



MINUTES
Chelan Fire and Rescue
Wednesday, November 20, 2024, at 3:00 P.M.
232 East Wapato, Chelan, WA 98816



The CFR Board of Commissioners will conduct the meeting in person at the fire station; you are welcome to join via Zoom. The public is welcome to join by following this link: <https://us02web.zoom.us/j/87284665516> Meeting ID: 872 8466 5516 or dial +1 253 215 8782

Proposed Chelan Fire and Rescue agenda pending Board approval.

Flag Salute

Roll Call: Chairman Russ Jones, Commissioner Mark Donnell, Kayrl Commissioner Oules, Chief Brandon Asher, Assistant Chief Shawn Sherman, District Secretary Misty Fifield, and Administrative Assistant Karla Mendoza

Regular Meeting Call to Order: Chairman Jones called the meeting to order at 15:00 at 232 East Wapato, Chelan, WA 98816

Approve Agenda Commissioner Jones MOTIONED TO APPROVE the Consent Agenda as submitted. Commissioner Donnell seconded the MOTION CARRIED.

Public Comment: None

Consent Agenda Commissioner Jones MOTIONED TO APPROVE the Consent Agenda as submitted. Commissioner Donnell seconded the MOTION CARRIED.

- Revenue and Expenditure Report: October 2024
- Payroll: 09-25-2024 to 10-24-2024 Paid 11-05-2024 Benefits: \$140,247.15, Salaries/Wages (Net) \$174,602.54 Total \$314,849.69.
- General Account Vouchers: 10-04-2024 Transaction #1318 to #1322 for \$6,988.45; 10-11-2024 Transaction #1327 to #1342 for \$34,465.03; 10-25-2024 Transaction # 1383 to #1403 for \$10,445.14.
- Capital Purchase: 10-05-2024 Transaction #1323 to 1324 \$5,412.40
- Minutes: October 21, 2024

Budget Hearing:

Chairman Jones called the Budget hearing to order at 3:03.

- Upon further review over the past few days, Chief Asher identified some errors in the working budget such as the beginning balance had increased, Capital Equipment reflected an inaccurate number due to the Spartans taxes in 2024 rather than 2023, State MOBE numbers increased as billing is completed, recommends not to transfers in the \$297,000.00 that was planned and we still meet our requirement and it still allows us to hire two Firefighters.
- Chief Asher proposes to approve the levy as it does not affect the working budget. Our capital investment is not the 1.2 million as reflected in the working budget.
- Chairman Jones requested to see the budget excluding the proposed addition of the two firefighters and adding back in the 4 seasonals. Chairman Jones wants to postpone the hire of the 2 firefighters for 2025.
- Commissioner Donnell is in favor of hiring 2 firefighters for 2025 as he feels we are losing pace by not providing the service to the community and it is the cost of doing business.
- Chairman Jones adjourned the meeting at 3:14, seconded by Commissioner Donnell, motion carried

Public Comment-Commissioner- None

Fire Chief Report: (Chief Asher)

- 2024 Budget & Financial Report – October 2024
- October – Emergency Response Report / Operations / Community Risk Reduction / Apparatus Update

Emergency Response Reports:

- October Incident Response Report shows 112 calls for emergency services. Our 10-year average call volume for October is 75 calls. This is the 6th consecutive record month.
- Rescue/EMS responses accounted for 62% of total calls for service with 24% of that non-transport (including patients who died at the scene) or patient-transported POV which is a bit lower than normal.



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- Major incidents for October:
- 10/05/24 – Brush Fire Kelly Ln
- 10/09/24 – Structure Fire Manson Totem Pole Rd
- 10/13/24 – 3rd alarm Brush Fire Squilchuck
- 10/14/24 – MVC South Side of Tunnel
- 10/17/24 – Vehicle in building Apple Blossom
- 10/19/24 – Brush Fire Manson Kestrel Ln.
- October turnout and response times (primary apparatus at Station 71) are within established service delivery goals as set out in SOG 010. Response times extended due to mutual, would like to see faster time
- Effective Work Force: Effective workforce was acceptable for call types, 9 came in.
- NO fire loss for October in the district.

Administration:

- The Community Wildfire Protection Plan is still being updated. We hosted a meeting with CC5, DNR, USFS, and Cascadia last Tuesday to identify the main areas of concern in our zone.
- First Due is giving us the Responder similar to Ipsy for free to help get more depts in the county onboarded with them. The county may move away from Ipsy
- All admin and Commissioners Donnell and Jones attended the Annual Commissioners Conference in Spokane.
- We're planning our annual holiday celebration which will be held at Layla's on December 3rd.
- Misty is finishing up the mobilization billing for EMAC deployment.
- Payroll glitch was paid and reflected on all pay stubs.
- We're narrowing in on our jacket selection.

