



MINUTES
Chelan Fire and Rescue
Special Meeting

Wednesday, April 27, 2022, starting at 9:00 a.m.
232 East Wapato, Chelan, WA



Join Zoom Meeting: <https://us02web.zoom.us/j/88000776786>

Commissioners in Attendance: Russ Jones, Phil Moller, and Karyl Oules.

Staff in Attendance: Chief Brandon Asher, Assistant Fire Chief Shawn Sherman, District Secretary Carol Kibler, Admin Assistant Karla Mendoza, and Fleet Supervisor John Goyne.

Others in Attendance: Rich Uhlhorn

Call to order: Chairman Jones called the meeting to order at 9:00 a.m.

New Business:

- **Strategic Plan review**

Chief Asher updated the commissioners regarding the financing contract and the saving:
Purchase price: \$1,599,234.00 (\$779,617.00) per unit. Price does not include tax or licensing fees. Multiple purchase discounted (\$31,000). Purchase price prepayment discount (\$49,724).

District Secretary Kibler reviewed the financial options:

2022 Capital "Equipment" Investment account balance \$456,162.00 funds transferred to Capital to pay for ladder truck repairs of \$250,000 leaves a balance of \$206,162.00 year-end 2022.

2022 General Investment account balance after funds transfer in of \$ 250,000-year-end will leave \$842,709 in the fund.

Tax and licensing are not included at \$136,000 based on \$1.6 financing and our annual estimated payments of \$175,000 to equal \$311,000.

Chief Asher recommends we use \$400,000 as extra payment instead of paying for one full truck at \$779,617.00.

Option 1: We use \$711,000 from the General Investment account that has the balance of 842,709

Option 2: We use \$711, 000 from the General Account leaving funds of the desired carryover and uncommitted funds end of 2023.

Option 3: We use \$400,000 from the Capital "Equipment" fund and \$311,000 from the General Investment fund.

Using funds from the Capital "Equipment" Investment and General Investment will drain down those accounts, looking into future apparatus and equipment needs this may not be the best option at this time.

Chairman Jones noted for the record the reason we are purchasing these trucks is we have current apparatus that are great for city use, the ones we are buying are for the urban interface areas of the district and will help improve the WSRB rating and these vehicles will serve the district better.

Chief Asher stated getting the trucks under contract we will get credit under WSRB for the truck.

Commissioner Moller wants to make sure that one of the urban interface engines makes it to the Southshore.

Chief Asher stated we will be able to get these trucks to that Southshore area, but not all roads we will just need to throw hose down the banks.



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Commissioner Oules MOTIONED to accept the contract for the two apparatuses and make a payment plan on how we are going to pay for the apparatus the MOTION CARRIED.

Chief Asher reviewed the Strategic Plan stating our purpose is to have a road map to follow as an agency. And to define the mission and goals while developing a guide for continued service.

Chief Asher reported we are annexing a few properties and the posters have been posted.

Chief Asher updated a few items under the organization's background. Under the Core Values section, it was mentioned to add in Teamwork. And under the organizational chart, updated the volunteer lieutenant and Captain under career staffing.

Chief Asher updated the financial information.

We looked into updating the population numbers 4495 in the city and 3350 outside the city limits for the total of 7845 but we know the numbers are not correct. And we are having a difficult time finding current numbers.

Chief Asher reviewed the apparatus:

- Engine 71 is 14 years old; recommendation as we take delivery of the Spartans, we reassign engine 71 to Station 74.
- Engine 73 is 26 years old it does pass the pump testing and is still in working condition. We can surplus the rig after we take delivery of the Spartan.
- Engine 79- we will get rid of it it is past its life. We can park the engine in Chelan falls. We could maybe get \$3,000. Or donation is an option to another fire department.

Commissioner Moller asked if one of the new rigs would go to Station 73 in Union Valley.

A: Yes

Commissioner Moller stated something needs to be done about the rating for the Ladder it will be brand new once it is repaired. But the year makes it is not able to use it. Ladder 71 is like a new truck, WSRB should recognize that instead of the year it was built.

Rescue 71 is a 2021 diesel version of the 550, we remounted the box from the 2011 F550 on the new Dodge chassis. It has the torque and braking system for the hills we have in our fire district.

B75 is the last of the 550 we thought we would remount with another chassis; we can't find a chassis to purchase at this point. We don't have a safe way to carry the SCBA we are looking at this truck as a supply truck fitting the SCBA taking the tank and pump out of it for the support crew and is important for the crews to have. This means we have the \$18,000 DNR grant to build out and do what is needed.

