



**Minutes**  
**Chelan Fire and Rescue**  
**Wednesday, July 15, 2020 at 3:00 P.M.**  
**232 East Wapato, Chelan, WA**



*The CFR Board of Commissioners will conduct the meeting via Google Hangout. The public is welcome to listen to the open public meeting by calling #351-888-7591 no access code is needed.*

**Commissioners in Attendance:** Phil Moller, Russ Jones and Karyl Oules via google hangout.

**Staff in Attendance:** Fire Chief Mark Donnell, Assistant Fire Chief Brandon Asher, District Secretary Carol Kibler and Association President Dan Crandall via google hangout.

**Others in attendance:** Richard Uhlhorn via phone conference.

**Regular Meeting Call to Order:** Chairman Moller called the meeting to order at 3:00 p.m. and took roll call.

**Public Comment:** *Public comments will be accepted at this meeting. If you wish to comment during the public comment please email Chief Mark Donnell at [mdonnell@cfr7.org](mailto:mdonnell@cfr7.org) or call 509-682-4476. Chelan Fire & Rescue will require a written statement for the record of all public comments made.*

**Consent Agenda: Commissioner Jones MOTION to APPROVE the Consent Agenda as submitted the MOTION CARRIED.**

- Revenue and Expenditure Report: June 2020
- Payroll: June 1 -30, 2020 for \$130,718.51
- General Account Vouchers: #746459 – 746530 for \$40,045.04
- Capital Account Vouchers: #17112 – 17117 for \$77,435.30
- Bond Account Voucher: #19016 for \$15,200 (interest payment)
- Minutes: June 17, 2020

**Fire Chief Report:**

**2020 Budget & Financials:**

- June financials have been reviewed and we are on track with all budget line items within acceptable limits for expenditures. The 2020 Budget is currently spent at 44% with 6 months remaining. We have and a savings due to cancelled training, conferences and seminars.
- State (and Federal) audit process should be wrapping up this week and the final report will be forthcoming in a couple of months.
- Staff continues to monitor current state of economy to forecast for anticipated loss of future tax revenue and possible impacts on current service delivery model. Currently data indicates that even with a slowing economy we may not experience any significant revenue decrease due to our strong local housing market.
- Board approved \$76,000 to bring the reserve funds back up to 100%
- We did have one Mob so we should receive some funding back.

**Emergency Response Reports:**

- June Incident Response Report shows an approximately 10% decrease in emergency call volume compared to same time 2019 with a 20% decrease in EMS related calls. Average call volume for June is 78 calls, June 2020 call volume is third highest for month of June since 2010. Covid has had an impact people aren't calling 911.
- 4<sup>th</sup> of July weekend call volume was actually slower than normal but had a compressed run of 17 calls from 1500 until 2300 on the 4<sup>th</sup>. We did experience an



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increase in visitor population during that weekend but had no reported critical injuries, deaths, or fires.

- All predictions are still pointing for a busier than normal fire season with drier and hotter weather starting to developing over the next few weeks. Recent major fires (Route 11, Mansfield and Easy Street, Wenatchee) are setting the pace for what we believe our fire season will be looking like.
- Chief Donnell reviewed the June Major responses.
- The June EMS Breakdown still shows that approximately 40% of our EMS related calls are non- transport or patient transported POV.
- Chairman Moller asked if we could add last year's EMS responses to the power point presentation.
- June turnout and response times for Station 71 are within established service delivery goals set out in SOG 010. Times for outlying stations are outside of 90<sup>th</sup> percentile primarily due to response travel distance.
- Fire District met goals for establishing an Effective Work Force as established by SOG 010 for all responses in June.
- Fire loss reported for June was \$1,325,910.00. This fire loss amount was from the Union 76 Station Fire (2020-297) and the Fields Point Structure Fire (2020-318.)
- Tax revenue loss \$1,113.76 until the businesses are back in business.

