



MINUTES
Chelan Fire and Rescue
Wednesday, October 18, 2023, at 3:00 P.M.
232 East Wapato, Chelan, WA



The CFR Board of Commissioners will conduct the meeting in person at the fire station; you are welcome to join via Zoom. The public is welcome to join by following this link: <https://us02web.zoom.us/j/87284665516> Meeting ID: 872 8466 5516 or dial +1 253 215 8782

Proposed Chelan Fire and Rescue agenda pending Board approval.

Flag Salute

Roll Call: Chairman Phil Moller, Commissioner Russ Jones, Commissioner Karyl Oules. Fire Chief Brandon Asher, Assistant Fire Chief Shawn Sherman, District Secretary Carol Kibler and Administrative Assistant Karla Mendoza.

Regular Meeting Call to Order: Chairman Moller called the meeting to order at 15:00

Approve Agenda: Addition recommended to Unfinished Business; 2024 Budget-2024 Preliminary Values. A MOTION was made to APPROVE the agenda with the addition to Unfinished Business the MOTION CARRIED.

Public Comment:

Berry Leahy – Mentioned the fundraiser by Fielding Hills. They raised \$2,500 and donated to the Chelan Fire Association. Leahy thanked Chief Asher and Sherman for participating in Captain Ron Roy's services over the weekend.

Consent Agenda: MOTION was made to APPROVE the Consent Agenda as Submitted the MOTION CARRIED.

- Revenue and Expenditure Report: September 2023
- Payroll: August 24, 2023, to September 25, 2023 / Paid 10-05-2023; Benefits \$112,561.81, Wages \$141,982.18 for a total of \$254,543.99.
- General Account Vouchers: 09-01-2023 #1026 to #1033 for \$65,578.10; 09-15-2023 #1036 to #1058 for \$32,618.99; 09-22-2023 #1111 to 1131 for \$12,431.10; 09-29-2023 #1132 to #1136 for \$3,499.53.
- Capital Account Vouchers: 09-02-2023 #1034 to #1035 for \$36,089.24; 09-16-2023 #1059 for \$16,247.85.
- Minutes: September 20, 2023, and October 4, 2023

Fire Chief Report: (Chief Asher)

2023 Budget & Financials:

- September financials are coming in under budget. Well, within appropriate numbers.

Emergency Response Reports:

- The September Incident Response Report shows 92 calls for emergency service, with our 10-year average call volume for September at 80 calls. 2nd busiest September.
- Rescue/EMS responses accounted for 74% of total calls for service, with 30% of that non-transport (including patients who died at the scene) or patient transported POV, which is a bit higher than normal.
- Major incidents for September: See PPT
- September turnout and response times (primary apparatus at Station 71) are within established service delivery goals as set out in SOG 010.
- Effective Work Force: Effective workforce was acceptable for call types.
- Total fire loss for September is 0

Administration:



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- ESO migration is ongoing. We are now watching the administration set-up videos, making sure things are correct, and then we'll allow the crews to log on.
- TIF—We had a good meeting with the city in regard to TIF and a per-call proposal for mitigation. The City is making a counter proposal that we will have a legal review. The city has a meeting on October 24th, so I'm hoping to be able to counter their proposal before then.
- We're starting the planning for our end-of-year social. December 12, 2023.
- Doug Jones is the new Rivercom Director, replacing Lowel Porter, who has retired. Lowel has improved Rivercom tremendously since I've been here, and Doug looks forward to continuing his success.
- Chief Asher, Chief Sherman, and Barry Leahy attended the memorial for Captain Ron Roy, who served 50 years for the Wenatchee Valley Fire Department and was a massive advocate for volunteers. Ron's motto: Doing it for free since 73.
- Chief Asher made a post about WSRB on Facebook, which has created savings for our community. It has also given us the opportunity to answer questions, sell our message, and hopefully assist in recruitment.
- Commissioner Jones, Chief Asher, and Mark Donnell will attend the Commissioner's conference next week.
- Commissioner Moller thought we decided to stop inviting the candidates!

