



MINUTES  
Chelan Fire and Rescue  
Wednesday, September 18, 2024, at 3:00 P.M.  
232 East Wapato, Chelan, WA 98816



The CFR Board of Commissioners will conduct the meeting in person at the fire station; you are welcome to join via Zoom. The public is welcome to join by following this link: <https://us02web.zoom.us/j/8728465516> Meeting ID: 872 8466 5516 or dial +1 253 215 8782

*Proposed Chelan Fire and Rescue agenda pending Board approval.*

**Flag Salute**  
Roll Call: Chairman Jones, Commissioner Oules, and Commissioner Donnell, Assistant Chief Sherman, Administrative Assistant Karla Mendoza

Fire Chief Brandon Asher will join us in time for the Executive Session

**Regular Meeting Call to Order:** Chairman Jones called the meeting to order at 15:00 at 232 East Wapato, Chelan, WA 98816

**Excused Absence:** Fire Chief Brandon Asher, District Secretary Misty Fifield

**Approve Agenda** Commissioner Jones **MOTIONED TO APPROVE** the Consent Agenda as submitted. Commissioner Donnell seconded the **MOTION CARRIED.**

**Public Comment:** None

**Consent Agenda** Commissioner Jones **MOTIONED TO APPROVE** the Consent Agenda as submitted. Commissioner Donnell seconded the **MOTION CARRIED.**

- Revenue and Expenditure Report: August 2024
- Payroll: 07-25-2024 to 08-23-2024 Paid 09-05-2024 Benefits: \$156,541.30, Salaries/Wages (Net) \$196,773.42 Total \$353,543.41.
- General Account Vouchers: 08-02-2024 Transaction #998 to #1011 for \$13,272.85; 08-02-2024 Transaction #1049 to #1055 for \$7,470.25; 08-09-2024 Transaction # 1058 to #1077 for \$10,688.33; 08-16-2024 Transaction #1079 to #1095 for \$13,945.20; 08-23-2024 Transactions #1134 to # 1145 for \$6,202.08; 08-30-2024 Transaction #1147 to #1157 for \$59,705.84
- Capital Account Vouchers: 08-03-2024 Transactions #1012-1013 for \$2,705.50
- Minutes: August 21, 2024

**Fire Chief Report: (Chief Asher)**  
**2024 Budgets & Financials:**

Last week, the admin staff began working on the budget for the next budget cycle. August Financials- August financials are still operating within the budget. August saw another large increase in State MOBE OT, which was expected and is reimbursable.

**Emergency Response Reports:**

- The August Incident Response Report shows 142 calls for emergency services. This ties our all-time August record, which was 2015. Our 10-year average call volume for August is 118 calls.
- Rescue/EMS responses accounted for 69% of total calls for service, with 36% of those non-transport (including patients who died at the scene) or patient-transported POV, which is a bit lower than normal.
- Major incidents for August:
  - \* 08/05/24 - Vehicle fire auto aid McNeil Canyon
  - \* 08/08/24 - Brush Fire Dan Gordon Bridge
  - \* 08/10/24 - 3rd alarm brush Mansfield Rd. 9 SR17
  - \* 08/11/24 - State Mobe Rd. 9 Fire Zacher IC4
  - \* 08/20/24 - 3rd alarm Stayman Flats/Mobilization
  - \* 08/28/24 - State Mobe Schrag Rd. Lind
- August turnout and response times (primary apparatus at Station 71) are within established service delivery goals as set out in SOG 010. Response times extended due to mutual aid
- Effective Work Force: Effective workforce was acceptable for call types.
- The total fire loss for August in the district is TBD until the City of Chelan gets a final report on the loss of the recycling center.

**Administration:**

- Still processing some applicants
- Big recruitment opportunity coming up, starting this month

**Recruitment/Retention:** Asst. Sherman:

AC Sherman: No, the engine needs a filter replaced. Since it is under warranty, a certified tech needs to do the repair work. Waiting for the filter to get in, to take E71 to shop for work.

Commissioner Jones: Is E71 back in service?

- Station 71 laundry room drywall repair has started.
- Station 74 had its toilets replaced. They were in pretty bad shape.
- Station 71 generator update. We're in the process of getting the motor placed into the building and hooked up.

**Stations:**

- Engine 71 is out of service with a repairable issue (Cummins technician only).
- BT71 has its new motors, and it sounds like it's getting better gas mileage and gained a few mph's.
- T75 is in Wenatchee and is still being diagnosed for its transmission and starting issues.

**Apparatus Status:**

- The association has been attending the Thursday Farmers market once a month
- Larc Hill hosted a Firefighter Appreciation Night. It was very well attended and a great event. Funds were raised for all the local FF associations.

**Community Risk Reduction/Events:**

\*Thank you to Jason for taking a proactive approach to a large dollar item.

Pump.....	\$15,000 to \$20,000
Base section.....	\$60,000
Topflight of ladder.....	\$50,000
Water Way.....	\$40,000

- parts built for this.
- we would have to purchase a custom-built waterway. Approximate wait time of 3 to 6 months to have a minor building strike. If we damaged our waterway on our current ladder, there are no parts for this, and at scrap pricing to keep it for parts. Note: WVC ladder repair costs over 150K to fix a damaged ladder from Entiat Ladder truck to go to scrap. The fleet mechanic brought up the possibility of purchasing the ladder. Due to progress, the training meeting 2 of 3 was completed. Waiting to schedule final training.
- Update to our Fire Department: The I.D. card program is almost complete.
- Begin installation of generator in Station 71
- happened
- Expect Mid-Columbia to be requested out of state if the current fires in other states continue to expand. (It
- Crews put in approximately 4030 hours of OT or BFOT this summer. We had approximately 23 wildland responses. They really stepped up in every way, and the community has taken notice.

