-12:00, panel interviews July 10, 2019 and Chief Interview as needed sometime after July 11, 2019. Deputy Chief Donnell reported we finished the Lieutenant promotional position draft. End date to apply June 28, 2019. August 2, 2019 written evaluations, August 8, 2019 Assessment lab and August 15, 2019 promotional list posting.

SCBA Grant: Deputy Chief Donnell reported we have received all SCBA equipment and will submit the invoice to FEMA for reimbursement. The remaining amount left on the grant is about \$45,000. Chief Jim Oatey has requested the need for more masks at about \$3,000 this will leave enough funds to purchase the compressor. We will submit to the grant handler an amendment to purchase the compressor. We hope all SCBA will be in service by July 15, 2019. We have arranged to have the bottles filled by Chelan County Fire District 5 (Manson) or Chelan County Fire District 8 (Entiat). Once the compressor is ordered the turnaround is about 90 days from ordering to complete installation.

Rescue Swimmer: Deputy Chief Donnell reported Lt Sherman has scheduled rescue swimmer training for June 29/30 and July 13/14 we have 10-12 people interested in taking the class.

Volunteer Promotional Lieutenant Assignments: Deputy Chief Donnell reported we promoted Volunteer FF/EMT's Hunter Newmiller to station 71, Sam Belsky to station 72, Sammy Rains to Station 74 as Lieutenants.

Surplus Apparatus: Deputy Chief Donnell reported we did not receive any bids for the 1992 Ladder or the 1992 Seagrave. He will contact a broker, have them list the apparatus for 30 days if that doesn't bring a sale we will submit the 1992 Ladder to the Chelan County Auction in September. Chelan County Fire District 8 is interested in the 1992 Seagrave.

Assistant Chief of Volunteer Services:

Volunteer Recruitment and Training / Volunteer Staff: Assistant Chief Asher reported we have 3 possible new recruits for station 72. He received one application and expects to receive a second application on Thursday. Assistant Chief Asher received an application for Entiat Station 84 the station is up the valley the area is called Riverside.

Assistant Chief Asher reported one volunteer from station 73 resigned due to medical issues.

Assistant Chief Asher reported Volunteer LT FF/EMT Sammy Rains put together a questionnaire for the volunteers to complete. The questionnaire asks the volunteers about goals and aspirations, desired service frequency and needs for success. The hope is to receive input from each volunteer to better serve their needs and the fire district.



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Assistant Chief Asher reported we schedule out 2 months in advance for stipend coverage. May stipend shifts coverage was at 72% and June dropped to 49%. Last year in July the stipend shifts were at 56% and this year we have 51% coverage.

Chief Lemon reported the Chelan County Commissioners adopted Resolutions regarding Moderate Fire Hazard for travel and activity restrictions which includes breaking the county into two zone.

Chief Lemon reported we received the Interlocal Forest Service agreement and have reviewed it. All looks great. The Forest Service adopted the state rates that includes apparatus and personnel along with the 12 hour period of initial attack. Nothing changes for us and the agreement looks great.

Firefighters Association Report: President Dan Crandall reported an ending balance of \$16,455.00. The parade truck committee reported a tear in the cover so they had it repaired. The Memorial Day parade was a success, sparky and 4 apparatus participated. It was a great event. The pancake breakfast was a success, lots of people came to help support the event. We took in \$2,600. The rescue boat took its trail voyage and it was a successful one, we are please the boat is running and in good shape.

The association reviewed the budget and found it wise to reduce the gift card amount of \$1,500 to \$500 with the ability to revise each incident, this would not take away from the \$500 Wal-Mart gift card. President Dan Crandall reported two people received donations of \$500 this last month. One was to the family of the pilot who was killed in the plane crash and the other \$500 to the person who lost their home due to a total loss from fire.

