



MINUTES
Chelan Fire and Rescue
Wednesday, January 18th, 2022, at 3:00 P.M.
232 East Wapato, Chelan, WA



The CFR Board of Commissioners will conduct the meeting in person at the fire station, you are welcome to join via Zoom. The public is welcome to join by following this link: <https://us02web.zoom.us/j/87284665516> Meeting ID: 872 8466 5516 or dial +1 253 215 8782

Proposed Chelan Fire and Rescue agenda pending Board approval.

Commissioner in Attendance: Commissioner Phil Moller, Commissioner Russ Jones, Commissioner Karyl Oules

Staff in Attendance: Fire Chief Brandon Asher, Assistant Fire Chief Shawn Sherman, and Administrative Assistant Karla Mendoza.

Others in Attendance: Ron Simmons, Barry Leahy, FF Sam Belsky, Cpt. Adam Jones, John Goyne, Mark Donnell, Marcia Holmdahl, Anne Clark, Steve Clark, Rich Uhlhorn, John Steiner

Flag Salute

Roll Call:

Regular Meeting Call to Order: Commissioner Moller called the meeting to order at 3:00 p.m.

Approve Agenda: MOTION was made to APPROVE the Agenda as Submitted, and the MOTION CARRIED.

Public Comment: None

Consent Agenda: MOTION was made to APPROVE the Consent Agenda as Submitted the MOTION CARRIED.

- December's Financials (Revenue and Expenditures) are not available for approval.

Fire Chief Report: (Chief Asher)

2022 Budget & Financials:

- December's Financials (Revenue and Expenditures) are not available.
- The annual report is almost complete and waiting on end-of-the-year information. However, the financials show that they were at the 95% percentile.

Emergency Response Reports:

- December Incident Response Report shows 83 calls for emergency service, with our 10-year average call volume for December at 56 calls.
- Rescue/EMS responses accounted for 61% of total calls for service, with 21% of that non-transport (including patients who died at the scene) or patient-transported POV.
- Major incidents for December: Multiple water breaks that are hard to quantify
- December turnout and response times (primary apparatus at Station 71) are within established service delivery goals in SOG 010.
- Effective Work Force: Effective workforce was acceptable, with no significant responses within District.
- Total fire loss for December was 0 within FD7

Administration:

- We have not yet received our WSRB rating score from our eval two months ago. They sent a letter on Friday stating that Station 75 will be going from a 7 to a 9. We are awaiting the final report to determine if the St. 71 service area will go from a 6 to a 5.
- Admin has submitted the information for the newsletter, and Salmonberry is currently design process.
- I have verified and cleaned up our policies on our computer system.



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- An officer meeting was held on January 3, 2023. Task assignments and subject matter have been assigned to Career Firefighters and Reserve Firefighters for the year. These individuals will lead in each subject matter. Crews are hard at work on their topics, and we will use this as an opportunity to review and update old and outdated policies.
- In 2023 we will have contract negotiations. We have begun searching for fire departments that will be used for comparables. It is going to be a challenge. We are a unique area; many departments have gone through mergers, etc.

Operations:

- Today is FF Steady's last day of EMT class. He'll start shift work next week
- Chief Baker was asked to attend this meeting and declined. He is still working out some details within their department. Chief Baker will come and do a presentation once he is ready to present.
- We are working on creating a "Volunteer Coordinator" position from within the Volunteer ranks. We now have a person with the experience, abilities, and time to do this on a Stipend basis. We are looking at Job Descriptions and how this could fit into our plan.
- Hazmat Technician Training was rescheduled to March 6-11. Hazmat Technician Training is a 40-hour Technician level class.
- We also have our Winter/Spring training opportunities that we strive to complete before fire season.
- We will be putting out our seasonal job announcement soon. DNR has already started filling their hand crews, and we need to capture the limited number of people willing to do this job. Therefore, we will attempt to find seasonal personnel to fill those slots from April and October.

Community Risk Reduction:

- Just been putting seasonal safety tips out on our reader board and FB.

Apparatus Status:

- The complete light package is set to be delivered today, 01/18/2023. John will do the installation, which should take a few days. The truck will then go in service, and I will work off portable radio. Mobile could still be 100 days out.
- The truck's storage box has been shipped, and we await its arrival.
- On December 29, 2022, we awarded the bid for the F350 to a local. The bid amount was \$12,000.

Stations:

- Station 71 flooring people have still not come and finished their punch list. Found out my contact had left the company. I was getting some clarification on some numbers and planning on getting it on the schedule for early 2023 before Wildland Season.
- Researching a \$30,000 block grant for station design and development
- Dealing with a water leak issue at Station 74. There was drywall damage to the bathroom.
- We had the man door lighting replaced at Station 75.

Long-Range Discussion:



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- Any long-range topics that have been brought to anyone's attention? We will schedule the Long-range planning today.

Assistant Fire Chief Report (Asst. Chief Sherman)

- **Volunteer Recruitment / Training**
 - The volunteer recruit academy starts on February 7, 2023, and one person dropped out from attending the recruit academy.
 - The EMT class is still ongoing, and our members attending are having fun and learning a lot.

Firefighters Association Report (Ron Simmons)

- Association Report- The association is looking at making potential changes to its layout; therefore, they are reviewing its bylaws and will make changes if necessary.

Unfinished Business: Long Range Plan is scheduled for March 1 from 0900-1400hrs.

Special Events:

- KOZI – Community Connection-January 19, 2022, @ 0810hrs – Commissioner Jones/Chief Asher

Board for Volunteer Firefighters: None

Public Comment: None

Commissioner Comments: None

Commissioner Moller closed regular meetings at 1545 to go into an executive section for 15 minutes.

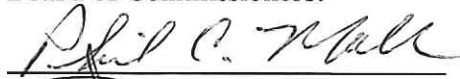
Executive Session:

- RCW 42.30.110(1)(g) to review the performance of a public employee.
- Commissioner Moller closed the executive section at 1600hrs, and no action was taken in the executive section.
- Commissioner Moller opened the regular meeting at 1601hrs.


Adjournment: There was no more business before the board of Commissioner, and the meeting closed at 1602 hrs.

Chelan County Fire Protection District 7


Board of Commissioners:



Chairman Phil Moller



Commissioner, Russ Jones



Commissioner, Karyl Oules



Attest: Carol Kibler, District Secretary