Commissioner Moller thinks we have one too many brush trucks at station 71. There are a lot of rigs at station 71 for a few people.

Chief Sherman stated this is how we get our people to the incidents station 71 is the hub and moves out apparatus.



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Chief Asher, we will monitor the use of the truck, but at times we have no rigs in the station during wildland season.

Brush 73 – carries 3 people this truck is at station 73.

We are currently building out the 2nd M1083 which carries only two people.

Commissioner Moller; other than the capabilities of structural on the M1083 isn't that the only needed apparatus for Union Valley Station 73?

Chief Asher said No WSRB requires the structure engine as well to be housed in the union valley. And the apparatus is limited in what it can carry.

B78 – DNR grant \$12,000 great truck, game-changer in the ability to get access into places.

B79 – DNR rig typically this is the apparatus that goes out of state, great storage. Single people holler. Not all-wheel drive. B71 more likely will be sent out of state, as it has the 3rd seat.

Tender 71 – great truck and is 21 years old. Has a new tank and monitor. It holds 4000 gallons of water and also has a turrent.

Tender 74 – holds 3000 gallons of water and is 16 years old.

Chief 71 – chassis is impossible to find. It's 5 years past replacement.

Commissioner Moller discussed state contract and piggybacking with another fire department or DNR.

Chief Asher stated Sourcewell is a company that has done all of the biddings and will continue to look for apparatus.

Hazmat 11 – we have an interlocal agreement and the team has received a \$250,000 grant to help with items needed. The truck is housed at station 11 in Wenatchee.

Commissioner Moller doesn't want to see that truck having to use fire district funds to keep it running. The truck is a 2000 Nav/IH heavy rescue.

Maine 71 – We are working on testing fire pumping capabilities. Will be trying the portable pump in the near future to see how it performs.

Chief Asher stated we had a save on the lake due to a fast response from us.

Chairman Jones – would like to have a marine radio at St 71. It uses a different bandwidth. This radio would help in distress call off channel 16.

Second M1083 Chassis, under the DNR grant. Once completed we will put at station 71 its compatible for our needs at station 71. John hopes to have it completed by June.

Chief Asher any thoughts, or questions on apparatus?



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Facilities:

Station 71:

- The roof at station 71, is put on hold we will patch it when it leaks and replace it as needed.
- Replace flooring – board asked to have that done by June.
- Security camera – we ordered the Costco camera. \$900 at a savings of \$300
We will pay a business subscription for \$15 a month. And have access to video up to 60 days.

Chief Asher reported we may end up with a digital reader board. DNR grant is still a possibility.
For station 71

Chief Asher is looking long-term: the property next to station 71. What should we do? We have the space. Resident quarters, hose tower, apparatus bay??

Chelan Falls Station 72 – long-range plan, what can we do with Douglas Fire District 4.

Station 73 – Union Valley.

- Water issues – a consistent sulfur smell if the water sits for months in the tank, system gage, water shock treatment, and filters need to be replaced.
- Apron – possibly needs work done on it.
- Base radio – Rivercom reimbursement program to help pay for the radio.
- Internet issue – looking into options with Local tel. On the waitlist for Star Link, this will take a year.

Station 74 – Airport (mechanic shop) long term that is the area for future growth. A residence program is a possibility. There are possible expansion plans for a casino. The city is going to expand the water system.

Chairman Jones said we could consider selling excess property at station 75 to help build out station 74.

Chief Asher discussed adding more training boxes for upper-level training. We will need to review the expansion of the airport and see if we can still build out the training boxes.

Station 75 – we still have the property next to the station. No pressing repairs at this time. Crews would like the driveway paved.

Chief Asher reported FF/EMT Belsky submitted for an AFG exhaust system grant for stations 71, 73, and 75.

Future fire stations:

Station 76 – Northshore area – does not exist.

Station 77 – Bear Mountain area/Pat and Mikes/Southshore area – does not exist.

Chief Asher said these zones are tracked in ERS.



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Potential – Fire station in the Knapps/Downy Canyon area which could be a joint effort with Chelan County Fire District 8.

GOALS and Expected Outcomes:

Goal 1: Highly trained and motivated workforce who share a commitment to our values.

Chief Asher stated he took from the SWAT analysis.

- Target Solution training
- Implement resident program – long term
- Develop a succession plan
- Change in goals status; replacing the chief positions – accomplished.
- Passing prop 1 – and having the ability to hire firefighters will allow us to respond with 3 on shift. All career captains and aspiring positions now have a career path for them to follow.