Operations:

- ID cards are being processed.
- Assistant Chief Sherman reported the Apple Cup was a huge success- 83 people on the roster. Sherman thanked all involved for their hard work and participation.
- Chief Asher said thank you to Sherman and Rainer for their work in preparing the Live burn
- Commissioner Oules shared some interactions with the public and said she had positive feedback, and lots of praise, it was a winner.
- Assistant Chief Sherman commended Belsky for stepping up to take command and for his outstanding determination and execution, completing the task in under 8 hours—fantastic job
-

Community Risk Reduction/Events:

- We were in the Veterans Day Parade and hosted the BBQ at Station 71. It was a great turnout
- Members assisted in setting up the Community Christmas tree. This was the second year we have helped with that

Apparatus Status:

- Engine 71 has warranty work completed and is back in service.
- Jason got P71 back in service and it is ready for parades again. It was in the Veterans parade
- B71 was moved to ST73 for the winter. The white brush truck has been moved to ST75 for storage

Stations:

- Station 71 generator update. The motor is being installed in ST 71.
- Station 74 Pest control has been scheduled due to giant black widows. We have added a Pest control contract for out there.



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Recruitment/Retention: Asst. Sherman:

- We had one applicant from the Apple Cup burn.

Long Range Discussion:

- Any long-range topics that have been brought to anyone's attention? Long-range planning will be scheduled today.
- Chief Asher- has had meetings with Manson, and feels this is turning into a good opportunity for our valley. Asher's goal is to get this shared position with Manson in place. We have lots of things to talk about and work out.
- Commissioner Oules- all 3 commissioners seem to be on board and feel once CFR7 gets their stuff together it should be a go.
- Chief Asher- it won't change anything such as the response or the need for volunteers. Becoming one agency will help the community and grant process. Would like to set a date with Manson to move forward.
- Commissioner Oules will send the email to us.
- Chairman Jones requested Manson's budget
- Sherman- has been tasked with the hiring process- if we will have them online by the end of January, it is a long process and he has a lot to do so the sooner the better

Assistant Fire Chief Report (Asst. Chief Sherman)

- Training Event: Apple Cup Live Fire Training – Nov 9th, 2024. It's been an elaborate process due to involving WSP in traffic control

Firefighters Association Report (Ron Simmons)

- Ron Simmons reported they attended the last market. Marti was at the Association booth during the Apple Cup burn. Veterans Day was a great turnout with roughly 130-140 people and the association brought in over \$500.00 in donations, needing volunteers for the November 29th event

Unfinished Business:

- TIF- The developments in the TIF area are pushing forward
- We have submitted a mitigation plan to amortize over the 25-year TIF repayment period. Proposed a base annual payment of \$29,805 will be adjusted with a 2% inflation addition. Not much clarity from the county, city, or attorney on how the TIF will pay even in the future.
- Chairman Jones- at the end of 25 years is the TIF limited to a 1% cap? Chief Asher is not sure.
- The TIF area has had roughly 20-28 calls
- Commissioner Donnell asked Chairman Jones to step in and help with the TIF
- Strategic Plan-No Update

New Business:

- Commissioner Donnell motioned to approve the clerical contract for District Secretary Misty Fifield to perform Chelan County Fire District 8 clerical services for 2025, Chairman Jones seconded, motion moved.
- Mark moved to approve the addendum to Chief Asher and Sherman's Contract, Chairman Jones seconded, motion carried.

Special Events:

- KOZI – Community Connection Thursday, =November 21, @ 8:10 a.m. – Fire Chief Asher and Commissioner Donnell
- Chelan Tree Lighting 5 p.m. December 29
- Small Town Holidays November 29, 2024- January 1, 2025
- Thanksgiving November 28



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- Chelan Fire and Rescue Annual December 3
- Santa Stars December 17

Board for Volunteer Firefighters: None

Public Comment: None


Commissioner Comments:

Commissioner Donnell commended Assistant Chief Sherman for the Apple Cup event.


Executive Session:

Adjournment: There was no more business before the Board of Commissioners. Commissioner Donnell MOTIONED to ADJOURN the regular meeting at 3:49. The MOTION CARRIED
Chelan County Fire Protection District 7

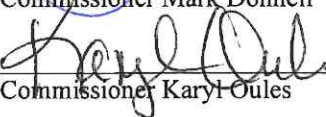
Board of Commissioners:



Chairman, Russ Jones



Commissioner Mark Donnell



Commissioner Karyl Oules



Attest: Misty L. Fifield District Secretary