



MINUTES
Chelan Fire and Rescue
Thursday, March 23, 2023, at 3:00 P.M.
232 East Wapato, Chelan, WA



The CFR Board of Commissioners will conduct the meeting in person at the fire station, you are welcome to join via Zoom. The public is welcome to join by following this link: <https://us02web.zoom.us/j/87284665516> Meeting ID: 872 8466 5516 or dial +1 253 215 8782

Proposed Chelan Fire and Rescue agenda pending Board approval.

Flag Salute

Roll Call: Chairman Phil Moller, Commissioner Karyl Oules, and Commissioner Russ Jones.

Staff in Attendance: Fire Chief Brandon Asher, District Secretary Carol Kibler, and Assistant Karla Mendoza.

Other attendees: Dan Wright, Joan Simpson, John Synder, Sarah Synder, Robert Takagi, John Goyne, Robert Wentland, Barry Leahy, Anne Clark, Dan Crandall, and Stephanie Preheim.

Regular Meeting Call to Order: Chairman Moller called the meeting to order at 1500

Honorary Dan Wright:

Dan Wright – started in the fire service at the City of Chelan Fire department in 1981-1984. Dan returned in 2001 and retired here in March at 25 years of service.

He was a commissioner from 2006 to 2009. Some of his accomplishments:

2006 Prop 1 Levy \$1.50

Refinanced the bond in 2007 for \$940,000 – which was for Station 71 / original Ariel Truck

2009 – Station 73 build help design it.

Instrumental in Wildfire protection plan – 2nd in the State of Washington to implement the plan. With the help of DNR grants, lots of work was completed to mitigate wildfires in the union valley area. Lots of people worked along with contractors.

Dan helped form the Union Valley emergency phone tree – and it is now an emergency text platform used during emergency incidents to notify the union valley community.

Dan has been an Association Member from the beginning, secretary for years, and president. Dan will remain instrumental in raising funds for the fire department and families in need.

Thank you for your service!

Approve Agenda: Commissioner Jones MOTIONED to APPROVE the Agenda as submitted the MOTION CARRIED.

Public Comment: None

Consent Agenda: Commissioner Jones MOTIONED to APPROVE the Consent Agenda as submitted the MOTION CARRIED.

- Revenue and Expenditure Report: February 2023
- Payroll: January 24, 2023, to February 20, 2023 / Paid 03-03-2023 for \$157,704.45
- General Account Vouchers: 02-03-2023 Transaction #147 to 160 for \$5,050.64; 02-17-2023 Transactions #179 to 201 for \$20,635.41 and 02-24-2023 Transaction #215 to 227 for \$13,619.32.
- Capital Account Vouchers: 02-18-2023 Transaction #202 to 204 for \$56,143.20.
- Minutes: February 15, 2023

Fire Chief Report: (Chief Asher)

2023 Budget & Financials:

- February's financials are looking very good. OT usage for both shift coverage and training is well under budget. There has been no shift OT for March, but we are getting lots of training out of the way before fire season.
- We received a \$1,500 donation from Rocky Pond toward structure gear.

Emergency Response Reports:

- February Incident Response Report shows 76 calls for emergency service, with our 10-year average call volume for February at 52 calls. This is a 49% increase over last February.



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- Rescue/EMS responses accounted for 73% of total calls for service, with 34% of that non-transport (including patients who died at the scene) or patient-transported POV. Increase
- Major incidents for February: See PPT
- February turnout and response times (primary apparatus at Station 71) are within established service delivery goals in SOG 010. Extended time is due to responses out of the district.
- Effective Work Force: Effective workforce was excellent; we handled two fires and other calls on the same day.
- Total fire loss for February was \$1,718,820 with a tax loss of \$1495 within FD7

Administration:

- We are finalizing the draft of the newsletter.
- The staff is still in the process of updating policies.
- We're still compiling comparable information and trying to find like departments. And continues to be a challenge.
- Fire Chief Asher will be doing an informational presentation at next week's city council meeting about the department and how vital our relationship with the City of Chelan.

Operations:

- We have received four seasonal applications. All from within. Chief Asher would like to discuss hiring all four, as discussed in the LRP meeting. (Show in the budget)
- Commissioner Moller questioned the hiring date of April 19, 2023, ending mid-October.
- Chief Asher stated it is a benefit to start in April. And the date was discussed at the LRP meeting.
- Commissioner Jones and Chairman Moller agree on hiring the four seasonal positions.
- Commissioner Oules would like to wait until the next meeting to decide.
- **Commissioner Jones MOTIONED to increase seasonal staffing to four. The MOTION CARRIED.**
- Chief Asher reported the 2023 Regional Volunteer Academy has started. They are over the halfway mark and looking forward to finishing.
- Chaplain Heather Martinez is considering being part of the Regional Peer Support group. Mental health is critical, and the region is looking at a 30-person support group for peer support and critical events.
- Capt. Rains and FF Keene completed their weeklong Hazardous Material Technician training, and 15 others from WVFD and Moses Lake FD. CFR will receive a few thousand dollars worth of equipment, with our regional mothership being Hazmat 11 out of WVFD. The region is again applying for the \$200,000 grant, which we have an excellent chance of getting.
- Chief Asher reported today that our crews are attending Trench Rescue and Confined Space training with the City of Chelan. This is a benefit to our ILA with the city. Our crews will learn the tools and capabilities of our partners, get to know the city workers, and allow them to get to know us and our abilities—awareness level training.
- FF Fogelson completed his IFSAC Instructor 2, which is a requirement for him to be our department EMS program coordinator.
- Yesterday we were asked by the DNR if we would be open to allowing them to stage one of their newly acquired dozers at one of our stations. We will allow them to stage at St. 74. Hopefully, if we get a fire, it will not be assigned to another fire.
- We're seeing more smoke in the air as we always do this time of year, so we're already prepared for early-season wildland fires and ensuring we're giving the correct information provided by DOE when they call in.