Operations:

- Mechanic Miller has completed both of his training conferences to obtain some EVT certifications.
- Our regional hazmat team is attempting to get another \$250,000 grant to increase our capabilities regionally. We're currently going through equipment requests and needs.
- Tried a mobile booster for the internet, and it didn't work. It only works in line with the site, and our area has issues.
- This is the last week that our seasonals are working. I can't thank them enough for the flexibility they bring to our organization. The ability to have more firefighters on shift, mobilize for state incidents, and fill in while we have injured firefighters.
- FF Stodghill has a conditional job offer with Renton Fire Authority. He plans to work stipend shifts until his hire date.
- **Volunteer Point Example: Chief Sherman**
- Chief Sherman – showed a slide with 2022-point totals with point values and a proposed new value for 2024. It is not a huge difference. If approved, this would be a 20% increase in the point value.
- Chief Sherman showed other scenarios and costs.
- We can improve the incentive program to make it more palatable for the volunteers.
- Commissioner Moller: It's a good start, and I appreciate it. Hopefully, we can make this a working program.
- Chief Asher – the incentive is built into the 2024 budget.

Community Risk Reduction/Events:



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- It was Fire Prevention Week, October 9-13. Karla did a great job of using our LED sign with preprogrammed fire safety messages.

Apparatus Status:

- The fire capabilities of the boat are still a work in progress. We have the parts needed to install.
- The L71 turntable turns slowly to the right. We are going to swap hydraulic control manifolds with Entiat to save \$12,000 on that part. Mechanic Miller will be getting this scheduled.
- B71 2020 Dodge Ram has been sold to the City of Chehalis for \$110,000.
- The type 3 brush truck is still going through its refurbishment. We're hoping for the final last week of November. Brindlee will pay for inspection and shipping.
- The update on the Spartan engine should be doing the final inspection on January 29th. The second engine should be finalized at the end of February. Spartan will pay for the \$18,000 in shipping for both rigs.
- We are evaluating what we should sell E73. Comparing it on the Brindlee site, it seems we should ask \$25,000 to \$40,000. This seems high. But the truck is in great shape with only 18,188 miles. The engine is a 1996. It is past years of service by WSRB.
- R71 tank has arrived and will be a winter project.

Stations:

- Station 71 generator update. Still no return call from any electricians. We have reached out to 3 separate ones.
- The Station 71 Design team has been created and we had our first meeting. We will be applying for architectural funding 2nd week of January 2024. We will have funds by July if successful. We will then apply for construction funding 2nd week of January 2025.
- Station 74 Lease. 20 years ends on 12/31/2041. We pay \$2,739 annually. The agreement is negotiated every five years. CPI can happen annually.
- Station 74 we'll have to do an RFQ because it's over \$50,000. The overall project \$100,000 just for HVAC. Our cost will be from \$30,000-\$40,000.
- Chief Asher recommends the board approve and the \$40,000 budgeted in capital 2024 expenses.

Assistant Fire Chief Report (Asst. Chief Sherman)

- Volunteer Recruitment / Training
- One application in the process the person is interested in PIO and social media.
- 2024 planning meeting for FF academy – meeting with other agencies to find out how many will be in attendance and training aspects. Direct pay from WA State Patrol to teach the classes.
- Mark Donnell and John Steiner are the only ones participating in the stipend program.
- A couple of the Seasonal Firefighters are interested in the stipend program.
- Bob Wentland – Thank you for teaching the last three drill nights. THANK YOU!

Firefighters Association Report (Ron Simmons):

- Ann Clark reported she will email the members asking for participation during Halloween, and the association is working on a veteran's luncheon.

Unfinished Business:



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- **2024 Budget – 2024 Preliminary Values**
- An email was sent directly to the commissioners regarding the 2024 preliminary Values received.
- The changes will reflect the new preliminary value from the assessor, the new construction amount, and the available administrative tax refund. The preliminary values added to the general fund gain/loss of \$10,000.
- The new preliminary values will replace the estimated amounts on the 2024 budget.

New Business: Nothing to report.

Special Events:

- KOZI – Community Connection Thursday, October 19, 2023 @ **8:10 a.m.** – Fire Chief Asher and Commissioner Jones.
- Annual Halloween Event – Station 71 Tuesday, Oct. 31, 2023, at 17:00 -19:00
- Veterans Luncheon – Saturday, November 11, 2023.

Board for Volunteer Firefighters: None

Public Comment: None

Commissioner Comments:

Commissioner Jones – stated with an election coming up – I am not surprised there is information that is misleading to the public. Commissioner Jones hopes people will reach out to the fire district if they have any questions.

Executive Session: None

Adjournment: There was no more business before the board of commissioners the meeting closed at 15:51.

Chelan County Fire Protection District 7
Board of Commissioners:

Chairman, Phil Moller

Commissioner Russ Jones

Commissioner Karyl Oules

Attest: Carol Kibler, District Secretary