



MINUTES
Chelan Fire and Rescue
Wednesday, September 20, 2023, at 3:00 P.M.
232 East Wapato, Chelan, WA



The CFR Board of Commissioners will conduct the meeting in person at the fire station; you are welcome to join via Zoom. The public is welcome to join by following this link: <https://us02web.zoom.us/j/87284665516> Meeting ID: 872 8466 5516 or dial +1 253 215 8782

Proposed Chelan Fire and Rescue agenda pending Board approval.

Flag Salute

Roll Call: Commissioner's Russ Jones, Phil Moller, and Karyl Oules. Staff: Fire Chief Brandon Asher, Assistant Fire Chief Shawn Sherman, District Secretary Carol Kibler and Administrative Assistant Karla Mendoza.

Regular Meeting Call to Order: Chairman Moller called the meeting to order at 15:00

Approve Agenda: A MOTION to APPROVE the AGENDA AS SUBMITTED CARRIED.

Public Comment: None

Consent Agenda: A MOTION to APPROVE THE CONSENT AGENDA AS SUBMITTED CARRIED.

- Revenue and Expenditure Report: August 2023
- Payroll: July 26, 2023, to August 23, 2023 / Paid 09-05-2023; Benefits \$103,042.89, Wages \$124,547.54 for a total of \$228,590.43.
- General Account Vouchers: 08-11-2023 Transactions #943-951 for \$3,771.24; 08-23-23 Transactions #962-983 for \$13,855.28.
- Capital Account Vouchers: 08-12-23 Transactions #952 for \$50,625.00; 08-26-23 Transaction #984-988 for \$19,622.33.
- Minutes: August 16, 2023

Fire Chief Report: (Chief Asher)

2023 Budget & Financials:

- August financials are looking very good. We are well within the appropriate numbers.
- The Oregon Road State Mobe the apparatus made \$74,000. We've made a total of \$120,000 for state mobilizations this year.

Emergency Response Reports:

- August Incident Response Report shows 125 calls for emergency service, with our 10-year average call volume for August at 117 calls. The exact amount as last August.
- Rescue/EMS responses accounted for 70% of total calls for service, with 31% of that non-transport (includes patients who died at the scene) or patient-transported POV, which is a bit higher than usual.
- Commissioner Moller asked how many boat incidents we responded to this summer. Chief Asher will find out and report the total at the next meeting.
- Major incidents for August: See Incident Summary on the website chelan7.com.
- August turnout and response times (primary apparatus at Station 71) are within established service delivery goals in SOG 010.
- Effective Work Force: Effective workforce was acceptable for call types. We've had to staff the fire stations more due to multiple calls at once.
- Our seasonal program was essential in our ability to staff the Mobilization to the Oregon Road Fire for the nineteen days we participated. We always take care of our community first. I'm very happy with everyone stepping up. The support from the commissioners to mobilize into communities is a great motivator and will fund future equipment.



MINUTES
Chelan Fire and Rescue
Wednesday, September 20, 2023, at 3:00 P.M.
232 East Wapato, Chelan, WA



- Total fire loss for August is 0.

Administration:

- We're starting our onboarding and migration to ESO next week.
- The mechanic ILA with Manson is complete. We should start receiving funds soon.
- The fire alarm upgrades at Chelan Suites are in process. Casey Tjeerdsma from the City of Chelan met with the contractor today, and hopefully, the fire alarm upgrade was approved.
- TIF—We had a good meeting with the City regarding TIF and a per-call proposal for mitigation. Our attorney, Eric Quinn, has drafted the mitigation plan for the City of Chelan review. Chief Asher is confident the mitigation agreement will be in place by December. Based on 35 call volume, anything over that will be \$1,570.00 a call in the TIF area.
- Commissioner Jones requested changing Exhibit A's definition of "previous year" to baseline call volume.
- Commissioner Moller asked Chief Asher how he felt about the mitigation agreement and the loss of revenue.
- Chief Asher stated this is all new, and we will see how this turns out. The city seems to think we will receive an add-on value increment.
- Commissioner Jones – we will see how this goes and may re-negotiate.
- Commissioner Moller – good job, Chief Asher and Commissioner Jones for all the work put into understanding the TIF.
- All three probationary firefighters have successfully completed their probation. I'm very happy with all of our new hires; they all have bright futures with CFR.
- Chief Sherman and the Captains have been working on creating an Acting Captain task book so we can get the Acting position filled on C-shift ASAP.
- The Lake Chelan Mirror Newspaper and other local papers throughout the region have new owners. Their reporter came to my office, and we had a great conversation. They want to be more engaged and look for newsworthy items. I believe we'll get better exposure through the LCM than before.
- Kelly O'Brian (CC3 Chief) is stepping down from the Fire Defense Committee, and I've been requested to fill his spot for Chelan, Douglas, Okanogan, Grant, and Adams counties. This position interfaces with the State Fire Marshal and other parts of the state when State Mobilizations are taking place.

Operations:

- Not much to report. As you can see by the significant incident report, it's been busy with calls and mobilizations.
- Probationary Firefighter Rice began the academy on September 6th. We've already gotten positive feedback. We've been asked if we could help instruct. I've reached out to see if we do that and if it could be deducted from our cost to send Tyler.
- This morning, Rivercom approved the additional \$3,500 request for a mobile radio for the new brush truck. This was over our allotted \$25,000.



