



**MINUTES**  
**Chelan Fire and Rescue**  
**Wednesday, July 17, 2024, at 3:00 P.M.**  
**232 East Wapato, Chelan, WA 98816**



*The CFR Board of Commissioners will conduct the meeting in person at the fire station; you are welcome to join via Zoom. The public is welcome to join by following this link: <https://us02web.zoom.us/j/87284665516> Meeting ID: 872 8466 5516 or dial +1 253 215 8782*

*Proposed Chelan Fire and Rescue agenda pending Board approval.*

**Flag Salute**

**Roll Call:** Chairman Jones, Commissioner Oules, and Commissioner Donnell. Fire Chief Asher, Assistant Chief Sherman, District Secretary Misty Fifield, Administration; Karla Mendoza.

**Regular Meeting Call to Order:** Chairman Jones called the meeting to order at 15:00 at 232 East Wapato, Chelan WA, 98816

**Approve Agenda: Commissioner Oules MOTION to APPROVE the agenda as submitted the MOTION CARRIED.**

**Public Comment:** None

**Public Hearing:** The meeting opened at 3:02 PM to discuss the annexation of 121 Downie Canyon Rd. Chairman Jones read Resolution 2024-04. Commissioner Oules motioned to approve both the annexation and Resolution 2024-04, and the motion carried. There were no public comments, and the public hearing concluded at 3:04 PM.

**Consent Agenda: Chairman Russ Jones MOTIONED TO APPROVE the Consent Agenda as submitted. Commissioner Donnell seconded the MOTION CARRIED.**

- Revenue and Expenditure Report: June 2024
- Payroll: 05-24-2024 to 06-25-2024 Paid 07-05-2024 Benefits: \$111,514.39, Salaries/Wages (Net) \$121,490.41 Total \$233,004.80.
- General Account Vouchers: 06-07-2024 Transaction #758 to 766 for \$4,064.87; 06-14-2024 Transaction #775 to 799 for \$15,012.65; 06-21-2024 Transaction # 820 to 826 for \$3,204.13; 06-28-2024 Transaction #840 to 582 for \$14,840.01
- Capital Account Vouchers: 06-15-2024 Transactions #800 to #801 for \$19,299.11
- Minutes: May 15, 2024

**Fire Chief Report: (Chief Asher)**

**2024 Financials:**

- June Financials- June was a known expensive month for training OT. We had an injury and multiple people needed initial rope and water technician-level weeklong training. We did not have an actor yet for the C-shift. In addition, we had to provide an instructor due to Wenatchee's inability to fulfill it.
- I have authorized severity staffing for two partial days with today being one of them.

**Emergency Response Reports:**

- June Incident Response Report shows 128 calls for emergency services. A record June with our 10-year average call volume for June at 91 calls.
- Rescue/EMS responses accounted for 65% of total calls for service with 36% of those non-transport (including patients who died at the scene) or patient-transported POV which is a bit lower than normal.
- Major incidents for June: 06/04/24 – 3<sup>rd</sup> alarm brush fire E. Wenatchee
- 06/11/24 – Water Rescue 3 fingers area
- 06/15/24 – 2<sup>nd</sup> alarm brush Knapps Coulee
- 06/15/24 – State MOB to Zillah
- 06/23/24 – 3<sup>rd</sup> alarm brush NO.2 Canyon
- 06/23/24 – Structure Fire 703 E. Wapato Trailer
- 06/23/24 – 2<sup>nd</sup> Alarm structure fire Orondo
- 06/24/24 – Structure fire, double fatality Ariel Ln
- 06/24/24 – Brush fire N. of Wells Dam
- 06/25/24 – Vehicle fire fully involved 25. St. Park
- 06/25/24 – Brush fire Apple Blossom Dr.
- 06/25/24 – BT71 brush fire Graham Harbor



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- 06/26/24 – Lightning strike 10 ac. above tunnel
- 06/26/24 – RV fire Dietrich Rd.
- May turnout and response times (primary apparatus at Station 71) are within established service delivery goals as set out in SOG 010. Response times were extended due to mutual aid
- Effective Work Force: Effective workforce was acceptable for call types. Total fire loss for June in district \$0
- We have the Pioneer Fire going on up lake. I have been incredibly involved with all the briefings and organized our resources to provide the support that we can. Currently, BT71 is still on the fire and B73 is on a local strike team assigned to the fire.

