



**MINUTES**  
**Chelan Fire and Rescue**  
**Wednesday, December 22, 2022, at 3:00 P.M.**  
**232 East Wapato, Chelan, WA**



*The CFR Board of Commissioners will conduct the meeting in person at the fire station, you are welcome to join via Zoom. The public is welcome to join by following this link: <https://us02web.zoom.us/j/87284665516> Meeting ID: 872 8466 5516 or dial +1 253 215 8782*

*Proposed Chelan Fire and Rescue agenda pending Board approval.*

**Commissioner in Attendance:** Russ Jones, Karyl Oules, and via Zoom Phil Moller.

**Staff in Attendance:** Fire Chief Brandon Asher, Assistant Fire Chief Shawn Sherman, District Secretary Carol Kibler, and Administrative Assistant Karla Mendoza.

**Others in Attendance:** Ron Simmons, Barry Leahy, Brandon Fogelson, Duke Odenrider, Troy Keene, Rich Uhlhorn, and Tyee Zacher. Via Zoom Taylor Rains.

**Flag Salute**

**Roll Call:**

**Regular Meeting Call to Order:** Commissioner Jones called the meeting to order at 3:00 p.m.

**Approve Agenda: MOTION was made to APPROVE the Agenda as Submitted, and the MOTION CARRIED.**

**Public Comment:** *none*

**Consent Agenda: MOTION was made to APPROVE the Consent Agenda as Submitted the MOTION CARRIED.**

- Revenue and Expenditure Report: October 2022 and November 2022
- Payroll: October 25, 2022, to November 21, 2022 / Paid 12-05-2022 for \$173,104.34
- General Account Vouchers: 11-11-2022 transactions 1250 to 1266 for \$12,943.54; 11-23-2022 transactions #1280 to 1303 for \$16,476.91
- Capital Account Vouchers: 11-18-2022 Transaction 1279 for \$86,682.55.
- Minutes: November 3 and 16, 2022

**Fire Chief Report: (Chief Asher)**

**2022 Budget & Financials:**

- Looking at November Financials we are very close to where we should be for the end of the year. We still have \$64,581 in state mobe funds to receive. The financials show that were at 95% Keep in mind this also includes the \$500,000 that was not budgeted for, of the down payment for the 2 Urban Interface Engines.

**Emergency Response Reports:**

- November Incident Response Report shows 103 calls for emergency service with our 10-year average call volume for November at 59 calls. Increase of 39% over last November.
- Rescue/EMS responses accounted for 61% of total calls for service with 28% of those non-transport (including patients who died at the scene) or patient-transported POV.
- Ordered equipment (lift tool) for POV accidents. Cost estimate \$600
- November turnout and response times (primary apparatus at Station 71) are within established service delivery goals as set out in SOG 010.
- Effective Work Force: was acceptable with no major responses within District.
- Total fire loss for November was 0 within FD7

**Administration:**

- We are still waiting on our WSRB rating score from our eval two months ago. They called yesterday and are waiting for one form from the City of Chelan in regard to the city inspection plan.
- Administration is working on the newsletter that will be generated in January.
- Staff was able to put together a great awards/social event at The Landing.



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- Chief Asher and Assistant Chief Sherman attended Recruit Graduation in Wenatchee. Our recruits had high praise. They received or were a part of every special award that was given for the academy. Our two attendees received awards from the academy.
- Chief Asher participated in Recruit and Retention Coordinator interviews for CCFD#3
- Chief Asher participated in Battalion Chief interviews for MLFD.
- Submitted our wish list to Rocky Pond Winery who are wanting to help out local emergency services. On the list are urban interface engines, side-by-side, chain saws, and jet ski water craft.

**Operations:**

- FF Preheim is back on shift and is currently on A-shift.
- Chief Asher attended the Hazmat Technician Training meeting. Dates are being planned for February 2023.
- Rivercom911's next major project is the Slide Ridge Repeater which should help up-lake on Fire 1 and 2. Also should help in the upper Entiat.

**Community Risk Reduction:**

- Seasonal safety tips out on our reader board and FB.

