



Chelan Fire & Rescue
Monday, February 10, 2020 / 9-13:00
Long Range Planning Meeting Agenda

Commissioners in Attendance: Russ Jones, Phil Moller and Karyl Oules

Staff in Attendance: Fire Chief Mark Donnell, Assistant Fire Chief Brandon Asher, Administrative Assistant Karla Mendoza and District Secretary Carol Kibler.

Others in Attendance: see sign in sheet

Chairman Moller opened the meeting at 9:00 a.m. and announced the flag salute.

Chief Donnell stated the goal for the LRP is to put together a plan to envision the next 5 years. Today's meeting is getting everyone on the same page and to figure out where we want to be.

Review of Mission Statement:

Chief Donnell stated this is the core which drives our fire district.

It was discussed changing the mission statement, making it shorter and to the point.

Chief Donnell stated the mission statement should answer these three questions; What? How? And Why?

LT/FF/EMT Taylor Rains suggested he would be happy to draft a mission statement.

Reviewed the Vision and Core Values.

Reviewed RCW 52.33.010; Fire District Service Authorities. We measure our standards from this RCW.

Organizational Chart – remove Receptionist from the chart

Commissioners SOG – Chief Donnell changed the meeting date to 3rd Wednesday of each month starting at 3:00 p.m.

Reviewed SOG 010 Discussed time response and the changes based on the run cards we currently have in place.

Discussed the future possibility of folding EMS into the fire district. Each agency provides a critical service to the community. This will need to be done by meeting with hospital executives and starting the conversation.

Discussed why we respond with EMS and keeping the community informed on the who, what and why we do what we do with EMS.

Reviewed the possibility of building a regional training center in the area through a grant opportunity.

Chief Donnell will continue to fine tune the SOG's

Review of Multi-year budget forecasting



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Commissioner Jones reviewed the budget projections. With the conclusion of asking for \$0.17 cents more to fund apparatus and assistant chief position in 2021 to receive funding in 2022.

2020 Organizational Goals:

1. Training:
 - a. Continue to improve quality and delivery of training program to meet standards and requirements for operational readiness.
 - b. Regional approach to coordinating delivery of training
 - c. Regional training facility
 - d. Special programs:
 - i. Rescue Swimmer
 - ii. Rope Rescue (Low Angle)
 - iii. Marine Operations
2. Community Relations:
 - a. Review of current programs and effectiveness
 - b. Future outreach and education
3. Staffing:
 - a. Review of current staffing
 - b. Staffing options for 2020 and beyond
 - c. Volunteer/Reserve Recruitment and Retention

Chief Donnell presented the board the idea of hiring 2 seasonal firefighters this year. It does not impact the budget and the option would fill the open stipend position.

The seasonal positions would be temporary 40-hour work week with specific duties working 10-hour days and giving the shift crews enough staffing to respond to incidents. The seasonal positions could also respond to mobilization fires. We currently have two – 24 stipend shifts open for budgeted. The seasonal positions would slip into those stipend positions.

4. Apparatus Replacement: Chief Donnell review the apparatus.
 - a. Review of current fleet
 - b. Recommendations for surplus/replacement
 - c. Long range apparatus replacement plan

Chief Donnell recommended surplus the support rescue.

Chief Donnell reviewed; 2011 Ford 550 – type 6 apparatus replacement in 2021; Brush 72-79 wildland rigs – great rigs; B-74 had a minor transmission failure and has been repaired. We currently are working with DNR for a 6x6 chassis and remount the box. We've been awarded a matching grant of \$12,000 to refurbish the rig. All tenders are operational except for T-73 is one lug nut from a catastrophic failure. Command vehicles – 702 replaced the part that was failing, we have spent about \$18,000 in the last 2 years. We need to replace 702. The Tahoe was purchased in 2010, Chief Donnell strongly recommends replacing.



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A word of caution the older Seagrave apparatus we cannot find parts for them.

5. Facilities

- a. Review of current facilities
- b. Long range capital improvement plan
- c. Regional approach to facilities sharing

6. Measurable Goals:

- a. Turnout Time – 2 minutes
- b. Effective Work Force for Critical Tasks (SOG 010)
- c. Fire Loss (\$) versus Pre-fire Valuation
- d. Fiscal Responsibility to Manage Budget
- e. Maintain clean annual audits

The next scheduled LRP meeting is Monday, March 9, 2020 9-12

Adjourned: there was no more business before the board the meeting closed at 13:00.

Chelan County Fire District 7
Board of Commissioners:

Phil Moller, Chairman

Russ Jones, Commissioner

Karyl Oules, Commissioner

Attest: Carol Kibler, District Secretary

- Minutes approved at meeting March 23, 2020 via telephone conference.