



MINUTES
Chelan Fire and Rescue
Wednesday, October 21, 2020 at 3:00 P.M.
232 East Wapato, Chelan, WA



The CFR Board of Commissioners will conduct the meeting via Zoom. The public is welcome to join by following this link: <https://us02web.zoom.us/j/87284665516> Meeting ID: 872 8466 5516 or dial +1 253 215 8782

Roll Call: Chairman Phil Moller, Commissioner Karyl Oules and Commissioner Russ Jones. Others present: Fire Chief Mark Donnell, Assistant Fire Chief Brandon Asher, District Secretary Carol Kibler, Dan Crandall, Richard Uhlhorn and shift crew.

Regular Meeting Call to Order: Chairman Moller called the meeting to order at 3:00 p.m.

Approve Agenda: MOTION was made to APPROVE the agenda as submitted the MOTION CARRIED.

Public Comment: None

Consent Agenda: MOTION was made to APPROVE the Consent Agenda as submitted the MOTION CARRIED.

- Revenue and Expenditure Report: September 2020
- Payroll: September 1 -30, 2020 for \$181,744.98 paid 10-05-2020
- General Account Vouchers: #746675 – 746711 for \$58,234.02
- Capital Account Vouchers: #17142 – 17147 for \$11,824.39
- Minutes: September 16, 2020

Fire Chief Report:

2020 Budget & Financial Report:

- September financials have been reviewed and we are on track with all budget line items within acceptable limits for expenditures. The 2020 Budget is currently spent at 70% (Target – 75%) with 3 months remaining.
- Administrative Office Manager Kibler is finalizing our 2020 EMAC deployment to California with our total reimbursements coming in at \$215,170.00 for personnel and equipment. \$95,451.00 in equipment reimbursements will be transferred into the Capital Investment Account.
- The 2021 Budget Proposal meetings have been completed with each Commissioner. Recommendation for virtual public meeting to be presented under New Business.

Emergency Response Reports:

- Incident Response Report shows 105 calls for emergency service for September 2020 which is the busiest September to date. Average call volume for September is 74 calls. Rescue/EMS responses accounted for 53.3% of total calls with 38% of those non-transport or patient transported POV.
- Major incidents for September included Apple Acres/Pearl Hill Fires, several tractor fires, and unit deployments to Evans Canyon (Yakima), Cold Springs (Omak), and EMAC deployment to California.



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- September turnout and response times for Station 71 are within established service delivery goals set out in SOG 010. Times for outlying stations are outside of 90th percentile primarily due to response travel distance.
- Fire District met goals for establishing an Effective Work Force as established by SOG 010 for all responses.
- Reported fire loss for September was \$25,000.00 (2 outbuildings – Apple Acres Fire.)

Operations:

- Currently all career staff are back from deployment. Probationary Firefighter/EMT Samantha Rains tendered her resignation October 5th which has opened one career position with an anticipated fill date of January 4, 2021. FF/EMT Troy Keene suffered an on-duty injury during the EMAC deployment to California and is currently out on L&I until further notice. This creates two positions currently open with options for temporarily filling to be presented to the Board under New Business.
- With the current rise in positive cases, Chelan Fire & Rescue is still operating in Emergency Operations mode for COVID-19 through the Chelan-Douglas Health District. The FEMA IMT has transitioned incident command back to CDHD, now assisted by Chelan & Douglas County Emergency Response Agencies.
- Membership and Board will continue to receive updates from the Chelan-Douglas Health District as this information is released. With the recent movement of Chelan County into Phase 2 we will still be operating in a restricted meeting capacity (no more than 5 members per meeting.) We have a stock of Covid Antibody Tests available for distribution on a as needed basis to our members.
- The After-Action Review for the Apple Acres Fire is currently being finalized with that information to be distributed by the end of October.
- We will continue to support EMAC and State Mobilization requests as long as our staffing and apparatus are available for these requests.

Community Risk Reduction:

- We continue to utilize our social media to send out consistent messaging to the community about the functions and activities of Chelan Fire & Rescue.

Apparatus Status:

- S-71 is still listed with broker for sale, price has been reduced to \$50,000.00.
- Work on B-74H (M-1083) is progressing and is scheduled to be completed by end of October per Fleet Manager Goyne. This apparatus will be assigned to Station 71 for Driver training and interior powder coat spraying by duty crew.
- Ram 5500 chassis (replacement chassis for B-71) is scheduled to arrive in November.



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- Annual pump testing and UL testing for Ladder 71 have been successfully completed. During UL testing of Ladder 71 a significant corrosion issue was discovered. Fleet Supervisor Goyne is working with Pierce on solution(s).
- All other apparatus is in service at their assigned stations.

