



AGENDA
Chelan Fire and Rescue
Wednesday, December 15, 2021 at 3:00 P.M.
232 East Wapato, Chelan, WA



The CFR Board of Commissioners will conduct the meeting in person at the fire station, you are welcome to join via Zoom. The public is welcome to join by following this link: <https://us02web.zoom.us/j/87284665516> Meeting ID: 872 8466 5516 or dial +1 253 215 8782

Proposed Chelan Fire and Rescue agenda pending Board approval.

Commissioners in Attendance: Karyl Oules and Russ Jones

Staff in attendance: Via Zoom Fire Chief Brandon Asher in person Admin Assistant Karla Mendoza

Others in Attendance: John Goynes, Robert Takagi, Karl Polzin, Larry Peabody, Stephanie Preheim, Anne and Steve Clark, Dan Crandall, Brandon Fogelson, Marcia Holmdahl, Ron Simmons, Rich Uhlhorn and Shawn Sherman. Via Zoom Ben Laughlin.

Flag Salute

Roll Call: Karyl Oules and Russ Jones in person. Chairman Phill Moller was unable to attend meeting.

Regular Meeting Call to Order: Commissioner Jones called the meeting to order at 3:00 p.m.

Oath of Office: Chief Mark Donnell gave Commissioner Russ Jones the oath of office.

Approve Agenda: MOTION WAS MADE approve the agenda with the exception of moving the introduction of Lateral Firefighter after public comment, MOTION CARRIED.

Public Comment:

Larry Peabody: made comment on hiring of an assistant fire chief, it is a vital position and due to the work load this is a needed position. The public wants the commissioners to do the right thing, move forward with hiring an assistant fire chief.

Consent Agenda: MOTION WAS Made to approve the Consent Agenda as submitted the MOTION CARRIED.

- Revenue and Expenditure Report: ~~November 2021~~
- Payroll: October 26 to November 18, 2021 Payroll for \$131,883.77 Paid 12-03-2021
- General Account Vouchers: 11-05-2021 for \$3,975.47 #'s 1346-1352; 11-12-2021 for \$7,537.79 #'s 1370-1380; 11-19-2021 for \$8,226.33 #'s 1409-1423.
- Capital Account Vouchers: 11-06-2021 For \$17.02 #1353; 11-13-2021 for \$2,276.74 #'s 1381-1384; 11-20-2021 For \$5,640.11 # 1424-1428.
- Minutes: November 10 and 17, 2021

Introduction of Lateral Firefighter new hire – Brandon Fogelson

Chief Donnell introduced Brandon Fogelson, Brandon is a 20-year veteran of the EMS service and has been a volunteer firefighter for the last 3 years, he also lives in Chelan. Thank you for the opportunity!

Chief Donnell recognized: Robert Takagi – 5-year pin. Marcia Holmdahl – 10-year pin Thank you for your service.

Fire Chief Report: (Chief Donnell)

- 2021 Budget & Financial Report (November 2021 Financials if available) – Chief Donnell stated the November Financial where not completed by the County so the report will come next month.
- November Emergency Response Report:
- 74 November calls, our 10-year average is 60, we are over at 8.7%. EMS calls are at 67%.
- We are on track, coming close to 1000 calls we will break the 1000 mark by year end.
- EMS breakdown is at 37% with no transport.
- 2 technical rescue calls this November
- We have met the turn out and response time delivery goals.
- Fire loss for the month of November is at \$2,000.00 annual tax loss \$1.60
- Operations: we continue to have vaccination clinics and working with EMS
- FF Belsky completed the Assistant to Firefighter Grant; submitting for Diesel Exhaust removal system at \$165,000 for stations 71,73 and 75.



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- Chief Donnell submitted year end personnel qualifications breakdown to the commissioners.
- Community Risk Reduction: Taylor Rains has completed 2 national academy pre-courses for Community Risk Reduction national course and will be attending the class in the spring.
- Apparatus Update: Mechanic Goyne has returned from Wisconsin from inspecting the ladder. Estimated costs will be around \$180,000 the apparatus will be fully refurbished. We expect the ladder to return in late spring.
- Brush 71 – was surplused at \$26,000. Mechanic Goyne is working on Brush 73 (M1083) and the new Brush 71 should be completed in the next couple months.

Firefighters Association Report (Dan Crandall) Reported income of \$1,161.00 and 2- expenses; we donated \$1,161.00 to VFI and \$500 to Chelan Food Bank. Ending balance \$32,169.00.

New business: election of one officer, end of year Dan Crandall will retire and Ron Simmons was appointed the new president.

Santa Stars was fun! The Association of WA Businesses donated \$1,200 to our association we in turn donated it to Santa Stars. It was fun and the kids had a great time.

Quarterly \$500.00 donations to Chelan Food Bank was approved. Also approved \$500.00 donation to the Salvation Army kettle.

Commissioner Jones thanked Dan Crandall for his services to the membership.

Unfinished Business:

- **Fire Chief Contract – Board Approval:** Chief Asher intentions is to be in place for 5 years the contract is the same as the prior fire chief contracts. Removed the 3% annual increase it was moved to negotiations and performance. The board agreed and will sign the contract as presented.
- **2022 Budget – Board Approval**
- Commissioner Oules noted she has received many calls regarding the extra funds. Commissioner Oules would like the funds to be shown in the budget.
- Chief Donnell explained the funds are shown and distributed into the apparatus replacement fund of \$590,000. The board has the ability to change the funds from apparatus replacement. We did have to increase the facility funding due to the replacement of station 71 roof at \$125,000. Ending balance of \$861,000 for 2023 carry over with \$166,000 of un committed funds at the end of the year.
- We can change the \$590,000 to \$250,000 in apparatus fund, this will leave us \$173,185 of uncommitted funds at the end of the year. We can put it into the reserve fund.
- We are confident that we will receive \$3,457,561 in property tax.
- Chief Donnell stated the budget is the best guess estimates. There are to many unknowns through the year to base the budget on, last year we had lots of firefighter overtime, due to firefighter injury and expanding families. Again, it's our best guess.
- Commissioner Oules would like to see a unique line item of the extra funds to satisfy people questioning the extra funds.
- Commissioner Jones suggested for tracking purposes we can establish a GL # to show the excess funds.
- Commissioner Oules stated there are people stating we will have a wind fall of \$400,000 to \$500,000, what happened to all of those funds?
- Chief Donnell state we added the extra funds into apparatus fund of \$250,000 and \$125,000 for station 71 roof. The rest of the funds \$173,185 are end of year uncommitted funds.
- Chief Donnell stated we can set up a GL# to show the \$173,185 for the end of the year uncommitted funds. We received funding twice a year; April and November we will not know the excess funds until the end of the year.
- The board will need to approve the budget at this meeting.
- **MOTION was MADE to approve the 2022 budget, Commissioner Oules stated collectively will approve the budget as long as she sees in writing what she asked for. The MOTION CARRIED.**
- Chief Donnell stated the line item will be added to the budget so that it can be seen.



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- **Assistant Fire Chief Position – Direction from Board:** Chief Donnell stated we made the recommendation and staff recommends getting the position filled. Chief Donnell sent options to the board as training captain or battalion. The battalion will need to be negotiated. Putting either of those positions into duty will cost the district more in overtime than the original assistant chief position. Staff would like direction from the board. Not filling the position doesn't change the work load, there will be work not done if we don't fill the position. If not done, this will be an injustice to the district. We don't want to eliminate the position this does not make any sense.
- Commissioner Oules would like to table to discussion until Phil Moller is in attendance of a meeting.
- Commissioner Jones stated the position is in the budget and has been. Commissioner Jones is not sure of the objection Commissioner Oules has. If we don't fill the position, we will pay more in overtime with filling the position with duty officers. Commissioner Jones would like to see us move forward.
- Chief Donnell stated he has agreed to stay on and help with weekend duty. But this will end in March.
- **A Special Meeting was scheduled for Wednesday December 22, 2021 at 3:00 p.m. to discuss hiring of an Assistant Fire Chief.**
- **2021/2022 Annexations – Update:** Chief Donnell and Chief Asher met with the Assessor last week. Chelan Falls residents will receive refunds of 3 years' worth. The total amount is \$36,000 that will be removed from our revenues to pay back the residents. The refunds may be paid back to us in 2023. We sent annexation letters to the 21 Chelan Falls residents and they will need to sign the petition and we will take care of the rest. We have a couple annexations that didn't make the cut from 2021. We will submit all annexations this year. We will not charge those residents if we need to respond to an incident while we are waiting for annexation completion.
- **City of Chelan Fire Protection Services Contract – Update** Chief Donnell and Chief Asher met with the City and the agreement has gone to our attorney. No money will be exchanged and the agreement identifies who is responsible for what. This was a long process and gives us a great starting point, you can always make concessions as the years progress.
- **Station 75 Short Plat – Update** Chief Donnell touched base with Morgan Picton and he will continue to process.
- **Feasibility Study Letter – Chelan County Fire District 5 and Lake Chelan EMS Update:** Chief Donnell stated the hospital board member sent a letter to the board and an invited them to a hospital board meeting.
- Commissioner Oules spoke with Rinita Cook who offered to sit down with the board and talk about all of the legalities involved with EMS. The other thing that I need, because people ask me; why do we go out on every EMS call? Commissioner Oules found we have a contract; we have certain verification requirements and WAC's that covers us a fire district that we need to be doing. I want to contact those people to tell them why we do it.
- We have not heard anything from Chelan County Fire District 5.

New Business: Nothing

Special Events:

- KOZI – Community Connection December 16, 2021 @ 8:10 a.m. – Commissioner Jones/Chief Donnell

Board for Volunteer Firefighters: Nothing

Public Comment:

Commissioner Comments: Commissioner Jones thanked everyone for coming to the meeting. The attendance of the meeting is important from the citizens, thank you!

Executive Session: Nothing



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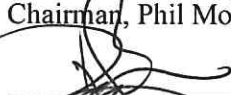


Adjournment: There being no more business before the board the meeting closed at 3:50 p.m.


Chelan County Fire Protection District 7
Board of Commissioner's:




