



MINUTES
Chelan Fire and Rescue
Wednesday, August 16, 2023, at 3:00 P.M.
232 East Wapato, Chelan, WA



The CFR Board of Commissioners will conduct the meeting in person at the fire station; you are welcome to join via Zoom. The public is welcome to join by following this link: <https://us02web.zoom.us/j/87284665516> Meeting ID: 872 8466 5516 or dial +1 253 215 8782

Proposed Chelan Fire and Rescue agenda pending Board approval.

Flag Salute

Roll Call: Commissioners Karyl Oules and Russ Jones.

Fire Chief Brandon Asher, Assistant Fire Chief Shawn Sherman, Secretary Carol Kibler, and Administrative Assistant Karla Mendoza.

Regular Meeting Call to Order: Commissioner Jones called the meeting to order at 15:00

Introductions: New employees: Jason Miller (Mechanic)

Chief Asher gave Jason Miller the Fire District oath. Congratulations, Jason Miller welcome to the team.

Approve Agenda: MOTION to APPROVE the Agenda with the addition to New Business, Risk Management Interlocal Agreement. The MOTION CARRIED.

Public Comment: *None*

Consent Agenda: MOTION to APPROVE the Consent Agenda as submitted, the MOTION CARRIED.

- Revenue and Expenditure Report: July 2023
- Payroll: June 23, 2023, to July 25, 2023 / Paid 08-05-2023; Benefits \$91,306.40, Wages \$104,592.47 for a total of \$195,898.87.
- General Account Vouchers: 07-14-23 Transactions #819-839 for \$206,765.35; 07-21-23 Transactions #873-879 for \$3,508.11; 07-28-23 Transactions #882-896 for \$13,039.48.
- Capital Account Vouchers: 07-22-23 Transactions #880-881 for \$16,317.70; 07-29-23 Transaction #897 for \$31,632.57.
- Minutes: July 19, 2023

Fire Chief Report: (Chief Asher)

2023 Budget & Financials:

- July financials are looking very good. We are well within the appropriate numbers. We made it through the OT crunch of losing a member and injury. Only 1 pre-scheduled OT shift for all of August and 1 for September.

Emergency Response Reports:

- July Incident Response Report shows 133 calls for emergency service, with our 10-year average call volume for July at 131 calls. 11% decrease over last July.
- Rescue/EMS responses accounted for 69% of total calls for service, with 23% of those non-transport (including patients who died at the scene) or patient-transported POV.
- Major incidents for July: See PPT
- July turnout and response times (primary apparatus at Station 71) are within established service delivery goals as set out in SOG 010.
- Effective Work Force: Effective workforce was acceptable for call types. We've had so staff stations lately due to multiple calls at once.
- Total fire loss for July is 0
- Commissioner Jones – Is anything been done about the City of Chelan false alarm ordinance? Chief Asher answered no but will ask the city about it. It's unsuitable for the business to be on fire watch for 5 months.



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Administration:

- September 15th will go live and crossover to ESO from ERS cloud base system.
- Mechanic Miller is up and running. He's already caught up on many little items within our fleet and 1 for Manson.
- Contract negotiations –We'll talk about that in the executive session.
- You have been emailed the ILA for the mechanic's position. I want approval of the wording and signature so we can forward this to Manson for approval.
- TIF—The City is proposing a workshop on September 5th. Attorney Quinn will zoom in in the morning to give a basis for mitigation. Commissioner Jones and I have been invited to the city meeting. We will present preliminary TIF mitigation options to City Council that evening at a 4 pm workshop. We will take the lead on the mitigation for the fire department, and the city can decide based on our suggestions.
- The end of this month will be the end of probation for 3 of our employees. Chief Sherman has their end-of-probation test determined.
- We'll establish an Acting Captain test ASAP to help reduce OT and provide career path progression for newer employees. To test for Acting Captain, you must be off probation. This will help with OT and Scheduling.

Operations:

- Not much to report. As you can see by the significant incident report, it's been busy with calls and mobilizations.
- 7 of the newest BK Radios came in yesterday. They are being programmed and put in service ASAP. BK Radios are a grant through Rivercom funding of \$16,000.
- Slide Ridge Repeater structure is being delivered on November 1st. This may push this Rivercom Slide Ridge project out to the Spring of next year if the snow comes early. This will significantly improve our radio reception up lake once completed.

Community Risk Reduction/Events:

- August 4th- Fire and Cop on Top Event for the Special Olympics event went very well. Lots of water was sprayed, and it was a great PR event for us.

Apparatus Status:

- Commissioner Jones and Lt. Simmons are still working on the Fire Capabilities of the boat. We have repaired a smaller footprint pump that will be tested for pressure.
- We contacted DNR about surplus forklifts. We are getting a forklift, a telehandler, and flammable liquid cabinets for free through surplus.
- E75 rebuild is completed and is in service.
- L71 turntable turns slowly to the right. We will swap hydraulic control manifolds with Entiat to save \$12,000 on that part.
- Type 3 brush from Brindlee is getting everything we can think of doing to it. They are flying the Mechanic from Northwest Fleet at their cost for a midpoint. They are also flying Slade and one of our members at their cost for a final inspection in October.
- The first Spartan will be delivered towards the end of October. The 2nd one looks like it'll be delivered sooner than previously thought.

