



MINUTES
Chelan Fire and Rescue
Wednesday, February 17, 2021 at 3:00 P.M.
232 East Wapato, Chelan, WA



The CFR Board of Commissioners will conduct the meeting via Zoom. The public is welcome to join by following this link: <https://us02web.zoom.us/j/87284665516> Meeting ID: 872 8466 5516 or dial +1 253 215 8782

Proposed Chelan Fire and Rescue agenda pending Board approval.

Roll Call:

Commissioners in Attendance: Phil Moller, Russ Jones and Karyl Oules.

Staff in Attendance: Fire Chief Mark Donnell, Assistant Fire Chief Brandon Asher and District Secretary Carol Kibler.

Other in Attendance: Richard Uhlhorn, Barry Leahy, FF Stephanie Preheim, FF Tyee Zacher and FF Taylor Rains.

Regular Meeting Call to Order: Chairman Moller called the meeting to order at 3:00 p.m.

Approve Agenda: Add to New Business, DNR 2021 Phase 2 Grant Commissioner Oules MOTIONED to APPROVE the agenda with the addition to New Business the MOTION CARRIED.

Public Comment: Rich Uhlhorn mentioned a citizen spoke to him and stated they are satisfied with the fire department and commissioners.

Consent Agenda: Commissioner Jones MOTION to APPROVE the Consent Agenda as submitted passed the MOTION CARRIED.

- Revenue and Expenditure Report: January 2021
- Payroll: January 1 -31, 2021 for \$126,824.64 paid 01-05-2021
- General Account Vouchers: #746899 – 746951 for \$33,429.64
- Capital Account Vouchers: #17160 and 746913 - 746917 for \$8,570.58
- Minutes: January 20, 2021

Fire Chief Report:

2021 Budget & Financials:

- January financials have been reviewed with the 2021 Budget spent at 7% (budget target – 8%). We have transferred \$100,000.00 to the Capital Reserve Account from the 2020 year-ending (\$703,132.00.) We have confirmed approximately \$67,00.00 coming in from 2020 California mobilizations with \$20,000.00 designated for the Capital Reserve Account.

Emergency Response Reports:

- January Incident Response Report shows 62 calls for emergency service. Average call volume for January is 55 calls. Rescue/EMS responses accounted for 66.13% of total calls with 54.9% of those non-transport or patient transported POV.
- 2 major incidents for January:
 - 1/08 Structure Fire (84 Shadow Lane)
 - 1/15 Commercial Fire – Campbell's Resort (104 W. Woodin Ave.)
- January turnout and response times for Station 71 are within established service delivery goals as set out in SOG 010. Times for outlying stations are still outside of 90th percentile primarily due to home responder travel distances.
- Fire District met most goals for establishing an Effective Work Force as established by SOG 010. Establishing an Effective Work for Structure fire responses are still a major concern and seem to be most challenging for the late night/holiday time frames. Staff is continuing to find solutions for this issue.



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- Total fire loss for January was \$22,100.00 which will impact revenues by \$185.64 annually. Property saved was \$613,000.00.
- 2020 Annual Report has been completed, submitted to Board for their review.
- We identified 3 hydrants and changed to the correct stortz fittings. Thomas from the City will order stortz for hydrants in the City. Outlook has hydrants that need stortz. We have identified 193 hydrants with no stortz fittings. We have water districts with hydrants that will need Stortz. We ordered stortz for outlook 3-4 weeks installation. City is staying on top of developers regarding codes and street size.

Operations:

- To date, Chelan Fire & Rescue and LCH EMS have completed 15 drive through vaccination clinics specifically for First Responders in Chelan and Douglas counties. These clinics have enabled us to vaccinate 1,000 first responders and essential personnel with both doses. We have received confirmation that we will be receiving additional vaccine doses to being with vaccination of general public per state identified eligibility. The first drive through clinic is scheduled for February 27th, 2021. The next round will be 65 and older and the Pzier dose. The program has been successful.
- The 2020 FEMA Assistance to Firefighters Grant application period closed on February 12th. Staff opted not to pursue this grant this year due to work involved and with potential budget cuts predicted for 2021 and beyond. Our plan was to resubmit for the Urban Interface Engine but staff is not optimistic about our ability to acquire that apparatus through this program.
- Staff will be working with our partner agencies of Manson, Entiat, and Orondo in applying for continuing the Volunteer Recruitment and Retention Coordinator position and program through the FEMA SAFER Grant program. Closing date for applications is March 12th.

Community Risk Reduction:

- We continue to utilize our social media to send out consistent messaging to the community about the functions and activities of Chelan Fire & Rescue. Staff has developed a schedule of information pieces for our social media that will focus on operations, budget, and emergency service response. The what, why and how we do things at the fire department. This will help to educate the community.
- Staff is currently reviewing a grant funded Community Risk Reduction Specialist to be funded through the FEMA 2020 Fire Prevention and Safety Grant program. Manson Fire (CCFD #5) is the only agency that has expressed interest in this position at a regional level which gives us a better chance in getting selected. The 2020 Fire Prevention and Safety Grant application closes on February 26th.

Apparatus Status:

- S-71 is still listed with broker for sale. Sale price has been reduced to \$45,000.00
- Ladder-71: Proposal for work related to corrosion issues with L-71 has been submitted by Northwest Fire Services for Board review and comment this proposal has also been forwarded to attorney for their review and comment. Hughes Fire works with Pierce they are looking option. Chief Donnell is in review of the information and will keep board informed. We will have to send ladder back east or maybe Boise.
- Chief Asher stated Chelan County Fire District 1 offered the use of one of their ladder trucks while our ladder is getting repaired.