**Administration:**

- We have signed our contract with First Due and begun data migration into their system.
- ICP for Pioneer Fire has moved to Manson. They are doing the next team in-briefing at our station on Friday and possibly Saturday and Sunday.
- The Hazard Mitigation Plan and CWPP updates are still in process. Annex 2 of 3 is complete.
- Mayor McCardle informed me that the grant application through Senator Murry did not pan out. She is still confident Schrier will get it passed. They are also exploring opportunities through the army core of engineers
- I have started receiving budget request items from the leads for our different programs.
- Misty has been undergoing an intensive crash course in mobilization and DNR contract billing.
- Community meeting in Manson tonight at 17:30

**Operations:**

- BT71 is still attached to the fire. It has been 30 days as of today. We have gotten valuable training for many operators and completed many different missions and tasks under the boat group. Starting tonight it will be double-shifted due to night firing operations.
- B73 has been on 9 days under a mid-Columbia strike team. Their primary purpose has been structure triage and data entry into field maps. Currently with the fire moving slowly, this allows the opportunity to expand into our fire district. This strike team is also an IA resource should we get an event close by.
- Manson District 5 has filled the third seat on B73, and it has been an exciting development

**Community Risk Reduction/Events**

- The association has been attending the Thursday Farmers market
- We have the rodeo parade this Saturday.

**Apparatus Status:**

- Brindlee Mountain ended up sending a brand new turrent set up for the B71.
- E79 is now in service and there are just a few items left to purchase to make it identical (minus the extrication equipment)
- Old E73 was purchased by Trout Creek Rural Fire Department out of Montana. We got \$45,000 with a 5% brokerage fee through Brindlee which was \$2250. I was incredibly happy with that price. They had many needs, so we left 1 of 3 extra gas-powered PPV fans and some old nozzles on the truck to go with it.
- We had to replace the transmission in CH72 apparatus. It is still in the shop.
- I am going to have Jason start looking at diesel crew cab trucks on state bid for his eventual replacement. The current CH72 will become a much-needed additional utility apparatus.
- Old E71 is now E74 and at Station 74.

**Stations:**



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- Station 71 generator update. Chief Sherman was able to finally find a source for a motor. It is approximately \$24,000.
- Station 72 was in bad shape and the crew did an excellent job cleaning up the weeds around it.

**Recruitment/Retention:** Asst. Chief Sherman reported that ST75 gained Teal Powers last month. No new loss.

**Training:** Assistant Chief Sherman's report

**Long Range Discussion:**

**Assistant Fire Chief Report (Asst. Chief Sherman)**

- Training event with Manson planned on August 13<sup>th</sup> in Chelan
- Stipend coverage-none

**Firefighters Association Report (Ron Simmons)**

- Did the Farmers Market and it was a great success, sold 30 shirts and will be back on 8/8/2024

**Unfinished Business:**

- TIF – No update
- Strategic Plan – The chief followed up with the commissioners.

**New Business:**

- Destruction of Documents: **Chairman Jones MOTION to APPROVE the Destruction of Documents**  
**Mark seconded the MOTION CARRIED.**

**Special Events:**

- KOZI – Community Connection Thursday, July 18, @ **8:10 a.m.** – Fire Chief Asher and Commissioner Jones
- Lake Chelan Bach Fest 7/13
- Lake Chelan Poker Run- 07/12-07/14
- Chelan Rodeo 07/19-07/20

**Board for Volunteer Firefighters:** None

**Public Comment:** None

**Commissioner Comments:**

Chairman Jones asked if any UTV options have been explored. Chief Asher has made one contact.

Commissioner Oules is receiving praise from the community, who appreciate the department's efforts, Thank you Chairman Jones has heard positive feedback about our department's proactive approach

**Executive Session:** None

**Adjournment:** There was no more business before the Board of Commissioners. Commissioner Oules MOTIONED to ADJOURN the regular meeting at 15:31. The MOTION CARRIED

**Chelan County Fire Protection District 7**

**Board of Commissioners:**

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Chairman, Russ Jones

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Commissioner Mark Donnell

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Commissioner Karyl Oules

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Attest: Misty Fifield