Goal 2: Apparatus, equipment, and facilities that match the service delivery needs of the community.

Chief Asher stated we have discussed the apparatus and where we are going. Under equipment is the replacement of the extrication tool.

Goal 3: Effective Community Risk Reduction.

- Chief Asher reported Capt. Rains went to the fire academy and attended the community risk reduction class.
- We are involved with the Firewise Wildfire Ready Neighbors program. We have 8-9 people in training.
- Working toward the improvement of current protection class ratings within our fire district as determined by WSRB.

Goal 4: Development partnerships that improve efficiency, cost savings, and service quality.

- Chief Asher noted we did change run cards to add other agencies to help mitigate the responses.
- Also improved the hazmat responses entered into an interlocal agreement.
- Adopted the ILA with the City of Chelan; FLSI, Hydrant flow
- Chief Asher reported Chelan Co Fire District 5 changed their drill night to Tuesdays. Which will allow us to train with them.
- We have an interagency training with DNR, Chelan 5 (Manson), 8 (Entiat) and Douglas County 4 (Orondo)

Chief Asher stated we will need to start succession planning for the replacement of the fire mechanic position, he will be leaving in 2.5 years.

Chairman Jones suggested a volunteer stipend position.

Commissioner Moller suggested the work source agency partner with them.

Mechanic Goyne stated it's difficult to find the younger people to do the work. The skills center might be a possibility.

Mechanic Goyne stated he has all of the tools and would be willing to offer the department to purchase the tools. The estimated amount is \$110,000.

Commissioner Moller stated we should look into purchasing them.

Chief Asher stated there will be an overlap to training and could take some time.



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Goal 5: Maintain strong community awareness and involvement.

Chief Asher stated showing the benefits of why we do what we do.

Commissioner Oules stated more important is the law and people need to know that.

We are getting the message out - Engagement in the media and social platforms.

Discussion regarding the farmers market and our involvement; we opted to not commit to a booth but we do attend when we can as the crews show up and hand out information.

Goal 6: Maintain excellence in stewardship of public funds and fiscal management.

Chief Asher stated we have proven to do a good job.

- Maintain a commitment to community for a balanced budget, respective of the revenues collected, that ensures appropriate service delivery.
- Continue to maintain high bond rating for the Fire District.
- Maintain independent annual State and Federal audits that are available for public review.
- Continue to improve Board confidence in Administrative Staff's fiscal management and projections.
- Continue to explore revenue sources that ensure the future emergency service delivery expectations of the community.

Goal Status: Chelan Fire & Rescue has adopted sound financial and budgeting practices to ensure the financial stability and bond rating of the organization. Chelan Fire & Fire has demonstrated this goal by managing our budget within the revenues allocated and verified through annual audits from the Washington State Auditor's Office. In addition, we have been recognized by the Washington State Fire Commissioner's Association Management Excellence Awards (2011 – 2nd Place Category B, 2012 – 3rd Place Category B, 2013 – 2nd Place Category C, 2014 – 1st Place Category C, and 2018 – 2nd Place Category C.)

Future: Chelan Fire & Rescue will continue to maintain its successful fiscal management and financial practices, always exploring ways to improve these practices. Chelan Fire & Rescue will continue its risk management practices and continuing education attendance to enhance these practices. With the successful passage of Proposition 1, Chelan Fire & Rescue is committed to maintaining our conservative fiscal responsibility. The Fire District will need to consider potential new revenue sources as well as need for a future Maintenance & Operations Renewal Levy to ensure continued service delivery that meets the needs of the community.

Commissioner Moller stated we need to seriously take a look at the mechanic's replacement/transition if that means the skill center or somebody who knows somebody. And would like an update at every commissioner meeting. John Goynes said he knows a few people who may be interested.

We talked about a residence program and Commissioner Moller would like a report at the July meeting; that we made contact with Skills Source/College and last would like to get the carpet replaced by July.

Chief Asher said we will work around the replacement of the carpet as the companies may not be available by July.



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Adjournment:

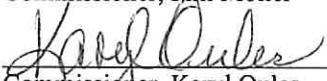
There being no more business before the Board of Commissioners the meeting adjourned at 11:49 p.m.

Chelan County Fire Protection District 7
Board of Commissioners:

Chairman, Russ Jones



Commissioner, Phil Moller



Commissioner, Karyl Oules



Carol Kibler, District Secretary