MINUTES
Chelan Fire and Rescue
Wednesday, September 20, 2023, at 3:00 P.M.
232 East Wapato, Chelan, WA



- Mechanic Miller will be getting the annual pump testing done in October.
- Mechanic Miller also attended the mechanic's conference in Wenatchee, where he is working on becoming EVT certified. Next up is Lansing, Michigan, on October 1, 2023, to a mechanic conference through Spartan.
- Our regional hazmat team is attempting to get another \$250,000 grant to increase our response capabilities regionally. We're currently going through equipment requests and needs.

Community Risk Reduction/Events:

- The end of summer emergency services appreciation night is this Friday, and you all are invited. The event is sponsored by our association, Manson Fire Association, and will be at Lake Side Surf.

Apparatus Status:

- Fire capabilities of the boat are still a work in progress.
- We contacted DNR about surplus forklifts. They have found one and are also paying for the shipping. The flammable liquid cabinets were unavailable, so those will be delayed.
- Commissioner Moller would like to have a forklift operator cert for people before we operate the forklift.
- L71 turntable turns slowly to the right. We will swap hydraulic control manifolds with Entiat to save \$12,000 on that part. Mechanic Miller will be scheduling the swap.
- I've received two inquiries about surplus B71. So far, nobody has made a firm offer.
- The type 3 brush truck is still going through its refurbishment. We're hoping for a final inspection in late October.
- No update on the new engines. The first one is still due end of October.
- If E73 is approved for surplus, we'll prepare to sell it and shift apparatus around to best serve Union Valley during the winter.
- R71 500-gallon tank should arrive Tuesday next week.

Stations:

- The upstairs flooring was completed. This used the excess product we had left over and looks much better.
- Station 74 looks fantastic. A complete cleanup and reorganization were done. Johnny Synder installed new drop outlets down the side of the building. It's also looking like we'll install heating and cooling to replace old heaters through a PUD grant.
- Station 71 generator update. We have reached out to Beckstead Electric and Apple City Electric. We are still waiting for Schmitt Electric's bid on the station's wiring.
- The Station 71 Design team has been created and we'll have our first brainstorming session next Thursday.



MINUTES
Chelan Fire and Rescue
Wednesday, September 20, 2023, at 3:00 P.M.
232 East Wapato, Chelan, WA



Assistant Fire Chief Report (Asst. Chief Sherman)

- Chief Sherman reported we have two recruit applications in process and one member who has returned, along with one more member to possibly return. Robert Takagi and Dan Miner retired. Thank you for your service.
- Events: closing out the third quarter, we had two great training drills – Boat operations and a district-wide BBQ with Manson Fire Department.
- The stipend program participants are John Steiner – a quarter master program, and Mark Donnel, duty officer. No one else has signed up to participate.
- Chief Sherman has been arranging to host the academy training, looking for instructors from all the agencies involved. The academy will start in February 2024.
- Chief Sherman will be looking into the forklift certification program.

Firefighters Association Report (Ron Simmons)

The association is looking for an identity. Dealing with the volunteer sliding away from the association. In the October meeting, we discussed where the association is going from here. Put out a questionnaire and got back responses. The executive committee is still in discussion. People have come to the life cycle of the association. Volunteer FF signed up for Firefighting and can't find the time to participate in the association. This year, we had trouble getting people to participate in community events.

Commissioner Moller suggested reaching out to the Lake Chelan Chamber. They send out a newsletter; you could put information about volunteering for the association.

Unfinished Business:

- Fire Station 72 – Chelan Falls: No appraisal yet.
- Fire Station 71 – Expansion: A committee will meet next week to discuss Station 71 needs.
- Fire Station 75 – Sale of Property – need the short plat to complete. Chief Sherman has called into the county to finish the checklist for the short plat.

New Business:

- Resolution 2023-06 - Cancelled Warrants
- **A MOTION to APPROVE Resolution 2023- 06 as submitted the MOTION CARRIED.**
- Resolution 2023-08 – Surplus 1995 International Engine
- **A MOTION to APPROVE Resolution 2023-08 as submitted the MOTION CARRIED.**

Special Events:

- KOZI – Community Connection Thursday, September 21, 2023 @ 8:10 a.m. – Fire Chief Asher and Shawn Sherman.
- Thursdays - Chelan Farmers Market – Riverwalk
- Budget Meeting October 4, 2023, at 10:00 a.m.

Board for Volunteer Firefighters: None

Public Comment:



MINUTES
Chelan Fire and Rescue
Wednesday, September 20, 2023, at 3:00 P.M.
232 East Wapato, Chelan, WA



Commissioner Comments:

Commissioner Moller – the TIF is a lot of new information, and I appreciate Russ Jones and Chief Asher's work on the subject.

Executive Session: RCW 42.30.140(4)(a) Collective bargaining Sessions – contract negotiations.

Chairman Moller closed the meeting at 15:42 for 15 minutes to go into executive session and will reconvene at 16:00.

Chairman Moller closed the executive session at 15:56 and opened the regular meeting at 15:56. Chief Asher announced the Board of Commissioners agreed to approve the CBA for 2024-2026.

Adjournment: Chairman Moller closed the meeting at 16:00 as there was no more business to discuss.

Chelan County Fire Protection District 7

Board of Commissioners:



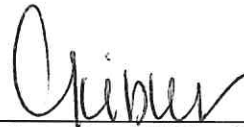
Chairman, Phil Moller



Commissioner Russ Jones



Commissioner Karyl Oules



Attest: Carol Kibler, District Secretary