**Apparatus Status:**

- T74 is back in service.
- Brindlee Mountain has sent a couple of truck specs for review. One trucks could possibly work for a type 3 brush engine.
- We will be utilizing the 2022-year DNR Phase 2 grant to complete the fittings of the new CH71. Striping/decals have been completed and all lighting/storage/radio has been ordered.
- Old CH71 has been advertised with a bid award scheduled to occur on the 29<sup>th</sup>. We can discuss a minimum but most bids are over our asking price. We plan to put these funds into the capital reserve fund for future apparatus and equipment needs.

**Stations:**

- Station 71 flooring people have still not come and finished their punch list. Getting some clarification on some numbers but planning on getting it on the schedule for early 2023 before Wildland Season. Estimate \$35,000 to finish the downstairs.
- Commissioner Moller suggested putting a clause in the next contract to complete the punch list before we make full payment.
- Chief Asher is researching a \$30,000 block grant for station design and development.
- Mechanic John Goyne is currently in Spokane finding a replacement oil pump for the heater at St. 74. This is very unique part to replace.
- The USFS (forest service) advised me last week that they are no longer interested in St. 74.

**Long-Range Discussion:**

- Any long-range topics that have been brought to attention? Possible partial funding to Manson Fire training facility.
- Commissioner Jones would like to have a retreat meeting and have Chelan County and the City of Chelan represent at the meeting.
- Chief Asher did attend the City of Chelan airport meeting. Water implementation will start sometime in 2023.
- Chief Asher reported we budget \$5000 for training prop. At this time, we will not utilize the funds for props at station 74. Chief Asher suggested we continue to have the line item and review facility cost with fire 5 as a long-range plan.



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- Commissioner Moller is in favor of looking into the fire 5 training facility.
- Chief Asher will bring more information in the near future to the commissioners.
- Until we have a full understanding of the facility and funding we can plan for the future.
- A priority of replacement of apparatus a Type 3 Brush Chassis Down Payment. Calendar yr 23 (model yr. 24) are all taken. Calendar year 24 (model yr. 25) has not been announced or priced. They are going to let Chief Asher know what the down payment to hold a chassis is once the price is announced. A calendar yr. 23 chassis is \$126,841. The build-out at Cascade Fire is approx. another \$80,000. Looking at what a minim down is to hold the truck and purchase in 2025.

**Assistant Fire Chief Report (Asst. Chief Sherman)**

- **Volunteer Recruitment / Training**

Assistant Fire Chief Sherman reported a new volunteer Conner Stephens is in the process and David Holmes has returned. Retention we currently have not lost anyone.

Events – The volunteer academy is scheduled to start on February 7, 2023. Conner Stephens, Tyler Fogelson, and Ben Barns will be in attendance.

Wyatt Dietrich is participating in the stipend shifts.

**Firefighters Association Report (Ron Simmons)**

Ron Simmons reported the members voted to keep the current board members: Ron Simmons, President, Anne Clark, Secretary, Jeannie Giddings, Treasurer, and Dan Crandall Vice President.

**Unfinished Business:** Nothing to report.

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**New Business:**

- **Appoint the 2023 Chairman and District Secretary**

Commissioner Oules appointed Commissioner Phil Moller as Chairman. Commissioner Moller accepted the nomination. Commissioner Jones appointed Carol Kibler as Secretary.

**A MOTION was made to appoint Phil Moller as Chairman and Carol Kibler as District Secretary, the MOTION CARRIED.**

**Special Events:**

- KOZI – Community Connection December 22, 2022, @ 8:25 a.m. – Commissioner Oules/Chief Asher

**Board for Volunteer Firefighters:** None

**Public Comment:** *None*

**Commissioner Comments:**

Wishing everyone a Merry Christmas and Happy New Year.

Commissioner Jones inquired about the City of Chelan False Alarm Ordinance. Chief Asher said the City is working on it and it should be completed by the new year.

**Executive Session:** none

**Adjournment:** There was no more business before the board of Commissioner the meeting closed at 3:33 p.m.



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**Chelan County Fire Protection District 7**  
**Board of Commissioners:**

DocuSigned by:  
*Russ Jones*

E4E24F7D93DA47C  
Chairman, Russ Jones

DocuSigned by:  
*Phil C. Moller*

1A81E7E60EA4D6  
Commissioner, Phil Moller

DocuSigned by:  
*Karyl Oules*

9BBE222C55934C8  
Commissioner, Karyl Oules

DocuSigned by:  
*Carol Kibler*

579D80330383403...  
Attest: Carol Kibler, District Secretary