



MINUTES
Chelan Fire and Rescue
Wednesday, May 15, 2024, at 3:00 P.M.
232 East Wapato, Chelan, WA



The CFR Board of Commissioners will conduct the meeting in person at the fire station; you are welcome to join via Zoom. The public is welcome to join by following this link: <https://us02web.zoom.us/j/87284665516> Meeting ID: 872 8466 5516 or dial +1 253 215 8782

Proposed Chelan Fire and Rescue agenda pending Board approval.

Flag Salute

Roll Call: Commissioner Jones, Commissioner Oules and Commissioner Donnell. Fire Chief Asher, District Secretary Kibler, Administration; Karla Mendoza and Misty Fifield.

Regular Meeting Call to Order: Chairman Jones called the meeting to order at 15:00

Approve Agenda: MOTION was made to APPROVE the agenda as submitted the MOTION CARRIED.

Public Comment: None

Chelan County PUD Presentation: Postponed

Consent Agenda: MOTION was made to APPROVE the Consent Agenda as submitted the MOTION CARRIED.

- Revenue and Expenditure Report: April 2024
- Payroll: 03-27-2024 to 04-23-2024 Paid 05-03-2024 Benefits: \$101,802.20, Salaries/Wages (Net) \$107,048.23 Total \$208,850.43.
- General Account Vouchers: 04-10-2024 Transactions #458 for \$4,803.51; 04-12-2024 Transaction #430 to 4553 for \$15,362.11; 04-19-2024 Transactions #469 to 485 for \$9,560.17; 04-25-2024 Transactions #502 to 511 for \$13,678.32.
- Capital Account Vouchers: 04-5-2024 Transaction #429 for \$43,421.18; 04-13-2024 Transactions #454 to 456 for \$2,458.38; 04-20-2024 Transactions #486 to 487 for \$17,979.22.
- Minutes: April 17, 2024

Fire Chief Report: (Chief Asher)

2024 Budget & Financials:

- April Financials- Looking good. The higher line items are to be expected for this time of year. Annual memberships are due, and we had to purchase Laptops that failed.

Emergency Response Reports:

- The April Incident Response Report shows 82 calls for emergency service, with our 10-year average call volume for April at 71 calls.
- Rescue/EMS responses accounted for 64% of total calls for service with 12% of those non-transport (includes patients who died at scene) or patient-transported POV which is a bit lower than normal.
- Major incidents for April: 2nd alarm fire in Orondo
- April turnout and response times (primary apparatus at Station 71) are within established service delivery goals as set out in SOG 010
- Effective Work Force: Effective workforce was acceptable for call types. Total fire loss for April in district \$0
- Chief Asher will meet with Chief Oatey to review the first alarm run cards with Douglas 4 so that we can better assist each other.
- Chief Mentioned we will review our water rescue run cards to help support the adjacent fire districts.

Administration:

- ESO migration is ongoing. Chief Asher spent 2 weeks trying to get the program close to operation with little success. It will cost us more, and Chief Asher recommends going to a different software company. Fire Districts Grant 5, Grant 3, LWFR, and CCFD8 all have the same customer service issues with ESO. We will be demoing First Due tomorrow at 0900. It is built by FFs and is also an all-in-one program.



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- The Hazard Mitigation Plan and CWPP updates are still being processed. These occur multiple Thursdays each month. Chief Asher, Chief Baker, Casey Tjeerdsma from the City of Chelan, and Jake from DNR had a focus workgroup on our area. This is a big project that is taking a lot of my time.
- Chief Asher hasn't heard any updates from the City of Chelan on any grant applications that they are applying for.
- The Fire District was audited by the Department of Retirement, and corrections are being made. Seasonal firefighters are eligible for PERS2/3. A volunteer firefighter who works over the 20% threshold of a career firefighter wage is eligible for PERS2/3. Commissioners who are retired and receive DRS retirement are eligible to report. The DCP employer benefits are reportable to DRS programs LEOFF and PERS. The fire district will be responsible for the employer portion of funds for the corrections being made.
- Chief Asher reported we have one annexation in the Knapps Coulee area. The notification signs are posted on the property. A Public Hearing is scheduled for July 17, 2024.
- Wenatchee Valley Fire Department is shutting down its resident program. They put in \$350-500,000 a year and have only had 2 people complete their 2-year commitment. It's not worth their effort. This may affect whether WVC will continue its Fire Science program.
- Captain Jones is on light duty due to an injury. Chief Sherman has assigned light tasks for Captain Jones.

Operations:

- Micah Satterfield worked one shift and got hired full-time at Grant County Fire District #3 Quincy. Houston Stodghill is back in the area for the summer, so the seasonal position was offered to him since he is an EMT and performed well last year.
- We may have to pay to update our RIT bottles to work with the new SCBA upgrades. Orondo is fighting that charge, as we all assumed it was covered when the packs were purchased.