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- The Ram 5500 chassis has been placed in service as R-71. Mobile installation is scheduled to be completed on February 24th.
- All other apparatus are in service at their assigned stations.
- Did we get Manson 5 ladder on the 911 run card? Chief Asher did put Manson on the run card for residential and commercial fires.

Assistant Chief Report:

- **Volunteer Recruitment & Retention / Training:**
- Chief Asher reported he recruited 2 for Orondo: Franky Steve and Sam Gwen. We did have 2 no shows for the recruit academy. Chief Asher has reached out to the individuals and has received no call back or messages. Unfortunate we didn't get a commitment from those folks.
- **Events** - We participated in COVID-19 vaccine clinics and have no other events going on. The clinics are giving us the opportunity to see and visit with the community citizens.
- **Stipend coverage** - we had 5% coverage for January and we are at 14% coverage for February.
- **Training** – EMT classes are progressing well.
- We had an opportunity to burn a City of Chelan building March 6 but that has been canceled.
- We have been giving another opportunity to burn a house in the Pat and Mikes area. This burn may take place in April.
- The recruits have been working through Target Solutions training programs while we are still in the COVID restriction phases. Station 75 recruits have done an excellent job in completing their training for the quarter.
- Chief Asher has reached out the recruits at each station for a photo op and interviews with the crews. This will be submitted to media in the up-and-coming weeks.

Firefighters Association Report:

- President Dan Crandall reported this month has been quiet, the members have been looking ahead and planning for future.
- Account balance \$32,500 this is enough for this year to support citizens of emergencies.
- Fund raisers will be lean until after mid-year. We are hoping the pancake feed can be postponed to mid-June or July.
- Fire light Gala – postpone to 2022
- Looking forward to fall activities and participating in those events.
- We are looking at building a new website for the Association, establish a Face Book and Instagram page to enlist the community and to help the fire district in social media.

Unfinished Business:

- **City of Chelan Fire Protection Services Contract:** Lewis Gonzales has been out until March nothing has moved. Chris Baker is liaison for the City, Chief Donnell will connect with him.
- **Station 75 Short Plat:** Morgan Picton will file the application this next week.
- **2020-2021 Annexations:** Moving along and will submit in March.
- **Citizens Group Advisory Board:** Chief Donnell stated he met with commissioner individually this week. Received good feedback from each. Chief Donnell reached out to 3 facilitators. Spoke with Concie Luna and she is hands down the best fit for the facilitator role. Each Commissioner will need to submit 3 names of interested community members to participate on the advisory board. Chief Donnell will contact each and invite 12. Looking to have the first meeting in March.



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- Commissioner Moller would like the administrative staff participate in the meetings.
- We are allowed to have meetings in the building at 25% our training room will hold 75 so we can have 20 people in the room. If more we can look at a larger venue.
- The commissioners agreed to enagae Concie Luna as the facilitator, commissioners will send names and contact information to Chief Donnell.
- Chief Donnell will reach out to the individuals this week.

New Business:

- **Resolution 2021-01 – Surplus Physical Fitness Items: Commissioner Jones MOTIONED to APPROVE Resolution 2021-01 as submitted the MOTION CARRIED.**
- **DNR 2021 Phase 2 Grant:** We have been awarded the grant, it's a funds match of \$12,000. We would like to procure a 4x4 1078H and build a heavy brush truck like the 1083H. We have until March 2022 to complete the grant. Estimate to build the brush truck \$35,000.
- **MOTION was made to APPROVE the DNR Phase 2 grant as submitted the MOTION CARRIED.**

The next board meeting will resume at station 71 in person March 17, 2021.

Special Events:

- Thursday Feb 18th at 8:10 KOZI – Commissioner Oules and Chief Donnell or Chief Asher

Board for Volunteer Firefighters: None

Public Comment: Dan Crandall mentioned he has physical fitness equipment that could be used if needed.

Commissioner Comments:

Commissioner Jones appreciates the EMT class and has received a better understanding why we need lots of people at a cardiac event. The instruction is great! The volunteer fire guys are tough guys.

Executive Session: RCW 42.30.110(1) (c) *To consider the minimum price at which real estate will be offered for sale.* RCW 42.30.110 (1) (g) *To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.*

Chairman Moller called the regular meeting adjourned and go into to executive session for 5 minutes at 4:05 p.m.

Technical difficulties – the executive session started at 4:20 p.m.

Executive session ended at 4:25 p.m. no action was taken.

Adjournment: There being no more business before the board Chairman Moller closed the regular meeting at 4:30 p.m.



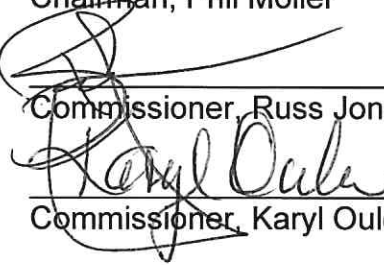
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Chelan County Fire Protection District 7
Board of Commissioner's:

Chairman, Phil Moller

Commissioner, Russ Jones



Commissioner, Karyl Oules



Attest: District Secretary Carol Kibler