Assistant Chief Report:

Volunteer Recruitment & Retention / Training

- Chief Asher reported we have two applications in process; John Gotling from Orondo and Max Milburn from Entiat.
- Chief Asher reported we had 16% stipend shift coverage for September and 12% coverage for October.
- Chief Asher reported we are focusing on structure training. The crews trained with Manson Fire Department on hose evolutions and fire attack. We recently trained on ventilation, search and rescue and forceable with the duty crew.
- Discussed submitting an amendment to the Safer Grant due to COVID-19 restrictions and the program not having a recruit class in 2020.
- Chief Asher reported the dumpster and propane was dropped off for the November training at station 74.
- Chief Asher reported we moved the Brush heavy into station 71 so that the recruits and crews can get drive time and training on the apparatus.
- Chief Asher reported we applied for the 2021 DNR Phase 2 Grant, it has a \$12,000 funds match. This will go toward the purchase of a brush truck.

Firefighters Association Report:

- President Dan Crandall stated the association has not met due to COVID-19 restrictions. They have been making donations and approved \$5,000 to Okanogan Long Term Recovery Group for the Pearl Hill Fire incident, \$1,000 to Chelan Valley Hope to help individuals affected by the Apple Acres Fire incident and \$1,000 was donated to the burn victims in Okanogan.
- The Association is looking forward to the Historical Down Town Halloween parade and handing out bags of candy. They donated \$400 in candy to help with costs.
- The Association started with a balance of \$44,272 and an ending balance of \$38,272 they donated \$6,000.

Unfinished Business:

2021-2025 DRAFT Strategic Plan – Update Chief Donnell asked that the board members complete and return the analysis as this plays a role in the strategic plan.

City of Chelan Fire Protection Services Contract – Chief Donnell reported he will set up a meeting with Thomas Tupling and Luis Gonzalez to discuss hydrant maintenance and



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occupancy inspections. The City is busy with new construction, property development, this will bring future infrastructure stresses.

Station 75 Short Plat – Update: Chief Donnell reported Morgan Picton is finalizing the short plat. Chief Donnell will keep the board informed.

IAFF Local 4816 Labor Agreement Negotiations – Update: Chief Donnell reported that he and local members met and are finalizing the last few remaining articles. Once those have been completed the agreement will go to our attorney for review. The goal; is to have it ready for Board review and approval by the November meeting.

Firefighter/EMT Testing/Hiring – Update: Chief Donnell reported we have 50 individuals who have applied. After reviewing the applicants about only 7 met the application requirements. We expect to have the position start the first week of January 2021.

2020-2021 Annexations – Update: Chief Donnell reported we identified 30 properties, primarily in the Knapps Coulee area, we have sent invitation letters to the property owners. Once we have the signed annexation invitations we can move forward with the survey and approval process. It is anticipated that this will be completed and submitted to the county by the end of August 2021.

New Business:

Resolution 2020-10 Canceling Outstanding Warrants:

MOTION was made to APPROVE Resolution 2020-10 as submitted the MOTION CARRIED.

2021 Budget Proposal: Schedule Public Meeting via Zoom:

- The board will meet via ZOOM Monday, November 9, 2020 6:00 p.m.

Extension of Seasonal Firefighter Employment through December:

Chief Donnell reported we have 2 career position open with the termination of one and an injury of another we need to fill the one career firefighter position. Our seasonal have done an exceptional job stepping up. Chief Donnell presented 4 options for review of the board. The board agreed to extend the seasonal positions and except option 4.

Extend the employment of the Seasonal Firefighters until December 2020. Staff is working on the assumption that we will have our new hire on board the first week of January 2021.

Total cost for this option \$19,782.64.

Special Events:

VFW – Veterans Day Parade November 11, 2020

Board for Volunteer Firefighters:

- Invoices: Review and approved for Soderstrom.

Public Comment:



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Dan Crandall congratulated Chief Donnell on his son Marc Donnell promotion as lieutenant, Lt Marc Donnell works for Renton Regional Fire Authority.

Commissioner Comments:

Commissioner Oules inquired about LCCH and asked how it will impact the fire district. Chief Donnell responded he continues to support EMS and is not sure what LCCH and EMS are going to do.

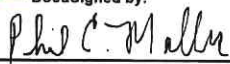
Commissioner Jones attended his son's recruitment lunch on the westside this past week. Commissioner Jones thinks we should look into having family functions this would help keep people engaged.

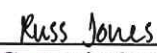
Chairman Moller stated he appreciates all the hard work done this summer during wildland season.

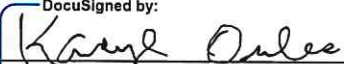
Executive Session: None

Adjournment: There being no more business before the board the meeting closed at 4:01 p.m.

Chelan County Fire Protection District 7
Board of Commissioner's

DocuSigned by:

Chairman, Phil Moller

DocuSigned by:

Commissioner, Russ Jones

DocuSigned by:

Commissioner, Karyl Oules

Attest: District Secretary Carol Kibler