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Community Risk Reduction:

- We have been putting seasonal safety tips out on our reader board and FB.
- Chief Asher has received multiple event requests in the last two weeks. So people are getting ready for Spring/Summer.
- The City of Chelan will approve the fire alarm ordinance next Tuesday. Fines will range from \$100 to \$500, depending on the occurrence.

Apparatus Status:

- Command 701 is now in service. It has one timer that will be disabled next Wednesday that causes the truck to shut off after 15 minutes of idle
- DNR announced a new Phase 3 grant that opened for remote turrent nozzles only. Up to \$7000 for 25 different departments. Our application is in, and DNR should announce the grant awards next month.
- T75 has had a water leak since the fire that John completed a repair on.
- T74 is getting a corroded pipe fixed by Barnes welding.
- We have checked the WAC for Off-road diesel and can use it for Fire Apparatus. We are applying for use through DOL. This benefit will cut the state gas tax, which is relatively high in WA.

Stations:

- St. 71 downstairs flooring has been completed. They will still come back to fix a few items.
- We have a local gentleman (Robb Duff), an architect who has offered to do a conceptual design of a St. 71 expansion. However, he insists he's retired and enjoys doing different projects for free around the community.
- Station 72 has a water leak somewhere and is being examined by Allied plumbing today.
- We still await an updated quote on the back parking lot chip seal.
- Station 74 drywall was \$850.
- All the hazard trees at station 71 were removed from the back parking area. Our neighbor paid for all tree removal except for one on our property at the entrance.
- Station 71 generator catastrophic failure. We have two options: 1. We replace what we currently have, which doesn't run the station. It powers very few items. 2. Replace with a more powerful generator that powers the whole building (to include future addition, hopefully). We have contacted insurance and don't expect more than \$45,000 to be covered. When the project is all done, it could be pushing \$200,000 and looking for guidance on which option to explore. We'll reach out to PUD and look at grants as potential funding mechanisms. We have \$150,000 marked for Station 71 upgrades that would cover most of the expense.
- Commissioner's agreed to find a generator for the whole building.
- Station 71 exhaust removal system. We need an updated quote and will get it scheduled. The old quote was approximately \$105,000. This was approved last November for this year's budget.
- Chairman Moller wants to make sure the system will handle expansion if needed.

Recruitment and Retention:

- Other than the retirement of Dan Wright, we have not lost any other members.
- We've had no other people inquire about volunteering.

Training:



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- Volunteers have still been focusing on 2nd due engine company operations.
- Most of the annual physical fitness evaluations have been completed.
- PXT extrication academy is coming up on April 11th and 12th
- Very soon, we'll be focusing heavily on our Wildland training.

Long-Range Discussion:

- Any long-range topics that have been brought to anyone's attention?

Assistant Fire Chief Report (Asst. Chief Sherman)

- Volunteer Recruitment / Training

Firefighters Association Report: Anne Clark reported the association has been working on upcoming spring activities.

Unfinished Business: None

New Business:

- Resolution 2023-01 Surplus 1993 Seagrave Pumper
- **Commissioner Jones MOTIONED to APPROVE the Resolution 2023-01 as presented the MOTION CARRIED.**
- Resolution 2023-02 Surplus Miscellaneous Items
- **Commissioner Jones MOTIONED to APPROVE the Resolution 2023-02 as presented the MOTION CARRIED.**
- National Fire Academy – Assistant Fire Chief Sherman – Travel Approval
- Chief Asher reported Assistant Fire Chief Sherman would like to attend Special Operations Program Management Leadership at the National Fire Academy in Emmitsburg, Maryland, July 8-15, 2023.
- **Commissioner Jones MOTIONED to APPROVED travel for Assistant Fire Chief Sherman to National Fire Academy in July 2023 the MOTIONED CARRIED.**
- FF Rains – attended a conference last month and won tickets to Officer Boot Camp in Pensacola, Florida. The class is a leadership and fire ground boot camp. May 16-18, 2023, FF Rains only asked for Hotel accommodations. Keynote speaker Frank Viscuso.
- **Commissioner Jones MOTIONED to APPROVE Hotel accommodations for FF Rains and in Pensacola, Florida, to attend the conference. MOTION CARRIED.**

Special Events:

- KOZI – Community Connection Thursday, March 16, @ 8:10 a.m. – Assistant Fire Chief Sherman

Board for Volunteer Firefighters: None

Public Comment: None

Commissioner Comments:

Chairman Moller appreciates what we are doing and the intuitiveness of the fire district's public funds. Commissioner Oules thanked the firefighters for representing CFR at the stair climb in Seattle.

Executive Session: none




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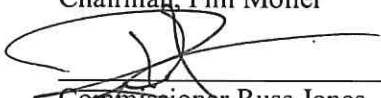


Adjournment: There was no more business before the Board of Commissioners; the meeting ended at 16:32.

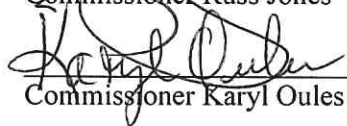
Chelan County Fire Protection District 7
Board of Commissioners:



Chairman, Phil Moller



Commissioner Russ Jones



Commissioner Karyl Oules



Attest: Carol Kibler, District Secretary