**Operations:**

- We have audited the last three years regarding the pay discrepancy.
- Jason is attending the EVT mechanics conference in Wenatchee.
- will still be on track to transition over before the end of the year.
- First Due integration is in full swing. So far, we have not had any major hiccups. I'm confident that we
- The Community Wildfire Protection Plan is still being updated.
- 4. New fire station to meet earthquake standards
- 3. Emergency water source locations for wildfire response
- 2. Hire a seasonal fuel crew
- 1. Hire a wildfire risk reduction coordinator
- All the information for the Hazard Mitigation Plan update has been submitted.



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- The large recruitment event will be at the Apple Cup Event at the large training burn on November 9<sup>th</sup> if everything works out, (WSP, Fire Marshalls Office, WFFV, and Manson 5 have been invited to the event)
- Training: Assistant Chief Sherman-Apple Cup Live Fire Training  
 Long Range Discussion:

**Assistant Fire Chief Report (Asst. Chief Sherman)**

- Training Event: Apple Cup Live Fire Training – Nov 9<sup>th</sup> 2024
- Excited to complete the generator project

**Firefighters Association Report (Ron Simmons)**

- Larc Hill Vineyard- held a fundraiser on a Saturday after Stayman Flats Fire- donated to CFFA- \$1,100.00
- Additionally, since the fundraiser, CFFA has received \$1,300.00 in donations from the public
- Will be at the Farmers Market on 09/19/2024, selling T-shirts
- Will be attending Brews on The Bridge on October 6<sup>th</sup> 2024, to sell T-shirts
- Association meeting Monday night on 09/23/2024
- Fielding Hill is doing a fundraiser at the end of the month as well; more info to follow

**Unfinished Business:**

- TIF – No update
  - Strategic Plan – The chief followed up with the commissioners.
- Commissioner Donnell- Would like to discuss the strategic plan when Chief Asher returns.

**New Business:**

- ATV Discussion
- AC Sherman: Presented an ATV that is available for purchase on the East Coast  
 Commissioner Donnell: Asks who initiated the request on the ATV, the staff, or the Board of Commission.  
 AC Sherman: The Board of Commission.  
 Commissioner Donnell: A purchase like this needs to be justified. Need more information, and move it to the 2025 budget.  
 Commissioner Jones: Brought up the ATV after a response up the Butte and how he responded on his personal 4-wheeler and bringing a patient down.  
 AC Sherman: It would be a useful piece of equipment, but not one that would be used all the time for everything.  
 Commissioner Oules: Asked if there was money put aside for the ATV  
 AC Sherman & Commissioner Jones: Yes, the sale of a rig. Money was put aside. It just wasn't put on the budget as a budgeted expense to purchase this year.  
 Commissioner Oules: Cost is increasing on these items. Wants a timeline to decide if to purchase this ATV or not, with justification. Does not want the district to pay more money if the district decides to make a purchase.  
 AC Sherman: It is another tool to have.  
 Commissioner Oules: Good price, if we need it.  
 AC Sherman: Needs more time to gather information Commissioners are asking for; will need one week.  
 Commissioner Donnell: Need to be methodical about a purchase like this.

**Destruction of Documents:**

- Per Local Government Common Records Retention Schedule  
 > DAN # GS2011-185  
 2016 and 2017 Glacier Family Bank Statements
- KOZI – Community Connection Thursday, September 19, 2024, @ 8:10 a.m. – AC Sherman and Commissioner Oules

**Special Events:**

Attest: Karla A Mendoza, Administrative Assistant

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Commissioner Karyl Oules

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Commissioner Mark Donnell

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Chairman, Russ Jones

Board of Commissioners:

**Adjournment:** There was no more business before the Board of Commissioners. Commissioner Donnell MOTIONED to ADJOURN the regular meeting at 1600. The MOTION CARRIED  
Chelan County Fire Protection District 7

Reopened General Session: 1559

- RCW 42.30.110 To discuss litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency.
- 20 minutes- No action to be taken
- Commissioner Jones: Legal Counsel released from the session.

**Executive Session:**

Moved into Executive Session (Fire Chief Brandon Asher joined session)

Closed General Session: 1539

- Commissioner Jones: No Comment
  - Commissioner Donnell: A lot had been going on in the district at one time, and he gave kudos to all of the CFR7 team for doing a good job, being able to send a team to California, and just keeping up. Keep up the good work!
  - Commissioner Oules: No Comment
  - Commissioner Oules: announced that the December Commissioner Meeting will be her last meeting, as she will be stepping down.
- Commissioner Donnell: Thanked Commissioner Oules for having an open mind, taking the initiative to learn about the fire district, and coming in when there were questions.

**Commissioner Comments:**

Public Comment: None

Board for Volunteer Firefighters: None

- Thursdays-Farmers Market
- Brews On the Bridge- October 6<sup>th</sup>, 2024 - 1pm-5pm



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