



MINUTES
Chelan Fire and Rescue
Wednesday, June 11, 2025, at 3:00 P.M.
232 East Wapato, Chelan, WA 98816



The CFR Board of Commissioners will conduct the meeting in person at the fire station; you are welcome to join via Zoom. The public is welcome to join by following this link: <https://us02web.zoom.us/j/87284665516> Meeting ID: 872 8466 5516 or dial +1 253 215 8782

Proposed Chelan Fire and Rescue agenda pending Board approval.

Flag Salute

Roll Call:

Chairman Mark Donnell, Commissioner Russ Jones, Commissioner Ron Simmons, Fire Chief Brandon Asher, Assistant Fire Chief Shawn Sherman, District Secretary Misty Fifield, and Administrative Assistant Karla Mendoza. Guests from Chelan County Fire District 5: Chief Arnold Baker, Chairman Fred Weiss, Commissioner Dan Baker, Commissioner Chris Willoughby, and District Secretary Reggie Trusel

Regular Meeting Call to Order: 3:00 PM

- Discussion with Fire District 5 Proposed Marine Program Expansion and Interoperability Agreement,
- Discussion topics: current and future equipment on BT72, where it will be moored/stored, where the boat trailer would be stored, who pays for the fuel, insurance questions, whether this will be year-round or seasonal, the drive time and requirements for the boat operators, and the annual training.
- Asher, due to space restrictions on BT 71, Manson will use BT 72; BT 71 is easier for rescue swimmers. And allows different options for loading patients into the boat.
- Chief Baker agrees BT72 would provide a service to Fire 5.
- Chairman Donnell, fire suppression vs Swimmer, consistent policies for each program, and available to Manson.
- Chief Sherman suggested BT72 needs a drafting hose and a comms device.
- Commissioner Jones feels this is a good boat and currently the only boat on the water with a FLIR on it
- BT 72 is better for a mobilization confirmed as listed in the policy and the CEUs of it. Commissioner Simmons wants to make sure that Manson gets a copy of the Marine policy.
- Chairman Donnell- requests a timeline for this to be put in play- Chief Sherman's response, it depends on when Manson would be ready, the documentation is ready, and we need Manson to sign up. Manson is ready to move forward. Chairman Donnell requested that everything be sent over to Manson.
- Discussion on Section 9 in Proposed Marine Program Expansion and Interoperability Agreement, Term, Liability, and dispute Resolution- Chairman Donnell suggested a calendar year review. Chief Asher encourages an AAR to discuss the usage, damage, and future needs annually.
- Commissioner Jones is ready to start training next Friday and is willing to coordinate with Raynor. Manson is hoping for zero moorage fees.
- Chairman Donnell suggested starting with the interlocal agreement, providing Manson with SOG 226, and training the interested parties from Manson.

Approve Agenda: Commissioner Jones MOTIONED TO APPROVE the Agenda, with the exception of the previous meeting minutes, that will be moved to next month's meeting, MOTION CARRIED

- Move the Pinning ceremony and the Fire 8 Mechanical Contract to the Chiefs' report

Public Comment: None

Consent Agenda: Commissioner Jones MOTIONED TO APPROVE the Consent Agenda as submitted, the MOTION CARRIED.

- Revenue and Expenditure Report: May 2025
- Payroll: 04-23-2025 to 05-23-2025 Paid 06-05-2024 Benefits: \$150,614.23, Salaries/Wages (Net) \$128,035.18 Total \$278,649.41.
- General Account Vouchers: 05-2-2025 Transaction #569 to #586 for \$25,574.77; 05-09-2025 Transaction #589 to #601 for \$41,258.25; 05-16-2025 Transaction #603 to # 616 for \$5,251.55; 05-23-2024 Transaction to #652 to #669 for \$65,938.69.



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- Capital Purchase: 04-12-2025 Transaction # 587 for \$131,818.85, 05-31-2025 Transaction # 678-679 For \$21,241.20
- Minutes: Regular Meeting from May 28, 2025

Commissioner's Report:

- Commissioner Simmons requested to have a discussion on the previous month's minutes, concerns that there were things that had been added to the minutes that were not discussed.
- Discussion of BT72 current and future equipment.
- Chairman Donnell spoke of the HB 1539 initiative, he will be obligated to that every Tuesday for the next month, and he attended the Chelan Community Commissioners Committee on June 6 & 7.

2024 Budget & Financials:

- We are starting to see the costs of the new hires/volunteers. This is a good thing but more than what was budgeted. I also want to create a separate bar number for PPE in Suppression/ Reserve/ Seasonal rather than have that come out of Uniforms.
- Fleet Operational Supplies are higher due to the purchase of Tires T71
- Academy Costs for this year are currently \$20,000
- Chief Asher swore in Teal Powers

Emergency Response Reports:

- The May Incident Response Report shows 112 calls for emergency services. Our 10-year average call volume for May is 90 calls
- Rescue/EMS responses accounted for 62% of total calls for service
- Major incidents for May: 10 Brushfire responses
- May turnout and response times (primary apparatus at Station 71) will be updated when First Due is correct receiving times.
- Effective Work Force: The Effective workforce was acceptable for call types.
- NO fire loss for May in the district.
- We had an ICT4 assignment and a Fire Line Medic assignment so far.