Community Risk Reduction/Events:

- Crews were present for Earth Day with the new engine and 1083. Thank you to the Association. It was a good turnout by all.
- The new engine was in the Cinco de Mayo parade. It was well attended.
- The new engine 79 was also in the Manson Apple Blossom Parade this weekend. Lots of positive feedback from the citizens.

Apparatus Status:

- Jason Miller and Russ Jones have finished the upgrades to BT71. It is back on the water and ready to go.
- We're still waiting on the new turrent for B71.
- E71 has been running great for the crews. No major issues have come up. We're working on shortening the time it takes for the engine brake to come on.
- E79 (#2 Spartan) came in late last Thursday. Jason Miller has been finishing up a few items and will start working on tool installation and other items.
- The old E71 will be moved to ST74 and become E74.
- E73 So far, we have not had any interest. It is listed at \$60,000. I may consider lowering it.
- The Sheriff's boat has been moved out of ST. 72, so we will move that engine down there, so Jason Miller has more space.

Stations:

- Station 71 generator update. No update
- Station 75 short plot was completed by Chief Sherman.



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Long Range Topics

The board of commissioners will schedule a June meeting with Manson commissioners June 12 at 4:30 Station 51 in Manson.

Topics for discussion:

- Expanding the duty officer roll
- What are we doing right now, and what can we do in the future?
- Ask Manson commissioners for topic points.
- Commissioner Oules will reach out to Commissioner Fred Weiss to confirm the meeting.
- Commissioner Jones would like to start working on a 5 and 10-year budget projection.

Assistant Fire Chief Report (Asst. Chief Sherman)

Recruitment:

We have four recruit applicants: Teal Powers, Nathan McDowell, Javier Mendoza-Negrete and Mario Valdez-Virrueta, who are going through the application process.

Retention - No new losses to report.

Training Events:

The MCO drill with Manson was a great success.

Rope Rescue Technician Class Completed

The PADI water rescue class will start next week, and all career staff will be certified.

Firefighters conference in Wenatchee starting next week.

Stipend Coverage

We are currently reviewing one application for the stipend program; the person is a Cashmere Volunteer.

Firefighters Association Report (Ron Simmons)

Getting ready for the Pancake breakfast on June 1, 2024

Unfinished Business:

- TIF – No update
- Strategic Plan – The chief followed up with the commissioners.

New Business:

- Resolution – 2024-03 Surplus Laptops: **MOTION was made to APPROVE the Resolution 2024-03 Laptops as submitted the MOTION CARRIED.**
- Disposal of Documents: **MOTION was made to APPROVE the Disposal of Documents the MOTION CARRIED.**
- 2023 CFR Annual State Financial Report: Secretary Kibler reviewed the 2023 annual report: Notes to financial statements, C-4 Financial Statement, Schedule 9 liabilities, Schedule 15 State Grants, Schedule 21 Risk assumptions, and Schedule 22. The board had no questions and signed the reviewed document.

Special Events:

- KOZI – Community Connection Thursday, May 16, @ **8:10 a.m.** – Fire Chief Asher and Commissioner Donnel
- June 1, 2024, Cruzin Chelan
- Annual Pancake Breakfast – June 1, 2024
- Columbia Breaks – Fire event
- Memorial Day Parade

Chief Asher— Chelan PUD is considering area-wide power outages during wind events. They want the program in place this year. The PUD has criteria for messaging the public.



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Chief Asher asked questions at the meeting he attended, taking into consideration people on oxygen and medical-related issues.

After the wind event, the PUD will have to inspect the lines, and this will take more than one day of work.

Chief Asher thinks the wind event would be regional, so the power would be shut down throughout Chelan County. Chief Asher is concerned that this will cause issues.

Discussion regarding homeowner insurance and the companies dropping the homeowner.

Board for Volunteer Firefighters: None

Public Comment:

Barry Leahy said Puget Power is also considering power outages during windstorms. KOZI radio spoke with Chief Baker, and he was complimentary to Fire 7 on the water incident.

Commissioner Comments:

Commissioner Donnell, great work at the drill. Chief Baker complimented the drill efforts of all who attended. It is beneficial to the community that both fire districts are working together. Keep up the good work.

Chairman Jones, thank you to Ron Simmons and Jason Miller for working hard on the boat.

Executive Session: None


Adjournment: There was no more business before the Board of Commissioners. The meeting closed at 16:12.

Chelan County Fire Protection District 7

Board of Commissioners:



Chairman, Russ Jones



Commissioner Mark Donnell



Commissioner Karyl Oules

Attest: