



**MINUTES**  
**Chelan Fire and Rescue**  
**Wednesday, March 5, 2025, at 3:00 P.M.**  
**232 East Wapato, Chelan, WA 98816**



*The CFR Board of Commissioners will conduct the meeting in person at the fire station; you are welcome to join via Zoom. The public is welcome to join by following this link: <https://us02web.zoom.us/j/87284665516> Meeting ID: 872 8466 5516 or dial +1 253 215 8782*

*Proposed Chelan Fire and Rescue agenda pending Board approval.*

**Flag Salute**

**Roll Call:** Chairman Mark Donnell, Commissioner Russ Jones, Commissioner Ron Simmons, Chief Brandon Asher, Assistant Chief Shawn Sherman, and District Secretary Misty Fifield and Administrative Assistant Karla Mendoza.

**Regular Meeting Call to Order:** Chairman Donnell called the meeting to order at 15:02 at 232 East Wapato, Chelan, WA 98816

**Strategic Plan:**

- Chairman Donnell provided the board with the DRAFT 2025 Strategic Plan Goals and Expected Outcomes
- Discussion on DRAFT plan with Board and Staff All agreement on plan.
- Revised DRAFT Strategic Plan to be adopted at March 19<sup>th</sup> Board Meeting

**Annual Performance Appraisal Process for the Fire Chief and Career Personnel:**

- Discussion centered on current process and DRAFT performance appraisal evaluation form. Goal was identified for a universal, equitable performance appraisal system that can be used to identify strengths and weaknesses along with plan for improvement.
- Performance appraisal program will be placed on the agenda under Old Business for further discussion. Commissioner Donnell will be attending the Spring WFCB conference on April 5<sup>th</sup> to gather more information on Chief performance appraisal processes. Commissioner Simmons will forward performance appraisal forms used from his previous district.
- Chairman Donnell has asked Chief Asher to identify 3-4 key areas to focus on this year, which could include personal goals

**Boat Proposal:**

- Discussion by Board on plan presented by Chief Sherman regarding Pasco Boat.
- Commissioner Jones **MOTIONED to proceed with the purchase of Pasco Fire boat for \$20,000.00, and the MOTION PASSED** with the following conditions:
  - Chief Sherman and Fleet Supervisor Miller to inspect the boat before purchase is made
  - Chief Sherman to verify with DOE regarding the sale of this asset if the boat is determined not acceptable to overall mission of the district.
  - Chief Sherman to formalize interlocal agreements with Chelan County District 5
  - Chief Asher to contact Patrick to explore the possibility of opening CWDG grant for possible funding of increase pumping capacity.
  - Chief Asher will request radio purchase to be funded through RiverCom.
  - Pasco Boat program will be reviewed annually to determine effectiveness and continued operation



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Public Comment

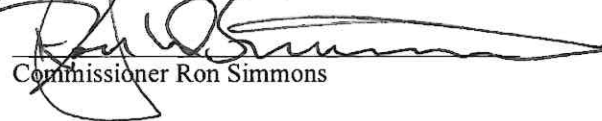
- John Olsen asked, with all the federal challenges, does it affect the fire department and hiring of seasonals? Chief Asher confirmed that this will not due to how the district is funded.


**Adjournment: There was no more business before the Board of Commissioners. Commissioner Jones MOTIONED to ADJOURN the regular meeting at 4:57; The MOTION CARRIED Chelan County Fire Protection District 7**

**Board of Commissioners:**

  
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Chairman Mark Donnell

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Commissioner Russ Jones

  
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Commissioner Ron Simmons

  
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Attest: Misty L. Fifield, District Secretary