



**MINUTES**  
**Chelan Fire and Rescue**  
**Wednesday, April 17, 2024, at 3:00 P.M.**  
**232 East Wapato, Chelan, WA**



*The CFR Board of Commissioners will conduct the meeting in person at the fire station; you are welcome to join via Zoom. The public is welcome to join by following this link: <https://us02web.zoom.us/j/87284665516> Meeting ID: 872 8466 5516 or dial +1 253 215 8782*

*Proposed Chelan Fire and Rescue agenda pending Board approval.*

**Flag Salute**

**Roll Call:** Commissioner Jones, Commissioner Oules, Commissioner Donnell, Fire Chief Asher, Assistant Fire Chief Sherman, and District Secretary Kibler.

**Regular Meeting Call to Order:** Chairman Jones called the meeting to order at 15:00

**Approve Agenda:** Addition to unfinished business for the North Central Washington Interagency insurance group.

**A MOTION was made to add the unfinished business. The MOTION was APPROVED and CARRIED.**

**Public Comment:** None

**Consent Agenda: A MOTION was made to APPROVE the Consent Agenda as submitted the MOTION CARRIED.**

- Revenue and Expenditure Report: March 2024
- Payroll: 02-23-2024 to 03-26-2024 Paid 04-05-2024 Benefits: \$92,629.93, Salaries/Wages (Net) \$96,860.61 Total \$189,490.54.
- General Account Vouchers: 03-01-2024 Transactions #302 to 307 for \$7,430.41; 03-07-2024 Transaction #309 for \$12,000.00; 03-08-2024 Transactions #310 to 319 for \$8,552.92; 03-29-2024 Transactions #351 to 372 for \$17,070.43
- Capital Account Vouchers: 03-02-2024 Transaction #301 for \$17,728.75.
- Minutes: March 20, 2024, Commissioner Regular Meeting and 03-20-2024 Commissioner Special Meeting Minutes

**Fire Chief Report: (Chief Asher)**

**2024 Budget & Financials:**

- March Financials- Administration Equipment is over budget. We had to purchase 4 laptops in the last month. And the annual membership and conference costs.

**Emergency Response Reports:**

- This is National Telecommunicators week. Thank you to all the emergency dispatchers. Rivercom is looking for dispatchers.
- March Incident Response Report shows 77 calls for emergency service with our 10-year average call volume for March at 64 calls.
- Rescue/EMS responses accounted for 68% of total calls for service with 33% of those non-transport (includes patients who died at scene) or patient-transported POV which is a bit higher than normal.
- Major incidents for March: Apple Cup Cafe fire. L71 in route 2 min 53 sec. On scene 1min 22 sec. 4 min 14 sec from dispatch. Water was put on the fire quickly. This absolutely made a difference, and the building is still standing. We also had the Fatality high speed head on. Crews involved also attended a CISM (Critical Incident Stress Management) meeting with CCSO and EMS.
- March turnout and response times (primary apparatus at Station 71) are within established service delivery goals as set out in SOG 010
- Effective Work Force: Effective workforce was acceptable for call types. Little volunteer turnout for both the fire and the MVA.
- Total fire loss for March is unknown. The fire report for the Apple Cup has not been completed.



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**Administration:**

- ESO migration is ongoing. We are still working on fixes. We now have calls dumping into ESO. I took the scheduling training, and it is still a work in progress. May 29, 2024, is the next scheduled training. This is for the scheduling part of ESO
- The Hazard Mitigation Plan and CWPP updates are still in process. These occur multiple Thursdays a month.
- The City of Chelan has submitted their grant application for the East Reservoir project. I helped them with any fire information that I could provide.
- TIF—I got confirmation from Representative Steele that the changes in TIF legislation are not retroactive. This means we do not have binding arbitration. I advised Quinn of this, so he's aware of when we must start negotiating the mitigation plan again.
- I was able to get Rivercom to fund the additional \$4,400 for radio installation on the new engines.
- The Manson Commissioner requested information about our new engines. I sent them the complete specifications.
- Chief Asher will be on vacation from 4/22-4/28, Chief Sherman will be in command.
- We dealt with another internet scam. It was a very convincing payroll document. We were able to process the funds for the employee, and we have filed an insurance claim. We contacted our attorney Eric Quinn, WA State Auditor office and Chelan County Sherrif to report the incident.
- We are beginning to audit run cards to determine the best use of our fleet and dispatch orders.

**Operations:**

- One of our Captains injured his knee today. We will have more to report as we learn more about the situation.
- Micah Satterfield has filled the final seasonal position. He is a volunteer FF/EMT with WVFD and was highly recommended.
- The seasonal Firefighter program starts Thursday April 25<sup>th</sup>.
- At the Rivercom ROG meeting. Rivercom is once again down about 8 dispatchers. Fire agencies only had a special meeting with Rivercom to discuss what the fire districts need and expect from Rivercom. I suggested a F3 and F4 county wide simulcast channel for major incidents that Rivercom could monitor. A safety concern by all fire departments is the need for Rivercom to be a part of FC and FR calls. They need a dispatcher assigned to the high risk/low frequency calls. They have acknowledged this. At the ROG meeting last Tuesday, they announced that once they get fully staffed there will be a dedicated dispatcher. Probably mid 2025. We/they are exploring a frequency workaround for the time being. The buildout of F3 and F4 is being explored. Currently we have F1 and 2. Once this buildout happens this will help fire and EMS during major incidents. Rivercom is looking at letting us run fire incidents on North, chief will update once information is received.
- A few are attending the Truck Academy this week. The best truck/ventilation training that you can get. We were able to insert FF Belsky to attend in place of the injured Captain.
- Our air packs have all been getting the buddy breather system updated. This was covered under our original purchase. It's over \$1,000 per pack.
- Chairman Jones asked if we currently are set up in the mob plan for the boat. Chief Asher said we are not, but we would be commandeered. And Forrest Service knows we have the boat.