**Operations:**

- Chelan Fire & Rescue is still operating in Emergency Operations mode with an internal incident command structure. IAPs (Incident Action Plans) are now updated and distributed bi-weekly. Any movement into next phase of reopening has been placed on hold until July 28<sup>th</sup> at which time we will reevaluate moving into a downgraded emergency operational mode with current infection control measures in place.
- Membership and Board will continue to receive updates from the Chelan-Douglas Regional EOC (Sit Reps for Monday-Friday only) and Chelan-Douglas Health District (weekly and as needed.)
- Staff has been maintaining operational readiness with updated infection control measures. Mask use guidelines have been implemented and are being followed per District Document 2020-028. With recent increase and positive case numbers and increase in hospitalizations at CWH we will continue to closely monitor this situation and implement safeguards necessary to maintain the health and safety of our personnel. PPE (personal protective equipment) inventories have been stable and we have been able to continue to bolster as needed from state stockpiles at no cost to the fire district.
- We are recipients of FMAG (Fire Management Assistance Grant) through the Hazard Mitigation Grant Program which awarded us \$31,407.14 to be used for purchase and placement of an emergency generator at Station 74. Our matching funds in the amount of \$10,500.00 brings the total amount of \$41,907.14 for this project. Project completion date is March 3, 2022.

**Community Risk Reduction:**

- Chelan Fire & Rescue is part of a county wide FEMA Mobile Mapping Database grant that was prioritized as a Fire Mitigation Assistance Grant following the Sproemberg and



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Cougar Creek Fires. This 2-year grant will provide \$6,000.00 to be used in collecting parcel specific wildfire risk data assessments that will be placed in a county aide database. The funding will be used to offset staff time necessary to complete rapid or detailed wildfire risk assessments as well as the purchase of an iPad and the ArcGIS license. The information will be put into one data base and used by agencies; US Forest, DNR, BLM and fire districts.

- We continue to utilize our social media to send out consistent messaging to the community about the functions and activities of Chelan Fire & Rescue.
- Monthly Firewise assessment messages continue to be sent out to media and placed on social media to encourage community awareness in preparing for the upcoming fire season. CF&R has completed 9 Firewise Assessments to date.

**Apparatus Status:**

- B-72 has been returned from Jess Ford and needs a new engine. We have opted not to move forward with that repair and have made the purchase of the replacement chassis scheduled to arrive in October. I will be working with the Fire District attorney in determining possible mitigation of on-going problems that we have experienced with the Ford 550s since their purchase in 2012.
- We found a dodge chassis for 46,000 to replace the F550 this is cost effective.
- S-71 is still listed with broker for sale, price has been reduced to \$60,000.00, no offers to date.
- M-1083 has returned from painting and is currently at Station 74 so that FM Goyne can start work on equipment platform. Time frame for completion is end of July, early August due to tank construction lead time.
- All other apparatus is in service at their assigned stations. Note: there are currently no fire/emergency response apparatus at Station 72 (Chelan Falls) due to no assigned members.

**Assistant Chief Report:**

**Volunteer Recruitment & Retention / Training**

- No new recruits for all departments and no one resigned.
- All public events have been cancelled.
- We have 55 shifts covered at 46 % for July. Saturday shifts are popular, night shifts are not.
- We did high angle training in Wenatchee. Career staff came together and did an in-house low angle tech drill, we are all getting dialed in on rope rescue training. We can safely and effectively get the job done with low angle tech abilities. We will schedule a rope rescue training with the recruit firefighters as we need muscle to help with lifting.
- FF/EMT Adam Jones and Assistant Chief Brandon Asher responded mutual aid to a brush fire in the sunny slope area of Wenatchee/Monitor.
- We are looking at purchasing individual tech rescue gear, this allows harnesses to be set for each individual.
- We trained on the truck pumps and hydrants.
- Chief Asher is taking the Incident Commander training for HAZMAT through blue card training
- All stations have gone through water rescue training.



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- All career and a couple recruit Firefighters got together and did rescue swimmer training.
- The Lieutenants at their assigned stations are training on the apparatus; driving, pumps and familiarization of the equipment.
- We have had great turn out for the mutual aid incidents and during MOB the Crews did a great job in structure protection at the Road 11 fire in Mansfield.
- Chief Asher reported that we have 43 wildland red card personnel.
- Recruit firefighter Hunter Newmiller accept a position at Spokane Valley Fire and Rescue, Congratulation!
- Station 74 concrete pads have been laid – pads for dumpster, propane and car training.
- Chief Asher has requested that Rivercom911 dispatch change the run cards for 2<sup>nd</sup> alarm incidents. The request is as follows: 1<sup>st</sup> alarm tones all of Chelan Fire and Rescue, 2<sup>nd</sup> alarm tones CFR and mutual aid, 3<sup>rd</sup> alarm tones CFR and mutual aid.