Chairman, Phil Moller



Commissioner, Russ Jones

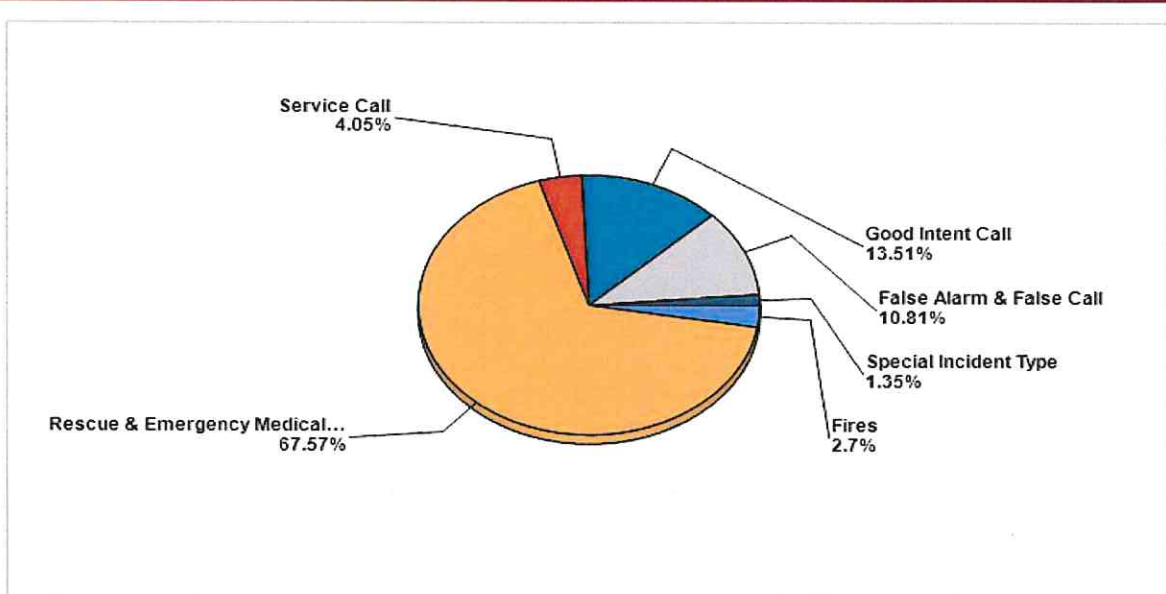


Commissioner, Karyl Oules



Carol Kibler, District Secretary

November 2021 Call Volume



Fires	2	2.70%
Rescue & Emergency Medical Service	50	67.57%
Service Call	3	4.05%
Good Intent Call	10	13.51%
False Alarm & False Call	8	10.81%
Special Incident Type	1	1.35%
TOTAL	74	100.00%

Annual Call Comparison

	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
January	63	55	47	72	62	59	54	43	60	48	53	56
February	51	65	58	61	32	48	44	67	44	63	34	46
March	62	57	69	77	67	52	62	63	52	50	59	52
April	87	47	82	63	52	75	61	67	62	48	61	57
May	78	68	77	111	93	74	93	81	88	71	71	85
June	106	89	84	93	91	76	86	73	79	71	70	61
July	145	130	117	131	124	138	135	124	118	120	91	106
August	117	117	111	118	117	129	142	86	113	120	107	87
September	86	106	66	70	90	65	82	70	79	90	76	49
October	67	78	56	76	87	58	63	60	63	69	61	64
November	74	50	62	64	65	56	54	59	62	47	82	49
December		67	44	48	58	55	45	50	52	56	50	56
Total	937	929	873	984	938	885	921	843	872	853	815	768
%+/-		+ 6.4	- 11.3	+ 4.9	+ 6.0	- 3.9	+ 9.3	- 3.3	+ 2.2	+ 4.7	+ 6.1	

November 2021 EMS Call Breakdown

	Month	YTD	%
ALS Transports	8	149	23.6
BLS Transports	25	244	38.6
No Transport	<u>17</u>	<u>238</u>	37.8
Total	50	631	

November 2021 Activity

- 11/16, 2021-912, Low angle rescue at 405 S. Clifford St.
- 11/22, 2021-931, High angle rescue at MM165, US Hwy 97

November 2021 Turnout/Response Times

Goal: 2 minutes/9 minutes (NFPA 1720)

APPARATUS	TURNOUT TIME (min) (Dispatch to Enroute)	RESPONSE TIME (min) (Dispatch to Arrival)
BC-71	1:51	4:30
E-71	2:30	10:46
R-71	1:45	6:43
UT-71	1:37	3:32
Average Times	3:15	6:30

November 2021 Effective Work Force

INCIDENT TYPE	AVG. # PERSONNEL
140 – Natural vegetation fire, other	7
162 – Outside equipment fire	3
300 – Rescue, EMS incident, other	6
321 – EMS call, excluding vehicle accident with injury	2
322 – Motor vehicle accident with injuries	5
324 – Motor vehicle accident with no injuries	2
356 – High angle rescue	3
611 – Dispatched and cancelled enroute	3
631 – Unauthorized control burning	2
700 – False alarm or false call, other	2
710 – Malicious, mischievous false call, other	2
743 – Smoke detector activation, no fire, unintentional	4
744 – Detector activation, no fire - unintentional	4
745 – Alarm system activation, no fire - unintentional	3
911 – Citizen complaint	2

November 2021 Pre-Fire Value vs. Fire Loss

INCIDENT #	PRE-INCIDENT VALUE	LOSSES	SAVED
2021-887	\$2,000.00	\$2,000.00	\$0.00
Annual Tax Revenue Lost		\$1.60	