Stations:

- We do not have an installation date for the upstairs flooring. But we are working on it with the vendor.
- Station 74 had a considerable work party. Items will be surplus. It's being cleaned and organized from top to bottom. It looks completely different.



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- Station 71 generator update. We are waiting for the bid from Schmitt electric on the wiring in the station. We are reaching out to other vendors. It's been 3 months on a critical infrastructure building.
- Station 73 and Station 74 have both had inline water filtration systems that will allow for potable water. It also fixes the continual pump issue we've had with the cistern at St. 73.

Assistant Fire Chief Report (Asst. Chief Sherman)

- Volunteer Recruitment / Training

Last commissioner meeting AF Sherman discussed talking about a reserved firefighter program. AC Sherman stated that facing a decline in volunteerism, the program will augment how we serve the community. 50% of our volunteers need to meet the SOG. We encourage them to show up, but it is declining.

The industries find that nearly 50% have only returned to volunteering after COVID.

Discussed the aspects of why we aren't able to keep volunteers' overall participation.

State and Federal agencies need help filling full or part-time positions.

We are continually reevaluating the systems to provide the best service we can provide.

Discussed the Chelan County Hazardous identification and vulnerability assessment and why it's essential for the fire district to understand and attach itself to it as a larger outreach.

Recruitment, we do have the potential to grab others for other fire departments like Manson.

AC Sherman looked at this as a way to make the schedule flexible and target 72 hours a month the first year. And require training and scheduling. State rates would be implemented. Per year \$110,000 / 3.7 % of our complete budget.

This would take away the stipend program. We would need to adjust the amount.

Hybrid way of looking at a program. Refrain from replacing the volunteers augments the system.

Hidden cost facility expansion. We will have to expand station 71. Program hidden cost, man hours will be dedicated to the program. Supervising a different leave of FF.

AC Sherman referred to an article in fireservierota.com.

Recognize that the leadership team is looking at past, current, and future trends and matching our growth to our challenges.

Consider funding the program in 2024 to ensure funding for 3-5 years.

Proactively discuss and plan for station expansions to keep up with growth.

Firefighters Association Report (Ron Simmons) nothing to report.

Unfinished Business:

- **Fire Station 72 – Chelan Falls** – Discussion took place at last months meeting. Chief Asher is in favor of selling Station 72.
- Commissioner Jones – get an assessment for the property and building.
- **Fire Station 71 – Expansion** - Attorney Quinn has created an RFQ document. Representative Steele says that the cost of design will be our main cost. He again emphasized that we need to push forward on this, and he feels confident we could land funding. This would get the cost for a set of plans. And then put together a station committee. This would possibly take place in 2025.
- **Fire Station 75 – Sale of Property** – Our take-home is estimated at approximately \$178,000 to \$205,000.
- If sold, it would pay for the apparatus on its way. And we have made funds on MOBE \$48,000
- We need to get information on the well.



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Commissioner Oules will be gone from September 6-30th and 10 days from October 12-28.

A special Budget Meeting is scheduled for October 4, 2023, starting at 10:00 am

New Business:

- **Schedule – 2024 Budget** Must be approved by November 15th.
- **Schedule - Long-Range Planning Review** – Late January
- **VFIS – Risk Management Group (Fire District Insurance)** – We are entering into an interlocal agreement to get group quotes for district insurance with other fire districts.
- **A MOTION was made to APPROVE the RM Interlocal Agreement the MOTION CARRIED.**
- **Resolution 2023-07 Surplus 2020 Ram-** Chief Asher reported that we have been told to ask \$120,000 for this apparatus. We paid \$45,00 for the chassis, which is gas fueled, and will be using the funds towards the refurbishment of a Type 3 Brush truck.
- **A MOTION TO APPROVE Resolution 2023-07 as submitted the MOTION CARRIED.**
- **Interlocal agreement with CCFD5 for Mechanic Services.** The board reviewed the document.
- **A MOTION was made to APPROVE the Interlocal coop agreement as submitted the MOTION CARRIED.**

Special Events:

- **KOZI – Community Connection Thursday, August 17, 2023 @ 8:10 a.m.** – Fire Chief Asher and Commissioner Moller.
- **Saturday, August 26, 2023, John Goynes Retirement Celebration** – Station 71 starting at 16:00-19:00
- **Thursdays - Chelan Farmers Market** – Riverwalk
- **Back to School Fair** – Saturday, August 19, 2023 – Chelan High School

Board for Volunteer Firefighters: None

Public Comment:

Commissioner Comments:

Commissioner Oules has lots of questions regarding the AC Shermans program. And is impressed with our response times to incidents.

Executive Session: RCW 42.30.140(4)(a) Collective bargaining Sessions – contract negotiations. 15 minutes starting at 4:08 p.m.

Adjournment: There was no more business before the Board of Commissioners; the meeting closed at 16:33.

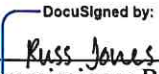


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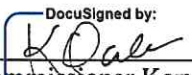


Chelan County Fire Protection District 7
Board of Commissioners:

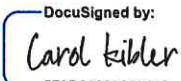
Chairman, Phil Moller

DocuSigned by:


Commissioner Russ Jones

DocuSigned by:


Commissioner Karyl Oules

DocuSigned by:


Attest: Carol Kibler, District Secretary