**Firefighters Association Report:**

- President Dan Crandall reported the association has about \$45,000 in the check book. We received \$500 in donations and incurred \$300 in expenses for the shed. We are looking forward to having fund raisers in the future. We aren't sure if the Windermere Sub-cup is going to take place but will follow up with Windermere. The storage Shed has been completed and all equipment moved into the shed.

**Unfinished Business:**

- **Long Range Planning** Chief Donnell stated we are looking at meeting face to face in August to review the LRP. Chief Donnell is drafting the LRP and will forward to the commissioners for review. The face to face meeting will be put on hold until we are in phase 3. Chairman Moller suggested doing the LRP meeting via google hang out.
- **City of Chelan Fire Protection Services Contract:** Chief Donnell is gathering information and will meet with city officials, Commissioner Oules and City board member Ray Dobbs to discuss services and contract. Chief Donnell will keep the board informed.
- **Station 75 Short Plat:** Chief Donnell has been working with Tim Hollingsworth and will keep the board informed as we move forward.
- **2019 Annexations (Revised Resolution and Legal Descriptions)** Chief Donnell reported we had to go back and amend the resolution annexations due to properties being sold. We are losing a couple this year but will gain them back in 2021. As we will pick them up in 2020 annexation process.

**Commissioner Oules MOTIONED to APPROVE the Resolution 2019-05A as submitted  
Commissioner Jones second the MOTION CARRIED.**

**New Business:**

- **2020-09 Resolution for Surplus Apparatus – 1992 Seagrave (E-74) and 2011 Ford Chassis (B-72)** Chief Donnell reported E-72 had an engine failure and parts are no longer manufactured. To replace the engine estimated cost is 20-25 thousand. Chief Donnell recommends to surplus the apparatus. B-72 had engine failure, recommendation to surplus.

**Commissioner Oules MOTIONED to APPROVE Resolution 2020-09 as submitted  
Commissioner Jones second the MOTION CARRIED.**





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**Special Events:** Chief Donnell will interview on KOZI Radio Thursday morning and Commissioner Jones will join the interview.

**Board for Volunteer Firefighters:**

Notice for Retirement – Ken Young  
Commissioners concurred the notice of retirement for Ken young.

**Public Comment:**

- Richard Uhlhorn asked what the outcome was for the Chelan Falls brush fire. Chief Donnell stated there were no witness to fireworks. The fire was small and extinguished.
- City of Chelan Representative Ray Dobbs stated the city is looking at the intersection of Saunders and Johnson by the Lake Chelan Clinic to put a round-a-bout at the location. Also looking at the intersection of Saunders and Woodin at the light to possible put in a round-a-bout in the future. The City officials are in review of 2020 Comprehensive emergency plan.

**Commissioner Comments:**

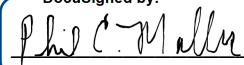
- Commissioner Oules thanked the fire district crews and is impressed with the results in responses to incidents. Commissioner Oules asked what is going on with Grandview false alarms.
- Chief Donnell stated its Lake Chelan Suites the City of Chelan should enforce the false alarm incidents.
- Commissioner Oules stated folks from 1<sup>st</sup> creek area reached out to her and feel they are ignored by the fire district. They have concerns and would like to address.
- Chief Donnell stated he or Chief Asher are more than happy to meet one on one or as a group with 1<sup>st</sup> Creek residents.
- Commissioner Oules will give them chiefs information to contact.
- Chairman Moller suggested inviting the County Fire Marshal to the meeting with 1<sup>st</sup> Creek residents.


**Executive Session:** None

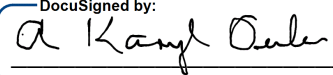
**Adjournment:** There was no more business before the board the meeting closed at 4:21 p.m.

**Chelan County Fire Protection District 7**

**Board of Commissioner's**

DocuSigned by:  
  
Chairman Phil Moller

DocuSigned by:  
  
Commissioner, Russ Jones

DocuSigned by:  
  
Commissioner, Karyl Oules

DocuSigned by:  
  
Attest: District Secretary Carol Kibler