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**Community Risk Reduction/Events:**

- We had the push in ceremony for the new engine on the 13<sup>th</sup>. It was a very good success. Lots of people and the kids loved it. It was also a much-needed boost for the association as they debuted very cool new shirts.
- We will be involved with Earth Day this Saturday.

**Apparatus Status:**

- Jason Miller and Russ Jones have been working on the upgrades to BT71. The painting is complete, and the monitor was placed. The decaling was completed on Monday. The boat looks great!
- Commissioner Jones stated that the boat can enter the water at any time, and tomorrow, we are pump testing.
- Jason Miller is still completing some work on the Type 3 brush truck.
- E71 is obviously now in service. Crews are fine-tuning tool placement, etc. And E79 is about 2 weeks away from delivery. We are trying to keep the engines the same as possible, minus the battery-powered extrication equipment and rope rescue equipment. A new battery-powered PPV fan was purchased for E79.
- E73 has been listed on Brindlee for about 2 weeks. So far we have not had any interest. It is listed at \$60,000. I may consider lowering it.
- Entiat took possession of the smaller white forest service brush truck.
- E79 – Spartan – 2 more weeks out-waiting on air ride suspension items.

**Stations:**

- Station 71 generator update. No update
- DNR is still working on the installation of our marine band radio.
- Station 71 construction met with Representative Mike Steele. We are having a joint meeting with Rivercom and CC5 to develop a funding game plan. The meeting will be scheduled after the next Rivercom meeting. He still seems confident that we should apply. We are also highly encouraged to present any other type of funding to help our cause. Sherman and Leahy have reached out to a grant writer in Leavenworth for suggestions.
- Station 74 Stockman has completed the pad project out at St. 74. He did a great job. He also expanded the concrete around our live fire props. Grading will be done to make the pad more approachable.

**Assistant Fire Chief Report (Asst. Chief Sherman)**

**Volunteer Recruitment / Training**

- The Academy graduation is at 17:00 this Wednesday, April 24, 2024. All 5 of our recruits have made it through the academy. We recruited 2 more new volunteers. Tony Palazzo is excited to return. Mike Boyle and Mike Doyle have stepped down as volunteer firefighters. One member requested to be in inactive status.
- Truck academy – the 3 captains are attending the academy this week.
- We have two members doing stipend shifts.
- Working on pre-plans for incidents.

**Firefighters Association Report (Ron Simmons)**

The association will participate in Earth Day, and we are getting ready for the pancake breakfast.



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**Unfinished Business:**

- **TIF**—Chief Asher reported that State Rep Mike Steele stated the legislative changes made would not pertain to us. If we can't reach a mitigation plan with the City of Chelan, we aren't sure what will happen. The city is reviewing all options to fund the project. We will support that.
- Chairman Jones stated that the City won't actually collect on the TIF until they issue bonds. At this time, there is no money to collect from the TIF. I'm not sure they can collect TIF funds if they aren't paying a debt.
- **Strategic Plan:** Chief Asher recommended a 6-month review. Commissioner Donnell recommended approving the changes we made and revisiting the plan at the June meeting and get the apparatus and station funds updated.
- **Northwest Interagency Insurance Group:** The agreement was changed to include verbiage to remove an agency if needed.
- **MOTION was made to Approve the agreement with the written changes as submitted the MOTION CARRIED.**

**New Business:** None

**Special Events:**

- KOZI – Community Connection Thursday, April 18, @ **8:10 a.m.** – Fire Chief Asher and Commissioner Jones.
- Earth Day – Saturday, April 20, 2024 – Riverwalk Park

**Board for Volunteer Firefighters:** None

**Public Comment:** None

**Commissioner Comments:**

Commissioner Oules was impressed with Saturday's truck push-in ceremony. The community likes it. Commissioner Donnell – would like to schedule a follow up meeting with Chelan Co Fire District 5 Commissioners in June.

Commissioner Donnell – great job on the Push in ceremony.

**Executive Session:** RCW 42.30.110(1)(g) to evaluate/review the performance of a public employee. 3:37.

Chairman Jones announced that the board would go into executive session for 15 minutes at 3:33 p.m.

The board returned from the executive session at 3:48 p.m.

Chief Asher announced that the Administrative Office Manager position was offered to Misty Fifield, and she accepted the position.


**Adjournment:** There was no more business before the board meeting closed at 3:49 P.M




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Chelan County Fire Protection District 7  
Board of Commissioners:

  
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Chairman, Russ Jones

  
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Commissioner Mark Donnell

  
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Commissioner Karyl Oules

  
Attest: Carol Kibler, District Secret