Administration:

- No update on our region's CWDG grant proposal.
- Rivercom is still working on the Slide Ridge upgrade.
- We are still working on the DCP backpay calculations.
- Chairman Donnell asked if everyone is included. Chief Asher stated, we are focusing on our current staff at this time. Chairman Donnell wants us to do our due diligence and to make everyone from the previous 6 years whole.
- Applications are due by July 3rd for the Volunteer R/R grant progress. We're currently collecting data from all involved agencies and fine-tuning narratives.
- Tomorrow is the exploratory meeting for a shared mechanic position with CC5, DC4, DC5, EMS, and CC8.

Community Risk Reduction/Events

- Myself, Commissioners Donnell, Simmons, Misty, and Karla all attended the Fire Commissioners conference at Campbell's June 6 & 7.
- Pancake breakfast was a huge success.
- The county is putting together a 4th of July message that we will provide some video commentary regarding fireworks, etc. Jill Fitzsimmons is the assigned county PIO for this.
- Commissioner Jones asked if the DOT sign by Pat and Mike's could display No Fireworks



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- Yesterday, CCSO provided a service to the community at our station for people struggling with their emotions from the unfortunate situation in Wenatchee. It was a helpful meeting about how to talk to your kids about difficult topics.

Apparatus Status:

- CH71 could be in service as soon as the end of the day tomorrow.
- B72 upgrades have all been completed, and it is now in service.
- B78 is going to stay on the hill.

Stations:

- Station 73 was struck by a company transporting a double-wide trailer into Union Valley. We're still waiting to hear back from contacts in Yakima for more information..
- Shelving was put in at the ST74 surplus area.

Long Range Discussion:

- Any long-range topics that have been brought to anyone's attention?
- Starting to put a committee together for our 100th anniversary. Looking for recommendations on people to help.

Assistant Fire Chief Report

Operations:

Apparatus

- Jason has been working with a volunteer assistant in the shop, which has made it challenging to coordinate consistent support
- The fabrication of Brush 72 has been completed, receiving several positive reviews from staff. Jason did an excellent job on this project

Prevention:

- Steiner has completed 5 FLSI Inspections and has 10 scheduled.
- Several Firewise home inspections have been scheduled.
- Water tanks filled, one more tank to fill at Washington Creek
- As tank filling for homeowners has become more common, we should consider implementing a contract for water usage moving forward

Facilities:

Generator project:

- No update on Generator. The technician is attempting to make time for the final work

Firefighters Association Report:

- Pancake Breakfast went off pretty well, not as many people

Unfinished Business:

- Today, Chief Asher inquired about the Widner project timeline; it is now expected to begin dirt work next spring.
- The City has introduced a new TIF proposal and would like to meet next week to discuss it further.
- I met with WFC President Steve Brooks for lunch today—TIF remains a highly discussed topic.
- The City of Bellevue has decided to independently fund a study on the issue.



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- There continues to be significant confusion, as counties are interpreting TIF regulations differently. Even legal experts, such as Snure and Quinn, have differing views.
- Commissioner Jones requested a breakdown from Erin Fonville, but she is out of the office this week
- SOG 170 Payroll Submission and Processing will tie in with the SOG discussion
- Chairman Donnell would like to table SOG 170 till next month
- SOG Discussion (Board and Admin): Format and review
- Chairman Donnell provided members with a handout on the individual definitions of an SOG, a document, and a policy
- Discussion of where to place the board signature approval on SOG/SOP. The Board agreed to put it on the back page.
- Chairman Donnell suggested going through the current Admin and 100's, changing it to policy (SOP). Recommends updating and cleaning them up over this year. Wants to have clear information. Once completed, we need to send it to Eric for review
- Commissioner Simmons addressed Donnell about what policies need a resolution
- Regional Mechanical Service and a second Mechanic position Meeting is being held tomorrow. DC4, DC5, CC5, CC8, and EMS are all participating.

New Business:

- 2024 Annual State Audit filed- Board reviewed and signed the 2024 State Annual State Audit Review
- Mechanical Service agreement renewal signed by Chairman Donnell

Special Events:

- KOZI – Community Connection Thursday, June 12, @ 8:25 a.m. – Chief Asher and Commissioner Jones
- Farmers Market- Thursdays 3-6
- Lake Chelan Bach Fest July 5-12, 2025
- Chelan Rockin Fire Works July 5
- Manson Fire Works July 4
- June 21 Cycle Chelan
-

Board for Volunteer Firefighters:

- None

Public Comment:

- The next scheduled Regular Commissioner meeting is July 16, 2025

Commissioner Comments:

- Russ Jones did a walk-through with Interwest Communications for ST71 cameras, waiting on a quote

Executive Session:

- **None**

Adjournment: There was no more business before the Board of Commissioners. Commissioner Jones MOTIONED to ADJOURN the regular meeting at 4:57. The MOTION CARRIED



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Chelan County Fire Protection District 7 Board of Commissioners:

x *Mark Donnell*

Mark Donnell
Chairman

~~*Ryssa Jones*~~

~~Ryssa Jones
Commissioner~~

x *Ron Simmons*

Ron Simmons
Commissioner

x *Misty Fifield*

Misty Fifield
District Secretary