The association has replaced a few broken plastic chairs. President Dan Crandall reported the association discussed encouraging new members to pay dues, a new form will be drafted and sent out to the volunteers. President Dan Crandall reported receiving a survey from the Holiday Kids Tree Grant of Washington Business Association asking for information and feed-back of the event. The association has received invites to the event and receives a bag of toys and a \$1,000 check.

Unfinished Business:

Annexation: Chief Lemon has received the annexation parcels that Tim Hollingsworth drafted. We will be revising the areas due to more interest. Chief Lemon and Chief Donnell will meet with Assessor Deanna Walters tomorrow to discuss the annexation process.

Ladder 71: Assistant Chief Asher ordered and received equipment to place on the ladder. The last tool we are in need of is a circular saw to accompany the ladder tool box. We are scheduling and drafting ladder training scenarios.



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Rescue Boat: Chairman Jones handed the commissioners a copy of the article regarding an incident that took place this last week on Lake Chelan involving two wet bikes and 4 people. Chairman Jones stated this is why we need a boat. The boat had a sea trial the engines are nice and performance is excellent. The fire radio has been installed, we might get a GPS plotter. Jim Belch is prepping the boat for painting. We have our logo stickers on the doors. Chairman Jones reported we have a local person who is interested in helping with training and participating in the program.

LRP Presentation to the Public: Chief Lemon reported the town hall meeting went well we had 7 residents with members and staff in attendance.

- Discussion took place as to what approach to take when advertising for the town hall.
- How to best address the questions and answers.
- We could do a better job with some type dialog of what is needed from the attendees of the town hall meeting.

New Business:

Addition to Agenda Items: Chairman Jones stated he would like to add “public question and answer” to the board meeting agenda. This would give additional opportunity to talk with the public. We are looking for input from the public and it might be beneficial. Suggestion of Facebook live could also be included at a meeting giving the public opportunity to view the meeting and participate in the question and answer segment. Commissioner Witherbee and Moller support the public question and answer addition to the agenda.

Billing for Illegal fire Responses: Chief Lemon reported most brush fires turn out to be illegal orchard burns that are unattended or fire is started by power lines. The most common is illegal burning of products. The question is; do we bill when they are burning illegally. It is within our policies and WA codes. We have billed for 2 hazardous incidents.

- We can bill for illegal fires not negligence.
- Chairman Jones thinks we should bill for false alarms, but city has to approve an ordinance to do so.
- Chairman Jones stated we will get a lot of back lash, but if burn ban is in effect we probable should bill for the illegal fires.
- Commissioner Moller struggles with our public paying taxes and suggested only billing for the apparatus time and not the crew time.
- Chief Lemon suggested bill for the complete incident or don't bill at all.
- Commissioner Witherbee suggested to be firm, fair and consistent if we bill.
- Chief Lemon state the WA codes and our policy are clear.
- Commissioner Moller suggested having the County Sheriff write the ticket.
- Chief Lemon stated we bill for the service provided not the illegal act.
- Commissioner Witherbee suggested asking other regional fire departments if they bill.
- The board of Commissioner tabled the subject until further information is gathered.



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Special Event:

- June 22, 2019 Saturday - Art Festival – Riverwalk Park
- June 23, 2019 Sunday - Tri Trail Sailing - Free sail boat rides.
- Century Run – Saturday June 22, 2019
- Saul Gallegos run is on Sunday June 23, 2019
- LCCH Health Prevention Fair - Thursday June 20, 2019 – Colon Care

Board for Volunteer Firefighters

- Nothing to report

Commissioner Comments: No action to be taken.

Discussion regarding weather advisories “Red Flag Warning” and our part in getting the information out to the public. Suggested reader board and purchasing a new reader board. Look for grants to replace reader board.

Executive Session: None

Adjournment: There being no more business before the board of commissioners the meeting closed at 16:08


**Chelan County Fire District 7
Board of Commissioners:**



Russ Jones, Chairman



Phil Moller, Commissioner



Jay Witherbee, Commissioner



Attest: Carol A Kibler, District Secretary